

**NOTICE OF PUBLIC MEETING
OF THE
CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION
AND
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Crime Victims Committee** of the Arizona Criminal Justice Commission and to the general public that the **Crime Victims Committee** will hold a meeting open to the public on **Tuesday, March 6, 2018** beginning at **1:30 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007**. Members of the committee may attend either in person or by telephone, video or internet conferencing.

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

I. Call to Order and Roll Call **Chairperson Charles Ryan**

Crime Victims Committee Members:

Charles Ryan, Chairperson
Mark Brnovich
Dave Cole
Barbara LaWall
Bill Montgomery
Paul Penzone
C.T. Wright

II. Minutes of the January 9, 2018 Meeting

- Approval of Minutes **P-F-T**

III. Crime Victim Compensation Program **Larry Grubbs**

- Review, discussion, consideration and possible action on the following:
 - A.** FY18 Program Benefit Funding Reallocation **P-F-T**
 - B.** FY19 State and Federal Funding Amount **P-F-T**
 - C.** FY19 Designation of Operational Units **P-F-T**
 - D.** FY19 Program Funding Allocation **P-F-T**

IV. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

V. Date, Time, and Location of Next Meeting

- The next Crime Victims Committee meeting will be held at the Call of the Chairperson.

VI. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 6, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the January 9, 2018 Meeting

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Committee approve the minutes of the Crime Victims Committee Meeting held on January 9, 2018.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

**Crime Victims Committee
Minutes
January 9, 2018**

A public meeting of the Crime Victims Committee of the Arizona Criminal Justice Commission was convened on January 9, 2018, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present:

Charles Ryan, Chairperson, Director, Department of Corrections
Mark Brnovich, Arizona Attorney General, Kirsten Flores representing
Dave Cole, Retired Judge by phone
Barbara LaWall, Pima County Attorney, Vanessa Helms representing
Bill Montgomery, Maricopa County Attorney, Shawn Cox representing
Paul Penzone, Maricopa County Sheriff, Kip Rustenberg representing
CT Wright, Chairperson, Board of Executive Clemency

Staff Participating:

Larry Grubbs, Program Manager
Dorinda Johns, Program Coordinator

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Charles Ryan at 1:30 p.m. The roll was taken, and a quorum was declared present.

II. Review and approval of the Minutes

A. Minutes of the September 12, 2017 Meeting

Chairperson Ryan called for approval of the minutes. Vanessa Helms moved to approve the meeting minutes, Shawn Cox seconded, the motion carried.

B. Minutes of the November 11, 2017 Meeting

Chairperson Ryan called for the approval of the minutes. C.T. Wright moved to approve the meeting minutes. Kip Rustenberg seconded, motion carried.

III. FY2019 Victim Assistance Grant Program

A. FY2019 Grant Program Funding Level

Mr. Grubbs provided a review of current FY18 ACJC victim assistance grant funding, the current victim services funding environment, and proposed grant funding level for FY19. Kirsten Flores moved the committee recommend to set the available funding level for FY19 at \$750,000.00. Kip Rustenberg seconded, the motion carried.

B. FY2019 Grant Program Funding Priorities

Mr. Grubbs provided a review of current FY18 ACJC victim assistance grant funding priorities, the current services funding environment, and proposed grant funding priorities for FY19. Shawn Cox moved the committee recommend the funding for the Crime Victim Assistance Grant Program for FY2019 be awarded in accordance with the funding tier structure detailed in Table VS-2 of the agenda. Kip Rustenberg seconded, the motion carried.

IV. Call to the Public

No Members of the Public were present.

V. Date, Time, and Location of Next Meeting

The next Crime Victims Committee meeting is to be determined at a later date. Information with the date of the next meeting will be posted.

VII. Adjournment

The meeting was adjourned at 2:55 p.m.

Respectfully submitted,



Andrew T. LeFevre
Executive Director

Audio recording available upon request

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 6, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Victim Compensation FY18 Program Benefit Funding Reallocation

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission that compensation funds for the current FY18 be reallocated to operational units in accordance with Table VS-1 of the agenda using the fund sources identified.

DISCUSSION:

ACJC crime victim compensation program staff closely monitors county victim compensation expenditures throughout the fiscal year. Periodically it is necessary to adjust the original allocation to meet demand for compensation benefits statewide. The purpose of these adjustments is to reallocate compensation funding to those counties with enough demand to expend additional compensation funds by the end of the fiscal year.

FISCAL IMPACT:

Significant – Reallocation of up to \$65,000 in FY 2018 crime victim compensation funds to county programs.

ALTERNATIVES:

Not Approve - Modify - Table

TABLE VS-1

CRIME VICTIM COMPENSATION PROGRAM FY 2018 CRIME VICTIM COMPENSATION REALLOCATION											
COUNTY	REQUESTED AMOUNT	ORIGINAL FY18 ALLOCATION*	EXPENDITURES REIMBURSED AS OF 2/25/18*	PERCENTAGE EXPENDED AS OF 2/25/18	RESTITUTION / SUBROGATION BALANCE	12 MONTH BENEFIT RESERVE	RESERVE OVERAGE >\$1,500	ALLOCATION ADJUSTMENT	REVISED REMAINING ALLOCATION	REVISED TOTAL ALLOCATION	3 YR AVG TOTAL EXPENDITURES*
APACHE	\$ -	\$ 82,500	\$ 38,626	46.82%	\$ 52,526	\$ 47,679	\$ 4,847	\$ -	\$ 43,874	\$ 82,500	\$ 50,045
COCHISE	-	83,060	33,152	39.91%	32,077	27,929	4,148	-	49,908	83,060	36,284
COCONINO	-	144,160	75,052	52.06%	136,348	116,320	20,028	-	69,108	144,160	130,636
GILA	-	66,470	-	0.00%	43,571	14,370	29,201	(25,000)	41,470	41,470	14,502
GRAHAM	-	58,010	4,137	7.13%	26,377	7,817	18,560	-	53,873	58,010	12,931
GREENLEE	-	31,170	1,694	5.43%	10,638	2,954	7,685	(15,000)	14,476	16,170	5,008
LA PAZ	-	51,140	32,659	63.86%	26,480	16,455	10,025	-	18,481	51,140	17,589
MARICOPA	-	2,302,960	1,210,106	52.55%	1,516,082	1,998,012	-	-	1,092,854	2,302,960	2,286,223
MOHAVE	20,000	197,320	104,008	52.71%	98,996	187,743	-	20,000	113,312	217,320	204,346
NAVAJO	25,000	107,160	95,654	89.26%	60,730	65,789	-	25,000	36,506	132,160	72,126
PIMA	-	739,400	343,219	46.42%	457,265	383,362	73,903	-	396,181	739,400	462,467
PINAL	20,000	237,160	206,216	86.95%	174,576	176,866	-	20,000	50,944	257,160	191,085
SANTA CRUZ	-	68,630	24,271	35.36%	22,478	31,568	-	-	44,359	68,630	34,039
YAVAPAI	-	156,590	25,567	16.33%	182,171	97,401	84,770	(15,000)	116,023	141,590	114,854
YUMA	-	200,620	66,566	33.18%	209,300	133,200	76,099	(10,000)	124,054	190,620	148,485
TOTAL	\$ 65,000	\$ 4,526,350	\$ 2,260,926	49.95%	\$ 3,049,615	\$ 3,307,464	\$ 329,266	\$ -	\$ 2,265,424	\$ 4,526,350	\$ 3,780,619
*includes administrative expenditures											

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 6, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Victim Compensation FY19 State and Federal Funding Amount

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission that total state and federal allocated funding for the FY19 Crime Victim Compensation Program be set at \$4,565,390; including \$3,500,000 in state compensation funds and \$1,065,390 in federal VOCA compensation funds.

DISCUSSION:

Based on prior year expenditures, state revenue projections, the submitted total legislative appropriation for FY19, and available federal funds, staff proposes the total program allocation be set at \$4,565,390 with expenditures made in accordance with the attached budget. The total program size includes \$3,500,000 in state compensation funds and \$1,065,390 in federal VOCA compensation funds.

FISCAL IMPACT:

Significant – Expenditure of \$4,565,390 in state and federal Crime Victim Compensation funds for FY19.

ALTERNATIVES:

Not Approve - Modify - Table

TABLE VS-2

ACJC CRIME VICTIM SERVICES			
FY19 PROGRAM BUDGET			
		FY 2018	FY 2019*
ESTIMATED BEGINNING FUND BALANCE			
Victim Compensation & Assistance Fund	\$	4,249,624	\$ 3,502,024
Federal VOCA Compensation Award		579,104	274,793
County Restitution / Subrogation		2,783,177	3,002,522
TOTAL	\$	7,611,905	\$ 6,779,339
PROJECTED REVENUE			
Victim Compensation & Assistance Fund	\$	3,440,200	\$ 3,393,400
Federal VOCA Compensation Award		886,000	1,065,390
County Restitution / Subrogation		370,000	370,000
TOTAL	\$	4,696,200	\$ 4,828,790
PROGRAM ALLOCATIONS FY18 / RECOMMENDED ALLOCATIONS FY19			
Victim Compensation Program			
Victim Compensation & Assistance Fund	\$	3,500,000	\$ 3,500,000
Federal VOCA Compensation Award		1,133,000	1,012,120
County Restitution / Subrogation		150,655	150,000
Victim Assistance Grant Program			
Victim Compensation & Assistance Fund	\$	500,000	\$ 750,000
ACJC Administrative Expenses			
Victim Compensation & Assistance Fund	\$	187,800	\$ 187,800
Federal VOCA Compensation Award		57,311	53,270
TOTAL	\$	5,528,766	\$ 5,653,190
ESTIMATED ENDING FUND BALANCE			
Victim Compensation & Assistance Fund	\$	3,502,024	\$ 2,457,624
Federal VOCA Compensation Award		274,793	274,793
County Restitution / Subrogation		3,002,522	3,222,522
TOTAL	\$	6,779,339	\$ 5,954,939
*Estimated Totals			
Victim Compensation & Assistance Fund Appropriation			\$ 4,220,600
Victim Compensation & Assistance Fund Recommended Program Allocation			\$ 4,437,800

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 6, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY19 Designation of Operational Units

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission designating the 15 County Attorney's Offices as operational units for the FY 2019 Crime Victim Compensation Program.

DISCUSSION:

The Commission is required to annually designate one operational unit (OU) for each county, to receive an allocation from state and/or federal compensation fund sources, and to administer the Crime Victim Compensation Program for that county during the state fiscal year. In accordance with compensation program rule R10-4-104(A) all 15 County Attorney's Offices are requesting designation as operational units for FY 2019. Staff proposes continuing the current designation of the County Attorney's Offices as operational units for FY 2019.

FISCAL IMPACT:

Significant – Operational Units are responsible for the expenditure of state and federal Crime Victim Compensation funds for FY 2019.

ALTERNATIVES:

Not Approve - Modify - Table

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 6, 2018	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY19 Compensation Program Funding Allocation

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission the allocation of \$4,565,390 in state and federal crime victim compensation funds, as proposed in Table VS-3 of the agenda, to operational units (OU) for the FY19 Crime Victim Compensation Program.

DISCUSSION:

Table VS-3 reflects the dollar amounts proposed for allocation to each operational unit for the 15 counties. The allocation formula approved at the March 2013 Commission meeting includes the following process steps:

- \$50,000 of the state funds retained in emergency reserve (R10-4-102.D);
- Five percent of most recent federal VOCA award allocated to ACJC for administrative costs;
- Fixed administrative allocation of state funds to each OU (R10-4-102.I);
- A base allotment of \$25,000 to each OU (R10-4-102.C.1);
- A 60% reimbursement to OUs spending other local funds on compensation benefits during the previous fiscal year (R10-4-102.H);
- The remaining balance distributed as follows:
 - 50% based on prior years' program benefit expenditure average (R10-4-102.C.2);
 - 30% based on average share of crime (R10-4-102.C.4);
 - 20% based on population (R10-4-102.C.3).

FISCAL IMPACT:

Significant – Distribution of \$4,565,390 in compensation funds to operational units in FY19.

ALTERNATIVES:

Not Approve - Modify - Table

TABLE VS-3

CRIME VICTIM COMPENSATION PROGRAM FY 2019 CRIME VICTIM COMPENSATION ALLOCATION \$4,565,390 TOTAL STATE AND FEDERAL FUNDING					
COUNTY	FIXED ADMIN ALLOCATION	AVAILABLE FOR COMP BENEFITS	FINAL ALLOCATION TOTAL	% OF TOTAL ALLOCATION	3 YR AVG TOTAL EXPENDITURES***
APACHE	\$ 24,200	\$ 55,410	\$ 79,610	1.78%	\$ 50,045
COCHISE	21,500	60,300	81,800	1.83%	36,284
COCONINO	36,100	110,940	147,040	3.30%	130,636
GILA	15,100	44,030	59,130	1.33%	14,502
GRAHAM	17,500	34,680	52,180	1.17%	12,931
GREENLEE	2,600	27,640	30,240	0.68%	5,008
LA PAZ	12,600	36,750	49,350	1.11%	17,589
MARICOPA	441,800	1,903,150	2,344,950	52.55%	2,286,223
MOHAVE	47,500	157,150	204,650	4.59%	204,346
NAVAJO	29,100	74,960	104,060	2.33%	72,126
PIMA	172,400	498,500	670,900	15.04%	462,467
PINAL	55,000	175,350	230,350	5.16%	191,085
SANTA CRUZ	22,300	47,530	69,830	1.56%	34,039
YAVAPAI	44,100	109,230	153,330	3.44%	114,854
YUMA	58,200	126,500	184,700	4.14%	148,485
TOTAL	\$ 1,000,000	\$ 3,462,120	\$ 4,462,120	100.00%	\$ 3,780,619
		RECOMMENDED FUNDING	LESS ACJC VOCA ADMIN*	LESS STATE RESERVE**	PROGRM ALLOCATION
		STATE COMPENSATION FUNDS	\$ 3,500,000	\$ -	\$ 3,450,000
		FEDERAL COMPENSATION FUNDS	1,065,390	53,270	1,012,120
				TOTAL	\$ 4,462,120

*ACJC admin equals 5% of FFY2018 VOCA award

**\$50,000 held in reserve as required by Program Rule R10-4-102.D

***Source for County Expenditure Activity: ACJC Quarterly Compensation Activity Reports (FY 2015 - FY 2017)