

**NOTICE OF PUBLIC MEETING
OF THE
CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION
AND
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Crime Victims Committee** of the Arizona Criminal Justice Commission and to the general public that the **Crime Victims Committee** will hold a meeting open to the public on **Tuesday, March 5, 2019** beginning at **1:00 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007**. Members of the committee may attend either in person or by telephone, video or internet conferencing.

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

I. Call to Order and Roll Call **Chairperson Charles Ryan**

Crime Victims Committee Members:

Charles Ryan, Chairperson
Mark Brnovich
Barbara LaWall
Greg Mengarelli
Bill Montgomery
Paul Penzone
Steve Stahl
C.T. Wright

II. Minutes of the January 17, 2019 Meeting

- Approval of Minutes

P-F-T

III. Crime Victim Compensation Program **Larry Grubbs**

- Review, discussion, consideration and possible action on the following:

- A.** FY19 Program Benefit Funding Reallocation **P-F-T**
- B.** FY20 State and Federal Funding Amount **P-F-T**
- C.** FY20 Designation of Operational Units **P-F-T**
- D.** FY20 Program Funding Allocation **P-F-T**

IV. Victim Compensation & Assistance Fund Balance **Larry Grubbs**
Info

V. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

VI. Date, Time, and Location of Next Meeting

- The next Crime Victims Committee meeting will be held at the Call of the Chairperson.

VII. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 5, 2019	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the January 17, 2019 Meeting

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Committee approve the minutes of the Crime Victims Committee Meeting held on January 17, 2019.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

**Crime Victims Committee
Minutes
January 17, 2019**

A public meeting of the Crime Victims Committee of the Arizona Criminal Justice Commission was convened on January 17, 2019, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 230, Phoenix, AZ 85007.

Members Present:

Charles Ryan, Chairperson, Director, Department of Corrections
Mark Brnovich, Arizona Attorney General, Amy Bocks representing
Dave Cole, Former Judge, by phone
Greg Mengarelli, Mayor, City of Prescott, Debora Black representing by phone
Bill Montgomery, Maricopa County Attorney, Shawna Michie representing
Paul Penzone, Maricopa County Sheriff, Pat Lopez representing
CT Wright, Chairperson, Board of Executive Clemency by phone

Staff Participating:

Larry Grubbs, Program Manager Crime Victim Services
Catie Clark, Program Manager Statistical Analysis Center (SAC)
Dorinda Johns, Program Coordinator Crime Victim Services

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Charles Ryan at 10:00 a.m. The roll was taken, and a quorum was declared present.

II. Review and Approval of the Minutes of the October 25, 2018 Meeting

Chairperson Ryan called for the approval of the minutes. Debora Black moved to approve the meeting minutes. Dave Cole seconded, and motion carried unanimously.

III. SAC Crime Victim Services Funding Overview

Catie Clark

Ms. Clark provided an overview of the work completed on the project up to this point and indicated that her unit is working to address gaps in the data as a result of lower than expected return rates and the time restrictions of the grant period, funding this effort. Ms. Clark indicated the SAC unit will make follow-up contact with agencies who are members of the State Agency Coordinating Team (SACT), a group made up of victim service funders, to provide clarification on the information requested for the report. SAC will also reach out to grantees and sub-grantees of the SACT funders who had not previously responded to encourage them to participate and provide additional information on the benefits of participating in the project.

IV. Crime Victim Assistance Program

Larry Grubbs

- A. FY2020 Grant Program Funding Level - Mr. Grubbs presented the ACJC staff recommendation that total funding for the Crime Victim Assistance Program for FY2020 be set at \$750,000. Pat Lopez moved the recommendation be approved, Dave Cole seconded. The motion passed unanimously.
- B. FY2020 Grant Program Funding Priorities. Mr. Grubbs presented the ACJC staff recommendation for FY2020 funding priorities found on table VS2 of the agenda. Director Ryan called for a vote on approval. The members unanimously voted to approve the recommendation.

V. Crime Victim Compensation Program

Larry Grubbs

Mr. Grubbs provided history on the existing administrative expense policy, and how it was not changed or eliminated when the program changed to a grant agreement framework. Mr. Grubbs provided an example from an operational unit where the existing administrative expense policy restricted approval of some program expenses, which could be allowable under the grant agreement. Mr. Grubbs presented the ACJC staff recommendation that, effective upon Commission approval, the existing administrative expense policy for the crime victim compensation program be eliminated. Director Ryan called for a vote of the members

to approve the recommendation. The members unanimously voted to approve the recommendation.

VI. Call to the Public

No Members of the Public were present.

VI. Date, Time, and Location of Next Meeting

The next Crime Victims Committee meeting is to be determined at a later date. Information with the date of the next meeting will be posted.

VII. Adjournment

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrew T. LeFevre", written in a cursive style.

Andrew T. LeFevre
Executive Director

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 5, 2019	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Victim Compensation FY19 Program Benefit Funding Reallocation

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission that compensation funds for the current FY19 be reallocated to operational units. Reallocations will be made in accordance with Table VS-1 of the agenda, using the county allocation fund sources identified totaling \$70,000, and \$50,000 in State compensation funding held in reserve under program rule (R10-4-102.D).

DISCUSSION:

ACJC crime victim compensation program staff closely monitors county victim compensation expenditures throughout the fiscal year. Periodically it is necessary to adjust the original allocation to meet demand for compensation benefits statewide. The purpose of these adjustments is to reallocate compensation funding to those counties with enough demand to expend additional compensation funds by the end of the fiscal year.

FISCAL IMPACT:

Significant – Reallocation of up to \$120,000 in FY 2019 crime victim compensation funds to county programs.

ALTERNATIVES:

Not Approve - Modify - Table

TABLE VS-1

CRIME VICTIM COMPENSATION PROGRAM											
FY 2019 CRIME VICTIM COMPENSATION REALLOCATION											
COUNTY	REQUESTED AMOUNT	ORIGINAL FY19 ALLOCATION*	EXPENDITURES REIMBURSED AS OF 2/4/19*	PERCENTAGE EXPENDED AS OF 2/4/19	RESTITUTION / SUBROGATION BALANCE	12 MONTH BENEFIT RESERVE	RESERVE OVERAGE >\$1,500	ALLOCATION ADJUSTMENT	REVISED REMAINING ALLOCATION	REVISED TOTAL ALLOCATION	3 YR AVG TOTAL EXPENDITURES*
APACHE	\$ -	\$ 79,610	\$ 28,113	35.31%	\$ 2,150	\$ 35,888	\$ -	\$ -	\$ 51,497	\$ 79,610	\$ 41,360
COCHISE	-	81,800	29,535	36.11%	35,232	21,726	13,506	-	52,265	81,800	25,838
COCONINO	20,000	147,040	109,820	74.69%	108,856	102,122	6,734	13,200	50,420	160,240	117,417
GILA	-	59,130	749	1.27%	45,588	15,135	30,454	-	58,381	59,130	15,135
GRAHAM	-	52,180	2,073	3.97%	29,057	7,459	21,598	-	50,107	52,180	11,502
GREENLEE	-	30,240	1,347	4.45%	10,402	490	9,913	-	28,893	30,240	1,690
LA PAZ	-	49,350	10,508	21.29%	29,970	22,931	7,039	-	38,842	49,350	26,504
MARICOPA	200,000	2,344,950	1,307,666	55.77%	1,564,269	1,504,884	59,385	51,800	1,089,084	2,396,750	1,752,895
MOHAVE	-	204,650	85,204	41.63%	142,330	137,963	4,368	-	119,446	204,650	156,996
NAVAJO	25,000	104,060	75,580	72.63%	49,239	52,798	-	25,000	53,480	129,060	62,505
PIMA	-	670,900	265,958	39.64%	534,616	290,470	244,146	(45,000)	359,942	625,900	371,575
PINAL	30,000	230,350	174,405	75.71%	121,759	160,272	-	30,000	85,945	260,350	178,222
SANTA CRUZ	-	69,830	36,989	52.97%	28,596	25,705	2,890	-	32,841	69,830	32,014
YAVAPAI	-	153,330	23,394	15.26%	82,574	63,800	18,774	(25,000)	104,936	128,330	83,448
YUMA	-	184,700	92,590	50.13%	219,892	107,130	112,762	-	92,110	184,700	128,285
TOTAL	\$ 275,000	\$ 4,462,120	\$ 2,243,931	50.29%	\$ 3,004,531	\$ 2,548,772	\$ 531,569	\$ 50,000	\$ 2,268,189	\$ 4,512,120	\$ 3,005,383

*includes administrative expenditures

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 5, 2019	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Victim Compensation FY20 State and Federal Funding Amount

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission that total state and federal allocated funding for the FY20 Crime Victim Compensation Program be set at \$4,563,887; including \$3,500,000 in state compensation funds and \$1,063,887 in federal VOCA compensation funds.

DISCUSSION:

Based on prior year expenditures, state revenue projections, the submitted total legislative appropriation for FY20, and available federal funds, staff proposes the total program allocation be set at \$4,563,887 with expenditures made in accordance with the budget under agenda table VS-2. The total program size includes \$3,500,000 in state compensation funds and \$1,063,887 in federal VOCA compensation funds.

FISCAL IMPACT:

Significant – Expenditure of \$4,563,887 in state and federal crime victim compensation funds for FY20.

ALTERNATIVES:

Not Approve - Modify - Table

TABLE VS-2

ACJC CRIME VICTIM SERVICES				
FY20 PROGRAM BUDGET				
			FY 2019	FY 2020*
ESTIMATED BEGINNING FUND BALANCE				
	Victim Compensation & Assistance Fund		\$ 3,801,281	\$ 2,926,781
	Federal VOCA Compensation Award		805,875	752,605
	County Restitution / Subrogation		3,049,615	3,004,531
		TOTAL	\$ 7,656,771	\$ 6,683,917
PROJECTED REVENUE				
	Victim Compensation & Assistance Fund		\$ 3,563,300	\$ 3,563,300
	Federal VOCA Compensation Award		1,065,000	1,277,743
	County Restitution / Subrogation		370,000	370,000
		TOTAL	\$ 4,998,300	\$ 5,211,043
PROGRAM ALLOCATIONS FY19 / RECOMMENDED ALLOCATIONS FY20				
	Victim Compensation Program			
	Victim Compensation & Assistance Fund		\$ 3,500,000	\$ 3,500,000
	Federal VOCA Compensation Award		1,065,000	1,063,887
	County Restitution / Subrogation		415,084	531,600
	Victim Assistance Grant Program			
	Victim Compensation & Assistance Fund		\$ 750,000	\$ 750,000
	ACJC Administrative Expenses			
	Victim Compensation & Assistance Fund		\$ 187,800	\$ 187,800
	Federal VOCA Compensation Award		53,270	63,887
		TOTAL	\$ 5,971,154	\$ 6,097,174
ESTIMATED ENDING FUND BALANCE				
	Victim Compensation & Assistance Fund		\$ 2,926,781	\$ 2,052,281
	Federal VOCA Compensation Award		752,605	902,574
	County Restitution / Subrogation		3,004,531	2,842,931
		TOTAL	\$ 6,683,917	\$ 5,797,786
*Estimated Totals				
	Victim Compensation & Assistance Fund Appropriation			\$ 4,222,400
	Victim Compensation & Assistance Fund Recommended Program Allocation			\$ 4,437,800

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 5, 2019	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY20 Designation of Operational Units

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission designating the 15 County Attorney's Offices as operational units for the FY 2020 Crime Victim Compensation Program.

DISCUSSION:

The Commission is required to annually designate one Operational Unit (OU) for each county, to receive an allocation from state and/or federal compensation fund sources to administer the Crime Victim Compensation Program for that county during the state fiscal year. In accordance with compensation program rule R10-4-104(A) all 15 County Attorney's Offices have requested designation as operational units for FY 2020. Staff proposes continuing the current designation of the County Attorney's Offices as operational units for FY 2020.

FISCAL IMPACT:

Significant – Operational Units are responsible for the expenditure of state and federal Crime Victim Compensation funds for FY 2020.

ALTERNATIVES:

Not Approve - Modify - Table

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 5, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY20 Compensation Program Funding Allocation

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission the allocation of \$4,563,887 in state and federal crime victim compensation funds, as proposed in Table VS-3 of the agenda, to Operational Units (OU) for the FY20 Crime Victim Compensation Program.

DISCUSSION:

Table VS-3 reflects the dollar amounts proposed for allocation to each OU for the 15 counties. The allocation formula approved at the November 2018 Commission meeting includes the following process steps:

- \$50,000 of approved state funding level retained in emergency reserve (R10-4-102.D);
- Five percent of most recent federal VOCA award allocated to ACJC for administrative costs;
- Fixed administrative allocation of state funds to each OU (R10-4-102.H);
- A base allotment of \$25,000 to each OU;
- A reduction to the base allotment equal to restitution/subrogation reserve overage amount for OUs with restitution/subrogation fund balances exceeding a three-year annual average benefit expense reserve (R10-4-102.G);
- The remaining balance distributed as follows:
 - 50% based on prior years' program benefit expenditure average;
 - 30% based on average share of crime;
 - 20% based on population.

FISCAL IMPACT:

Significant – Distribution of \$4,563,887 in compensation funds to operational units in FY20.

ALTERNATIVES:

Not Approve - Modify - Table

TABLE VS-3

CRIME VICTIM COMPENSATION PROGRAM FY 2020 CRIME VICTIM COMPENSATION ALLOCATION \$4,563,887 TOTAL STATE AND FEDERAL FUNDING					
COUNTY	FIXED ADMIN ALLOCATION	AVAILABLE FOR COMP BENEFITS	FINAL ALLOCATION TOTAL	% OF TOTAL ALLOCATION	3 YR AVG TOTAL EXPENDITURES***
APACHE	\$ 24,200	\$ 59,500	\$ 83,700	1.88%	\$ 41,360
COCHISE	21,500	53,960	75,460	1.70%	25,838
COCONINO	36,100	126,730	162,830	3.66%	117,417
GILA	15,100	21,610	36,710	0.82%	15,135
GRAHAM	17,500	16,000	33,500	0.75%	11,502
GREENLEE	2,600	16,810	19,410	0.44%	1,690
LA PAZ	12,600	38,700	51,300	1.15%	26,504
MARICOPA	441,800	2,144,680	2,586,480	58.12%	1,752,895
MOHAVE	47,500	170,880	218,380	4.91%	156,996
NAVAJO	29,100	85,050	114,150	2.57%	62,505
PIMA	172,400	321,470	493,870	11.10%	371,575
PINAL	55,000	214,160	269,160	6.05%	178,222
SANTA CRUZ	22,300	49,290	71,590	1.61%	32,014
YAVAPAI	44,100	98,130	142,230	3.20%	83,448
YUMA	58,200	33,030	91,230	2.05%	128,285
TOTAL	\$ 1,000,000	\$ 3,450,000	\$ 4,450,000	100.00%	\$ 3,005,383
		RECOMMENDED FUNDING	LESS ACJC VOCA ADMIN*	LESS STATE RESERVE**	PROGRM ALLOCATION
		STATE COMPENSATION FUNDS	\$ 3,500,000	\$ -	\$ 3,450,000
		FEDERAL COMPENSATION FUNDS	1,063,887	63,887	1,000,000
				TOTAL	\$ 4,450,000

*ACJC admin equals 5% of FFY2019 VOCA award

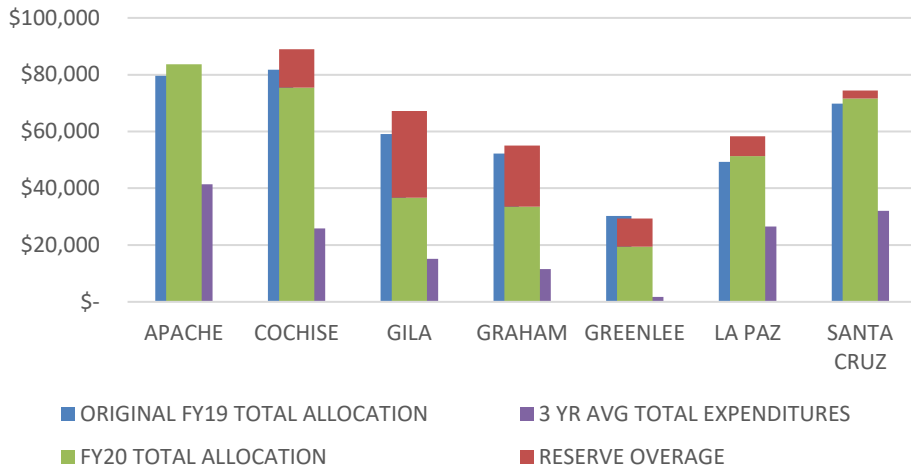
**\$50,000 held in reserve as required by Program Rule R10-4-102.D

***Source for County Expenditure Activity: ACJC Quarterly Compensation Activity Reports (FY 2016, FY 2017, FY 2018)

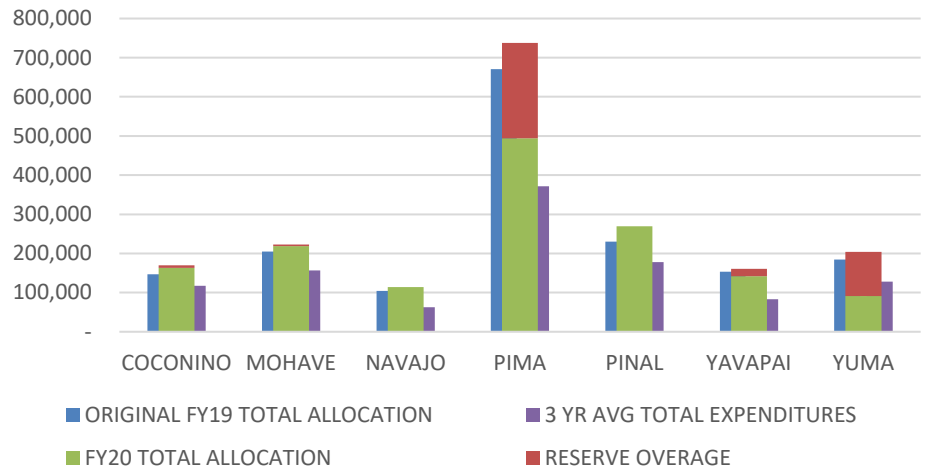
TABLE VS-4

CRIME VICTIM COMPENSATION PROGRAM FUNDING ALLOCATION FORMULA CHANGE SUMMARY						
COUNTY	ORIGINAL FY19 TOTAL ALLOCATION	RESTITUTION/ SUBROGATION BALANCE	3 YR AVG BENEFIT EXPENDITURES	RESERVE OVERAGE	FY20 TOTAL ALLOCATION	3 YR AVG TOTAL EXPENDITURES
APACHE	\$ 79,610	\$ 2,150	\$ 35,888	\$ -	\$ 83,700	\$ 41,360
COCHISE	81,800	35,232	21,726	13,506	75,460	25,838
COCONINO	147,040	108,856	102,122	6,734	162,830	117,417
GILA	59,130	45,588	15,135	30,454	36,710	15,135
GRAHAM	52,180	29,057	7,459	21,598	33,500	11,502
GREENLEE	30,240	10,402	490	9,913	19,410	1,690
LA PAZ	49,350	29,970	22,931	7,039	51,300	26,504
MARICOPA	2,344,950	1,564,269	1,504,884	59,385	2,586,480	1,752,895
MOHAVE	204,650	142,330	137,963	4,368	218,380	156,996
NAVAJO	104,060	49,239	52,798	-	114,150	62,505
PIMA	670,900	534,616	290,470	244,146	493,870	371,575
PINAL	230,350	121,759	160,272	-	269,160	178,222
SANTA CRUZ	69,830	28,596	25,705	2,890	71,590	32,014
YAVAPAI	153,330	82,574	63,800	18,774	142,230	83,448
YUMA	184,700	219,892	107,130	112,762	91,230	128,285
TOTAL	\$ 4,462,120	\$ 3,004,531	\$ 2,548,772	\$ 531,569	\$ 4,450,000	\$ 3,005,383

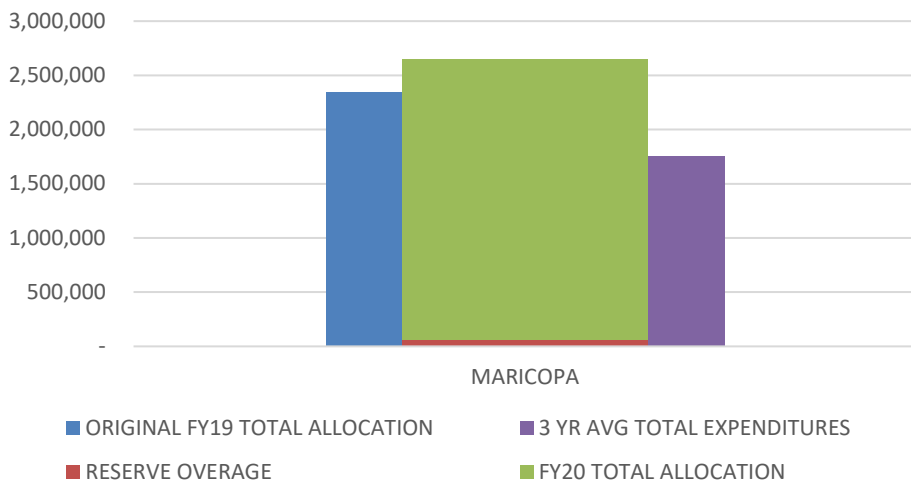
County Programs <\$100K



County Programs \$100K - \$800K



County Programs >\$800K



**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 5, 2018	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Victim Compensation & Assistance Fund Balance

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager Crime Victim Services

RECOMMENDATION:

Information Only

DISCUSSION:

At the end of the current fiscal year 2019, the available fund balance in the Crime Victim Compensation and Assistance Fund is estimated to be \$2.9 million. This is the amount carried over in the fund from year to year. Program allocations from the fund for FY 2020 are budgeted to be \$4.4 million, while revenue for the same period is projected to be about \$3.6 million. Program staff seeks committee guidance related to the fund balance. Discussion could include identifying an acceptable fund balance total to maintain in the account from year to year, and the initial steps of identifying possible program area reductions for FY 2021.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A