

**NOTICE OF PUBLIC MEETING  
OF THE  
ARIZONA CRIMINAL JUSTICE COMMISSION  
AND  
AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Arizona Criminal Justice Commission** and to the general public that the **Arizona Criminal Justice Commission** will hold a meeting open to the public on **Thursday, January 18, 2018** beginning at **1:30 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.**

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

The Commission may go into executive session for any of the purposes set forth in A.R.S. 38-431.03(A)(1) through (7), as applicable to the agenda items listed, including for the purposes of receiving legal advice or the consideration of employment related issues.

Agenda for the meeting is as follows:

- |  |                                |
|--|--------------------------------|
| <b>I. Call to Order and Roll Call</b>  | <b>Chairperson Sean Duggan</b> |
| <br>   |                                |
| <b>II. Pledge of Allegiance</b>  |                                |
| <br>   |                                |
| <b>III. Minutes of the November 16, 2017 Meeting</b>   | <b>Chairperson Sean Duggan</b> |
| • Approval of Minutes  | <b>P-F-T</b>                   |
| <br>   |                                |
| <b>IV. Election of a Chairperson and Vice Chairperson</b>  | <b>Andrew T. LeFevre</b>       |
| • Review, discussion, consideration and possible action on the election of a Chairperson and Vice Chairperson for the Arizona Criminal Justice Commission. | <b>P-F-T</b>                   |
| <br>   |                                |
| <b>V. Executive Director's Report</b>  | <b>Andrew T. LeFevre</b>       |
| A. Staff and Program Updates   | <b>Info</b>                    |
| B. Finance Update  | <b>Info</b>                    |
| <br>   |                                |
| <b>VI. Committee Reports</b>   |                                |
| <b>A. Executive</b>  | <b>Sean Duggan</b>             |
| 1. Update on the activities of the Executive Committee   | <b>Info</b>                    |
| 2. Discussion on Commission Approval of ACJC Reports   | <b>Info</b>                    |
| <br>   |                                |
| <b>B. Drug, Gang &amp; Violent Crime Control Program</b>   | <b>Joe Brugman</b>             |
| 1. Update on the activities of the Drug, Gang & Violent Crime Committee  | <b>Info</b>                    |

**C. Crime Victims**

**Charles Ryan**

1. Update on the activities of the Crime Victims Committee

**Info**

**Crime Victim Assistance Grant Program**

**Larry Grubbs**

- Review, discussion, and possible action on the following:
2. FY 2019 Grant Program Funding Level
  3. FY 2019 Grant Program Funding Priorities

**P-F-T**

**P-F-T**

**D. Information Technology Systems Improvement**

**David Byers**

1. Update on the activities of the Information Technology & Systems Improvement Committee

**Info**

**E. Legislative**

**David Sanders**

1. Update on the activities of the Legislative Committee

**Info**

**VII. Commission Member Discussion of New Issues**

**Andrew T. LeFevre**

- Members will discuss an issue that they would like to make the Commission aware of for future consideration or general information purposes.

**Info**

**VIII. Call to the Public**

Those wishing to address the Commission need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

**IX. Date, Time, and Location of Next Meeting**

- The next Commission meeting will be held on **Thursday, March 29, 2018** at **1:30 p.m.** at 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

**X. Adjournment**

A copy of the agenda background material provided to Commission members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.



## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| Action Requested: | Type of Action Requested:   | Subject:                                       |
|-------------------|---|--|
| January 18, 2018  | <input checked="" type="checkbox"/> Formal Action/Motion<br><input type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Minutes of the<br>November 16, 2017<br>Meeting |

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**TO:** Chairperson and Commission Members

**FROM:** Andy LeFevre  
Executive Director

**RECOMMENDATION:**

The Commission approve the minutes of the Arizona Criminal Justice Commission meeting held on November 16, 2017.

**DISCUSSION:**

N/A

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

Not Approve - Modify - Table

**Arizona Criminal Justice Commission  
Minutes  
November 16, 2017**

A public meeting of the Arizona Criminal Justice Commission convened on November 16, 2017, at Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

**Members Present**

Sean Duggan, Chairperson, Chief, Chandler Police Department  
Sheila Polk, Vice Chairperson, Yavapai County Attorney  
Mark Brnovich, Attorney General, Paul Ahler representing  
Joe Brugman, Chief, Safford Police Department  
David Byers, Director, Administrative Office of the Courts  
K.C. Clark, Navajo County Sheriff  
Dave Cole, Retired Judge  
Barbara LaWall, Pima County Attorney, Kathleen Mayer representing  
Frank Milstead, Director, Department of Public Safety, by conference call  
Bill Montgomery, Maricopa County Attorney, Mike McVey representing  
Mark Napier, Pima County Sheriff, by conference call  
Paul Penzone, Maricopa County Sheriff, Matt Giordano representing  
Charles Ryan, Director, Department of Corrections  
Daniel Sharp, Chief, Oro Valley Police Department  
David Sanders, Pima County Chief Probation Officer  
Steve Williams, Navajo County Supervisor  
C.T. Wright, Chairperson, Board of Executive Clemency

**Staff Present**

Andrew T. LeFevre Executive Director  
Tony Vidale, Deputy Director  
Anna Haney, Grant Coordinator  
Jaime Watson, Public Information Officer  
Larry Grubbs, Program Manager  
Marc Peoples, Program Manager  
Wendy Boyle, Program Project Specialist

**I. Call to Order and Roll Call**

The meeting was called to order by Chairperson Sean Duggan at 1:30 p.m. There was a roll call, and a quorum was declared present. Steve Williams, Navajo County Supervisor, was introduced to the Commission as a new commission member.

**II. Pledge of Allegiance**

Chairperson Duggan led the Pledge of Allegiance.

**III. Approval of the Minutes of the September 28, 2017, Meeting**

Chairperson Duggan called for a motion on the minutes. Commissioner Sheila Polk entered a motion to approve the minutes of the meeting held on September 28, 2017. The motion was seconded by Commissioner Joe Brugman and was unanimously approved by the Commission.

**IV. Election of a Chairperson and a Vice Chairperson**

Executive Director LeFevre explained the nominating process for the position of Chairperson and Vice Chairperson. The nominations would remain open until January 2018. Interested Commission members should contact the Executive Director with the nominations. The announcement and voting of the nominees take place at the Commission meeting on January 18, 2018.

**V. Executive Director's Report**

**A. Staff and Program Updates**

ACJC has posted an Accounting Specialist II position in Finance and expects to interview in early December for a start date the first of the year. Also, an Applications Developer position has been finalized to build out the database and reporting system created for the Byrne/JAG program.

**B. Finance Update**

Executive Director LeFevre presented the FY18 budget for the 1<sup>st</sup> quarter. The report showed detailed state funds for the Crime Labs and Pre-Trial Intervention. Also, included was the income for NICS, NCHIP, RSAT, SJS and VOCA funding.

**VI. Committee Reports**

**A. Executive**

**1. Update on the activities of the Executive Committee**

Chairperson Duggan stated there were no items to report.

**2. Discussion on the Commission Membership**

The Commission approved last year to re-assess every year to see if the membership should be modified and to have a discussion on the makeup of the Commission. Commissioner Daniel Sharp entered a motion to approve the current makeup of the commission and to assess and re-evaluate next year at this time. The motion was seconded by Designee Kathleen Mayer and was unanimously approved by the Commission.

**3. Discussion on Commission Approval of ACJC Reports**

At the Drug Committee, Commissioner Sheila Polk asked about the approval process on various reports required by statute and to discuss reviewing and approving ACJC reports before distribution. Commissioner Polk expressed her concerns and suggested that the timelines change so reports can come to the Commission for discussion, review and possible approval before the reports become public. ACJC staff will look at the dates, review the process and report back on January 18, 2018, Commission meeting.

**B. Drug, Gang & Violent Crime Control**

**1. Update on the activities of the Drug, Gang & Violent Crime Control Committee**

Commissioner Joe Brugman reported the Committee met on November 2, 2017, and was given an overview of the RSAT program, funding history, trends, funding process, SAC's evaluation of RSAT program and the strategic planning process statewide for the Arizona Drug, Gang and Violent Crime Control Strategy 2020. The Committee also reviewed the CY2018 Residential Substance Abuse Treatment Program (RSAT) Grant Awards and the Edge report.

## **2. CY2018 Residential Substance Abuse Treatment Program (RSAT) Grant Awards**

Tony Vidale, Deputy Director, presented the staff recommendation for the CY2018 Residential Substance Abuse Treatment Program (RSAT) grant awards as shown on page 19 of the agenda. Mr. Vidale stated the recommendation would fund projects totaling \$306,953 from federal funds and \$102,317 from local match funds to the Arizona Department of Corrections, Arizona Department of Juvenile Corrections, Chicanos Por La Causa, Coconino County Sheriff's Office, and the Yavapai County Sheriff's Office. Commissioner Joe Brugman entered a motion to approve the award of \$409,270 in federal and local cash match funds for the 2018 RSAT grant program beginning January 1, 2018, and ending December 31, 2018. The motion was seconded by Designee Paul Ahler and was unanimously approved by the Commission.

## **3. 2017 Enhanced Drug & Gang Enforcement (EDGE) Report**

Anna Haney, Grant Coordinator, presented highlights from the FY 2017 Enhanced Drug and Gang Enforcement Report. The report contains activity data reported to ACJC by projects funded out of the Drug and Gang Enforcement Account and the Criminal Justice Enhancement Fund that relate to illicit drugs and drug-related gang activity.

### **C. Crime Victims**

#### **1. Update on the activities of the Crime Victims Committee**

Commissioner Charles Ryan reported the Crime Victims Committee met on November 1, 2017. Items included a discussion of funding priorities for FY19 Crime Victims Assistance grant program, and the Committee provided guidance to narrow possible funding priorities for the next committee meeting on January 9, 2018, and to finalize recommendations for the Victim Assistance program size and funding. The Committee also heard information on the medical billing review pilot project from the Victim Compensation Program scheduled for January through March 2018. The partnership is with county victim compensation program operational units to explore the medical costs and administrative workload savings related to establishing medical payment rates and crime victim compensation medical benefit payments.

### **D. Information Technology Systems Improvement**

#### **1. Update on the activities of the Information Technology Systems Improvement Committee**

Commissioner David Byers reported on the activities of the Information Technology Systems Improvement Committee.

#### **2. Protection Order (PO)/Injunction Against Harassment (IAH) Project**

Marc Peoples, Program Manager presented the recommendations from the policy and technology work groups that reviewed the process of how best to improve Orders of Protection. The five guiding principles are: 1) to improve the Orders of Protection process by using an electronic or automated system, 2) initiate service through the court, 3) to make the court the holder of the record, 4) implement the victim notification system; and 5) allow service on incidental contact. Another purpose of improving the process is to increase safety, access, and efficiency. The proposed delayed effective date for completion of the project is August 2019. The costs associated with the project are \$405,000 to AOC for the cost to port the information to the new platform, \$130,000 estimated for DPS integration and \$200,000 to build the web services from grant funds.

### **E. Legislative**

#### **1. Update on the activities of the Legislative Committee**

Commissioner David Sanders reported the Legislative Committee met on October 24, 2017. The Committee studied the five statutes subject to the modification that included having to do with injunctions against harassment, orders of protection, and sexual assault record. The Committee agreed to the legislation in concept.

#### **2. (PO) (IAH) Draft Legislation Review**

Commissioner David Byers entered a motion to adopt the draft legislation in concept and authorize staff to continue to work with stakeholders to make reasonable changes consistent with the concept in order to move the proposal through the legislative process. Commissioner David Sanders seconded the motion. Commissioner David Byers then amended the motion to not change plaintiff to petitioner and defendant to respondent to each of the bills. Commissioner Daniel Sharp seconded the motion. After review and discussion, the motion was unanimously approved by the Commission. Next, Commissioner David Byers entered a motion to accept the four draft legislative bills: 12-1809 Injunction against harassment, 12-1810 Injunction against workplace harassment, 13-3602 Order of Protection, and 13-3624 Emergency order of protection in concept. The motion was seconded by Designee Kathleen Mayer and was unanimously approved by the Commission.

#### **3. Sexual Assault Records Draft Legislation Review**

Jaime Watson, PIO reviewed the 12-2406 Sexual assault records: reports legislation that requires ACJC to report records that are not collected and reported to law enforcement and subsequent information available in the state case criminal history repository. Staff recommends amending to remove the requirements and clean up the language to make certain ACJC is compliant with the reporting requirements. Commissioner David Sanders entered a motion to support the draft legislation for the Sexual Assault Records; Reports. The motion was seconded by Commissioner Daniel Sharp and was unanimously approved by the Commission.

### **VII. CJEF Working Group Update**

Commissioner Daniel Sharp reported the CJEF working group met on November 6, 2017. The discussion stemmed from the intercept to the tax reform bill, and the staff is working on some language to provide to U.S. House Representative David Schweikert. The group discussed the need and the target for a sustainable source to the CJEF funding such as a dollar surcharge per policy for homeowners insurance, vehicle insurance, and any additional funds that would augment the revenue.

### **VIII. Commission Member Discussion of New Issues**

Commissioner Sheila Polk announced that a community report by Matforce, the Yavapai County Abuse Coalition is to be released. In the report, there are recommendations for two legislative proposals to include the formation of local overdose fatality review boards to allow unredacted access to police reports and strengthening mandatory sentencing laws for traffickers of heroin and other opioids.

### **IX. Call to the Public**

Chairperson Duggan made a call to the public. No members of the audience addressed the Commission.

### **X. Date, Time and Location of Next Meeting**

The next Arizona Criminal Justice Commission meeting takes place on **Thursday, January 18, 2018**, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

### **XI. Adjournment**

The meeting adjourned at 3:55 p.m.

Respectfully submitted,

Andrew T. LeFevre  
Executive Director

Audio recording is available upon request.

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| <b>Action Requested:</b> | <b>Type of Action Requested:</b>  | <b>Subject:</b>  |
|--------------------------|---|--|
| January 18, 2018         | <input checked="" type="checkbox"/> Formal Action/Motion<br><input type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Election of a<br>Chairperson and Vice<br>Chairperson for the<br>Commission |

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**TO:** Chairperson and Commission Members

**FROM:** Andy LeFevre  
Executive Director

**RECOMMENDATION:**

The Commission select a Chairperson and Vice Chairperson to fulfill the regular term through January 2020.

**DISCUSSION:**

**ACJC Policy and Procedure CJC-115.1.**


- A. "Term of Chairperson and Vice Chairperson" is the term of office in which members selected from within the ranks of the appointed and ex-officio members of the Arizona Criminal Justice Commission hold these two positions. Terms shall run from the first regular meeting of the Commission in a calendar year for a period not to exceed 24 months. The Vice Chair may normally succeed the outgoing Chairperson, unless this policy is waived by vote of the Commission or other circumstances dictate.
  
- B. "Nominations for Chair and/or Vice Chair" shall be announced in open, public meeting(s), seconded and voted upon by the entire Commission. Those members interested in being considered for either of these two positions will notify the Executive Director during the period of time deemed necessary by the Commission or announce their interest during the open, public meeting and shall follow the normal selection process.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

Not Approve - Modify - Table

|   |  |                                     |
|---|--|-------------------------------------|
|  | <b>ARIZONA CRIMINAL JUSTICE COMMISSION</b><br>Policy and Procedure |                                     |
|   | Subject<br><b>SELECTION OF CHAIRPERSON &amp; VICE CHAIRPERSON</b>  | Policy Number<br><b>CJC-115</b>     |
|   |  | Effective Date<br><b>01/20/2011</b> |
| Supersedes: 11/19/09  |  |                                     |

## INTRODUCTION

This policy establishes the procedures for the formal selection of a Chairperson and Vice Chairperson from within the ranks of the appointed and ex-officio members of the Arizona Criminal Justice Commission (as outlined in ARS §41-2404). These procedures allow for smooth transition of leadership and insure orderly succession. This policy may be waived, as deemed appropriate by a vote of the Commission as a standing body.

## POLICY AND PROCEDURES

1. Definitions: The following terms used in this policy may also be found in CJC 101 of the Arizona Criminal Justice Commission policy manual and, where appropriate, in ARS §41-2404.
  - A. "Chairman" (Chair or Chairperson) is the person selected by the members of the Commission (as outlined in ARS §41-2404) to provide general oversight and consultation to the Executive Director, assure that the Commission meets as required by mission and statute, chair and conduct Commission regular and special meetings, approve meeting agendas and any and all other functions deemed appropriate by the Commission as a body or outlined in ARS §41-2404.
  - B. "Vice Chairman" (Vice Chairperson) is the person who, in the absence of the Chairperson (or when asked by the Chairperson), exercises the authority of the Chair on behalf of the Commission and its members as outlined in ARS §41-2404.
  - C. "Term of Chairperson and Vice Chairperson" is the term of office in which members selected from within the ranks of the appointed and ex-officio members of the Arizona Criminal Justice Commission hold these two positions. Terms shall run from the first regular meeting of the Commission in a calendar year for a period not to exceed 24 months. The Vice Chair may normally succeed the outgoing Chairperson, unless this policy is waived by vote of the Commission or other circumstances dictate.
  - D. "Nominations for Chair and/or Vice Chair" shall be announced in open, public meeting(s), seconded and voted upon by the entire Commission. Those members interested in being considered for either of these two positions will notify the Executive Director during the period of time deemed necessary by the Commission or announce their interest during the open, public meeting and shall follow the normal selection process.

### Procedure:

2. Normal Selection
  - A. Calls for nominations for Chairperson and Vice Chairperson.

1. During the remaining 90 days of a currently seated Chairperson's term in their position, the Commission shall formally announce the time frame for the formal nomination process during an open, public meeting of the Commission.
2. The Commission may accept nominations at the time of the vote if deemed necessary during an open public meeting. Commission members are reminded that pursuant to the Open meeting Law, they may not communicate in any manner with other commission members regarding the nomination or election process.
3. All names of those members nominated shall be read in the next open, public meeting of the Commission.
4. A vote on the nominees shall be taken at an open, public meeting of the Commission and a new Chair/Vice Chair shall be elected.

**Procedure:**

**3. Special Selection**

**A. Requests to waive the policy/nominations from the floor.**

1. In the event that a seated Chair and/or Vice Chair cannot fulfill the term of these positions or in the event the Commission as a body wishes to waive this policy for a specific election, the following procedures will take place:

a. If both the Chairperson and Vice Chairperson are unable to fulfill their positions, the most senior Commissioner shall assume the role of Chair pro tem. The Chair pro tem shall instruct the Executive Director to post on either a special or regularly scheduled Commission meeting agenda a notice for open floor nominations for the Chairperson and Vice Chair. The Chair pro tem shall preside over all duties, as outlined in ARS §41-2404 until replaced by popular vote of the Commission in an open meeting.

2. The Chair, for reason of excused absence, may ask any seated member of the Commission to act as Chair for a meeting (in the event of conflict or absence of the Vice Chair). During these meetings the Acting Chair has the full authority of the Chair or Vice Chair.

**B.** If a member of the Commission wishes to petition this body to waive this policy for a specific election, he/she shall notify the Chairperson in writing no later than 36 hours before the time and date of the posted meeting.

1. The Chairperson shall instruct the Executive Director to publish and post an amended agenda with an action item for consideration by the Commission as a body, first to waive the process and then to formally accept nominations with a popular vote.

2. As in all Commission business, Robert's Rules of Order shall provide guidance as to procedure.



## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| Action Requested: | Type of Action Requested:   | Subject:                    |
|-------------------|---|-----------------------------|
| January 18, 2018  | <input type="checkbox"/> Formal Action/Motion<br><input checked="" type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Executive Director's Report |

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**TO:** Chairperson and Commission Members

**FROM:** Andy LeFevre  
Executive Director

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

Executive Director LeFevre will update the Commission on the program and staff activities.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| Action Requested: | Type of Action Requested:   | Subject:                    |
|-------------------|---|-----------------------------|
| January 18, 2018  | <input type="checkbox"/> Formal Action/Motion<br><input checked="" type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Executive Director's Report |

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**TO:** Chairperson and Commission Members

**FROM:** Andy LeFevre  
Executive Director

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

Executive Director LeFevre will update the Commission on the agency's finances.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| Action Requested: | Type of Action Requested:   | Subject:                      |
|-------------------|---|-------------------------------|
| January 18, 2018  | <input type="checkbox"/> Formal Action/Motion<br><input checked="" type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Executive Committee<br>Report |

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**TO:** Commission Members

**FROM:** Sean Duggan, Chair  
Executive Committee

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Executive Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| Action Requested: | Type of Action Requested:   | Subject:                                  |
|-------------------|---|---|
| January 18, 2018  | <input type="checkbox"/> Formal Action/Motion<br><input checked="" type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Discussion on Approval of<br>ACJC Reports |

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**TO:** Commission Members

**FROM:** Sean Duggan, Chair, Executive Committee  
Andrew T. LeFevre, Executive Director

**RECOMMENDATION:**

The Commission discuss and provide guidance to ACJC staff on the review and approval process for reports.

**DISCUSSION:**

ACJC is required by statute and via federal grant requirements to report on various aspects of the criminal justice system. Many of the reports are required to be distributed to various entities at the state and federal level.

Commission members have expressed a desire to review and potentially approve reports before they are released. Some reports are required to be submitted by certain dates which could create issues with timing in the process.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| <b>Action Requested:</b> | <b>Type of Action Requested:</b>  | <b>Subject:</b>   |
|--------------------------|---|---|
| January 18, 2018         | <input type="checkbox"/> Formal Action/Motion<br><input checked="" type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Drug, Gang & Violent<br>Crime Control Committee<br>Update |

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**TO:** Chairperson and Commission Members

**FROM:** Joe Brugman, Chair  
Drug, Gang & Violent Crime Control Committee

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Drug, Gang & Violent Crime Control Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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**Action Requested:**

January 18, 2018

**Type of Action Requested:**

- Formal Action/Motion  
 Information Only  
 Other

**Subject:**

Crime Victims Committee  
Update

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**TO:** Chairperson and Commission Members

**FROM:** Charles Ryan, Chair  
Crime Victims Committee

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Crime Victims Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| <b>Action Requested:</b> | <b>Type of Action Requested:</b>  | <b>Subject:</b>   |
|--------------------------|---|---|
| January 18, 2018         | <input checked="" type="checkbox"/> Formal Action/Motion<br><input type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Crime Victim Assistance<br>FY 2019 Grant Program<br>Funding Level |

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**TO:** Chairperson and Commission Members

**FROM:** Larry Grubbs, Program Manager  
Crime Victims Services

#### **RECOMMENDATION:**

The Commission approve the available funding level for the Crime Victim Assistance Grant Program for FY 2019 be set at \$750,000.

#### **DISCUSSION:**

The ACJC victim assistance grant program size for FY 2018 was set at \$500,000. Based on revenue projections, available fund balance, and contingent on legislative approval, staff proposes setting the available funding level at \$750,000 for FY 2019. Table VS-1 on the following page shows revenue and expenditures estimates associated with all ACJC victim services program areas and funding sources for FY 2018 and FY 2019.

#### **FISCAL IMPACT:**

Significant to agencies seeking ACJC victim assistance grant funding for FY 2019.

#### **ALTERNATIVES:**

Not Approve - Modify - Table

**TABLE VS-1**

| ACJC CRIME VICTIM SERVICES                                     |  |              |              |
|--|--|--------------|--------------|
| FY19 PROGRAM BUDGET  |  |              |              |
|  |  | FY 2018      | FY 2019*     |
| <b>ESTIMATED BEGINNING FUND BALANCE</b>                        |  |              |              |
|  | Victim Compensation & Assistance Fund                                | \$ 4,249,624 | \$ 3,502,024 |
|  | Federal VOCA Compensation Award                                      | 579,104      | 274,793      |
|  | County Restitution / Subrogation                                     | 2,783,177    | 3,002,522    |
|  | TOTAL  | \$ 7,611,905 | \$ 6,779,339 |
| <b>PROJECTED REVENUE</b>                                       |  |              |              |
|  | Victim Compensation & Assistance Fund                                | \$ 3,440,200 | \$ 3,393,400 |
|  | Federal VOCA Compensation Award                                      | 886,000      | 1,065,390    |
|  | County Restitution / Subrogation                                     | 370,000      | 370,000      |
|  | TOTAL  | \$ 4,696,200 | \$ 4,828,790 |
| <b>PROGRAM ALLOCATIONS FY18 / RECOMMENDED ALLOCATIONS FY19</b> |  |              |              |
|  | Victim Compensation Program  |              |              |
|  | Victim Compensation & Assistance Fund                                | \$ 3,500,000 | \$ 3,500,000 |
|  | Federal VOCA Compensation Award                                      | 1,133,000    | 1,133,000    |
|  | County Restitution / Subrogation                                     | 150,655      | 150,000      |
|  | Victim Assistance Grant Program                                      |              |              |
|  | Victim Compensation & Assistance Fund                                | \$ 500,000   | \$ 750,000   |
|  | ACJC Administrative Expenses   |              |              |
|  | Victim Compensation & Assistance Fund                                | \$ 187,800   | \$ 187,800   |
|  | Federal VOCA Compensation Award                                      | 57,311       | 53,270       |
|  | TOTAL  | \$ 5,528,766 | \$ 5,774,070 |
| <b>ESTIMATED ENDING FUND BALANCE</b>                           |  |              |              |
|  | Victim Compensation & Assistance Fund                                | \$ 3,502,024 | \$ 2,457,624 |
|  | Federal VOCA Compensation Award                                      | 274,793      | 153,913      |
|  | County Restitution / Subrogation                                     | 3,002,522    | 3,222,522    |
|  | TOTAL  | \$ 6,779,339 | \$ 5,834,059 |
| <b>*Estimated Totals</b>                                       |  |              |              |
|  | Victim Compensation & Assistance Fund Appropriation                  |              | \$ 4,220,600 |
|  | Victim Compensation & Assistance Fund Recommended Program Allocation |              | \$ 4,437,800 |



## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| <b>Action Requested:</b> | <b>Type of Action Requested:</b>  | <b>Subject:</b>                             |
|--------------------------|---|---|
| January 18, 2018         | <input checked="" type="checkbox"/> Formal Action/Motion<br><input type="checkbox"/> Information Only<br><input type="checkbox"/> Other | FY 2019 Grant Program<br>Funding Priorities |

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**TO:** Chairperson and Commission Members

**FROM:** Larry Grubbs, Program Manager  
Crime Victims Services

**RECOMMENDATION:**

The Commission approve funding for the Crime Victim Assistance Grant Program for FY 2019 be awarded in accordance with the funding tier structure detailed in Table VS-2 of the agenda.

**DISCUSSION:**

The ACJC crime victim assistance program continues to identify and address the needs of victim service projects across the state, and establish funding priorities to help address identified needs. Table VS-2 on the following page summarizes recommended funding priorities for FY 2019.

**FISCAL IMPACT:**

Significant to agencies seeking ACJC victim assistance grant funding for FY 2019.

**ALTERNATIVES:**

Not Approve - Modify - Table

## FY 2019 Funding Priority Recommendation

Recommended funding priorities place the highest emphasis on continuing to identify and fund projects that are ineligible for DPS-VOCA assistance funding under Tier 1, while increasing the availability of funding for training projects under Tier 2. Training projects are intended to benefit crime victim service providers.

Tier 3 attempts to provide some funding to projects that are DPS-VOCA assistance eligible, prioritizing projects receiving the lowest percentage of funding support from DPS-VOCA assistance. The availability of funding under Tier 3 takes into consideration that the next competitive VOCA assistance grant process will not be opened and completed until 2020, and attempts to identify those projects where VOCA assistance funds are not already a significant portion of project funding.

**TABLE VS-2**

|   |
|---|
| <b>Tier 1</b>   |
| Fund projects identified as VOCA Assistance <i>ineligible</i> , for a period beginning July 1, 2018 and ending June 30, 2019. Projects must meet ACJC victim assistance grant program eligibility requirements in effect on July 1, 2018. Majority of funds requested must support VOCA assistance ineligible activities.                                 |
| <b>Tier 2</b>   |
| Fund crime victim service training projects, for a period beginning July 1, 2018 and ending June 30, 2019. Projects must meet current ACJC victim assistance grant program eligibility requirements in effect on July 1, 2018.  |
| <b>Tier 3</b>   |
| Fund all other victim service projects that meet ACJC victim assistance grant program eligibility requirements in effect on July 1, 2018, for a period beginning July 1, 2018 and ending June 30, 2019. Projects demonstrating the lowest percentage of funding support from DPS-VOCA Assistance grant funds during the grant period will be prioritized. |

ACJC staff will continue to work with ACJC funded projects, coordinate efforts with DPS, and work toward maximizing victim services funding in Arizona.

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| Action Requested: | Type of Action Requested:   | Subject:   |
|-------------------|---|--|
| January 18, 2018  | <input type="checkbox"/> Formal Action/Motion<br><input checked="" type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Information, Technology<br>& Systems Improvement<br>Committee Update |

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**TO:** Chairperson and Commission Members

**FROM:** David Byers, Chair  
Information, Technology & Systems Improvement Committee

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Information, Technology & Systems Improvement Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| <b>Action Requested:</b> | <b>Type of Action Requested:</b>  | <b>Subject:</b>       |
|--------------------------|---|-----------------------|
| January 18, 2018         | <input type="checkbox"/> Formal Action/Motion<br><input checked="" type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Legislative Committee |

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**TO:** Chairperson and Commission Members

**FROM:** David Sanders, Chair  
Legislative Committee

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

An update will be given on activities of the Legislative Committee.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

## ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Commission Action

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| <b>Action Requested:</b> | <b>Type of Action Requested:</b>  | <b>Subject:</b>          |
|--------------------------|---|--------------------------|
| January 18, 2018         | <input type="checkbox"/> Formal Action/Motion<br><input checked="" type="checkbox"/> Information Only<br><input type="checkbox"/> Other | Discussion of New Issues |

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**TO:** Chairperson and Commission Members

**FROM:** Andy LeFevre  
Executive Director

**RECOMMENDATION:**

Information Only

**DISCUSSION:**

Members will discuss issues that they would like to make the Commission aware of for future consideration or general informational purposes.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A