

NOTICE OF PUBLIC MEETING

ARIZONA CRIMINAL JUSTICE COMMISSION

INFORMATION, TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Information, Technology and Systems Improvement Committee** and to the general public that the **Information, Technology and Systems Improvement Committee** will hold a meeting open to the public on **Thursday, February 25, 2021**, beginning at **1:00 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007**. Members of the Committee may attend either in person or by telephone, video or internet conferencing.

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

	<i>Agenda Items</i>	<i>Presenter</i>
I.	Call to Order and Roll Call	Chairperson David Byers
	We want to remind the members of this body that ACJC is live streaming the meeting to allow our stakeholders and members of the public to access today's conversations. The staff has set the Google meet to highlight anyone speaking, so please remember to mute your microphone unless you are speaking. In addition to the Livestream, the meeting is being recorded for compliance with the Arizona open meeting law.	
II.	Approval of September 15, 2020 Meeting Minutes	Chairperson David Byers
		P-F-T
III.	Full-Service Forensic Crime Laboratory Grant Program	Candice Millsap
	Review, discussion, consideration and possible action on FY2022 Full Service Forensic Crime Laboratory grant proposal and allocations.	P-F-T
IV.	Update on Current CJ Systems Improvement Projects	Marc Peoples
	<ul style="list-style-type: none"> A. Orders of Protection B. E-Warrants C. Conditions of Release D. Arizona Disposition Reporting System (ADRS) E. Victim Notification System F. Mobile Fingerprinting 	Info
V.	Technical Team	Marc Peoples
		Info
VI.	ACJC Legislative Update	Molly Edwards

		Info
VII.	Call to the Public	Chairperson David Byers
	<p>Those wishing to address the Info Tech Committee will need to contact our CJ Systems Improvement Department by sending an email to cjadmin@azcjc.gov. Please provide the phone number where you can be reached. Staff will call you during the Call to the Public for your comment. Due to COVID, no in person presentations will be made. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.</p>	
VIII.	Next Meeting	
	The next Committee meeting is at the Call of the Chairperson.	
<p>A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.</p>		

**ARIZONA CRIMINAL JUSTICE COMMISSION
INFORMATION, TECHNOLOGY, SYSTEMS IMPROVEMENT
COMMITTEE
ACTION-MOTION/ INFORMATION ITEM**

Presenter	Chairperson David Byers	
Agenda Title	Approval of Previous Meeting Minutes	

Recommended Action	The Committee will consider approval of the minutes of its Tuesday, September 15, 2020 Meeting.
Details/Discussion	None
Fiscal Impact	None
Alternatives Considered	Not Approve-Modify-Table

Information Technology and Systems Improvement Committee Minutes
Tuesday, September 15, 2020

A public meeting of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on Tuesday, September 15, 2020, at the Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007.

Members Present:

David Byers, Chairperson, Director, Administrative Office of the Courts
Timothy Chung representing Heston Silbert, Director, Department of Public Safety
Greg Mengarelli, Mayor, City of Prescott,
Sheila Polk, Yavapai County Attorney
Steve Stahl, Chief, City of Maricopa Police Department

Absent Members:

Mark Napier, Pima County Sheriff's Office

Staff Present:

Andy LeFevre, Executive Director
Marc Peoples, Program Manager
Candice Millsap, Grant Coordinator
Shayla Gilleland, Project Manager

Public Present

Anthony Coulson, Consultant

- I. **Call to Order and Roll Call** The meeting was called to order by Chairperson David Byers at 1:33pm p.m. The roll was taken, and a quorum was declared present.
- II. **Minutes of the Wednesday, February 26, 2020 Meeting** Chairperson Byers called for any changes to the minutes. Sheila Polk made a motion to approve the minutes of the meeting held on February 26, 2020. The motion was seconded by Timothy Chung and was unanimously approved by the Committee.
- III. **Criminal Justice Related IT Projects**
 - A. **Orders of Protection**

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a status update on the Order of Protection and Injunction against Harassment (OP/IAH) project. Members discussed the complexities of the AZ point system. While the system is working as intended, currently there are 3 key policy issues.

 - (1) DPS is reviewing the AOC's process for handling data and the system used to process orders in NCIC.
 - (2) We are currently working with Sheriff Departments to do 24 hours HIT confirmations and validations.
 - (3) Issues with the concept of packing of the record
 - B. **E-Warrants**

Marc Peoples provided an update on the progress of the Ewarrant project. Currently there are five Law Enforcement agencies live on JWI as a part of this project. This includes: Prescott PD, Yavapai SO, Coconino SO, and Mohave SO, Glendale PD. The following AJACS Courts have eWarrant interface turned on: Prescott Municipal, Prescott Justice, Flagstaff Justice Court. Future plans include expanding the Ewarrant project to other law enforcement agencies once all the pilots are completely up and running to use as examples for other agencies.

C. Conditions of Release

Marc Peoples provided an update on the Conditions of Release project. Since the last meeting, the project has been significantly delayed. The Courts informed ACJC that data issues with the AZPoint project interferes with the development of new projects, including the Conditions of Release. Members discussed how to move forward with the project in order to utilize and maintain funding. Meetings will be scheduled to discuss how to scale the scope of the Conditions of Release.

D. Arizona Disposition Reporting System (ADRS)

Shayla Gilleland, Criminal Justice Systems Improvement Program Project Manager provided a status update ADRS. The ADRS project continues to progress with 5 county attorney's offices currently submitting electronic dispositions to DPS. This includes Coconino County, Greenlee County, Maricopa County Attorney, Navajo County Attorney and Pinal County Prosecutor. The remaining 10 county attorney's offices are in various phases (e.g., testing, implementation, etc.). The project is expected to be completed (with the participating county attorney's offices) by March 2021.

E. Victim Notification System

Marc Peoples provided an update on the Conditions of Release project.

ACJC received an OVC grant to implement a new statewide Victim Notification System with the jails and the Department of Corrections. Marc has spoken with all of the Sheriff Departments and currently has 13 ready to start the project. However, ACJC has ran into a problem with funding. ACJC submitted a Grant for ongoing funding for two years in order to develop a sustainability plan. However, the grant application was denied. Because of this, ACJC only has enough funding to stand up the system for one year. ACJC will include this in its budget request to the Governor's office.

F. Mobile Fingerprinting

Marc Peoples provided an update on the progress of the 2FID project. The following counties have opted in for 2FID device implementations managed by the AOC: Apache, Cochise, Coconino, Gila, Graham, Greenlee, La Paz, Mohave, Navajo, Pinal, Santa Cruz, Yavapai, Yuma, and Maricopa. However 3 counties are currently not utilizing the devices for Phase I: Coconino, La Paz, Santa Cruz. To date 173 2FID devices have been deployed in the Superior Court locations. It was discovered that 923 people were missing 10 prints at the time of sentencing. Programming for Phase II of the project has been completed. Future plans include updating the MOBS application to add an Arrest Date field.

IV. **Technical Team**

Marc Peoples informed the committee that the Technical Team has been reestablished to support the strategic plans, business goals and objectives, established by the Policy Team. ACJC is currently recruiting members to ensure statewide representation.

- V. **Call to the Public** Chairperson Byers made a call to the public. No members of the audience addressed the Committee. A statement to the public was provide by Marc Peoples. ACJC has implemented DocuSign and strongly encourage agencies to implement processes for utilizing DocuSign for executing grant agreements.

- VI. **Date, Time, and Location of Next Meeting** The next Information Technology and Systems Improvement Committee meeting will be at the call of the Chairperson.

Respectfully submitted,
Andrew T. LeFevre, Executive Director

Audio recording available upon request.



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ACTION-MOTION/ INFORMATION ITEM**

Presenter	<i>Candice Millsap</i>	
Agenda Title	<i>Full-Service Forensic Crime Laboratory Grant Program</i>	

Recommended Action	
Details/Discussion	Review, discussion, consideration and possible action on FY2022 Full Service Forensic Crime Laboratory grant proposal and allocations.
Fiscal Impact	None
Alternatives Considered	None or Not Approve-Modify-Table

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Presenter	<i>Marc Peoples</i>	
Agenda Title	<i>Update on Current CJ Systems Improvement Projects</i>	

Recommended Action	
Details/Discussion	<ul style="list-style-type: none"> A. Orders of Protection B. E-Warrants C. Conditions of Release D. Arizona Disposition Reporting System (ADRS) E. Victim Notification System F. Mobile Fingerprinting
Fiscal Impact	None
Alternatives Considered	None or Not Approve-Modify-Table

**ARIZONA CRIMINAL JUSTICE COMMISSION
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Presenter	<i>Marc People</i>	
Agenda Title	<i>Technical Team</i>	

Recommended Action	
Details/Discussion	Discuss makeup of volunteers of Technical Team
Fiscal Impact	None
Alternatives Considered	None or Not Approve-Modify-Table

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Presenter	<i>Molly Edwards</i>	
Agenda Title	<i>ACJC Legislative Update</i>	

Recommended Action	
Details/Discussion	Legislation that impacts ACJC
Fiscal Impact	None
Alternatives Considered	None or Not Approve-Modify-Table