

# NOTICE OF PUBLIC MEETING

## ARIZONA CRIMINAL JUSTICE COMMISSION

### POLICY TEAM OF THE INFORMATION, TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Policy Team of the Information, Technology and Systems Improvement Committee** and to the general public that the **Policy Team of the Information, Technology and Systems Improvement Committee** will hold a meeting open to the public on **Wednesday, June 16, 2021**, beginning at **1:30 p.m.** Members of the Commission may attend by telephone, video or internet conferencing.

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

	<b>Agenda Items</b>	<b>Presenter</b>
<b>I.</b>	<p><b>Call to Order and Roll Call</b></p> <p>We want to remind the members of this body that ACJC is live streaming the meeting to allow our stakeholders and members of the public to access today's conversations. The staff has set the Google meet to highlight anyone speaking, so please remember to mute your microphone unless you are speaking. In addition to the Livestream, the meeting is being recorded for compliance with the Arizona open meeting law.</p>	<b>Chairperson Karl Heckart</b>
<b>II.</b>	<p><b>Approval of Meeting Minutes</b></p> <p>A. August 25, 2020 B. February 23, 2021</p>	<b>Chairperson Karl Heckart</b>
		<b>P-F-T</b>
<b>III.</b>	<p><b>Update on Current CJ Systems Improvement Projects</b></p> <p>A. E-Warrants Update B. Orders of Protection C. Victim Notification Overview D. Data Project HB 2166 E. Prosecutor E-Filing Discussion</p>	<b>Marc Peoples</b>
		<b>Info</b>
<b>V.</b>	<p><b>ACJC Legislative Discussion</b></p> <p>HB 2075</p>	<b>Marc Peoples</b>
		<b>Info</b>
<b>VI</b>	<p><b>Membership</b></p>	<b>Marc Peoples</b>
		<b>Info</b>
<b>VII.</b>	<p><b>Call to the Public</b></p>	

Those wishing to address the Committee need not request permission in advance. Members of the public wishing to attend the meeting in person must follow all federal and state Covid 19 safety protocols including wearing a mask and maintaining acceptable social distancing. In order to facilitate virtual participation in the meeting, members of the public wishing to address the Committee will need to email Marc Peoples at [cjadmin@azcjc.gov](mailto:cjadmin@azcjc.gov) in advance of the meeting and provide the phone number where you can be reached. Staff will email you an acknowledgment of your request and call you during the Call to the Public for your comment. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

**Next Meeting**

The next Policy Team meeting is at the Call of the Chairperson.

A copy of the agenda background material provided to Policy Team members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

**ARIZONA CRIMINAL JUSTICE COMMISSION  
POLICY TEAM OF THE INFORMATION, TECHNOLOGY,  
SYSTEMS IMPROVEMENT COMMITTEE  
ACTION-MOTION/ INFORMATION ITEM**

<b>Presenter</b>	<i>Karl Heckart</i>
<b>Agenda Title</b>	<i>Approval of Previous Meeting Minutes</i>

<b>Recommended Action</b>	The Policy Team will consider approval of the minutes of its August 25, 2020 and February 23, 2021 meeting.
<b>Details/Discussion</b>	None
<b>Fiscal Impact</b>	None
<b>Alternatives Considered</b>	Not Approve-Modify-Table

**Policy Team of the Information Technology and Systems Improvement Committee Minutes  
August 25, 2020**

A public meeting of the Policy Team of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on August 25, 2020, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

**Members Present:**

Karl Heckart, Chairperson, Administrative Office of the Courts  
Rebecca Baker, Maricopa County Attorney's Office  
Steve Ballance, Maricopa ICJIS  
Timothy Chung, Department of Public Safety.  
John Merritt, Pima County Attorney's Office, by conference call  
Michael Keran, Scottsdale Police Department, by conference call  
Julio Marroquin, Yavapai County Attorney's Office,  
Sharon Stolpen, City of Phoenix Prosecutor's Office  
Brian D. Crowell, Pima County Sheriff's Department

**Members Absent:**

Chris Kelly, Clerk of the Superior Court in Maricopa County,  
Dianne VanHorn, Pima County Superior Court  
Clint Metheney, Navajo County Attorney's Office  
Dwight Cloud, Department of Corrections  
David Williams, Gila River Indian Community  
Amber Sliwinski, Arizona Department of Public Safety, by conference call

**Staff Participating:**

Andrew LeFevre, Executive Director  
Marc Peoples, Program Manager  
Shayla Fordyce, Project Manager  
Candice Millsap, Grant Coordinator

**I. Call to Order and Roll Call**

The meeting was called to order by Chairperson Karl Heckart at 1:35 p.m. Roll was taken and a quorum was declared present.

**II. Minutes of the December 05, 2019 Meeting**

Chairperson Heckart called for a motion on the minutes. Timothy Chung entered a motion to approve the minutes of the meeting held on December 05, 2019. The motion was seconded by Steven Ballance and was unanimously approved by the Policy Team.

**III. Update on Current CJ Systems Improvement Projects**

**A. Orders of Protection**

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a status update on the Order of Protection and Injunction against Harassment (OP/IAH) project. 22,000 orders have been started a process in AZ Point. Of those 11,000 received an action from the court. Members discussed the complexities of the AZ point system. While the system is working as intended, currently there are 3 key policy issues.

- (1) DPS is reviewing the AOC's process for handling data and the system used to process orders in NCIC.
- (2) We are currently working with Sheriff Departments to do 24 hours HIT confirmations and validations.
- (3) Issues with the concept of packing of the record

**B. E-Warrants**

Marc Peoples provided an update on the progress of the Ewarrant project. Currently there are five Law Enforcement agencies live on JWI as a part of this project. This includes: Prescott PD, Yavapai SO, Coconino SO, and Mohave SO, Glendale PD. The following AJACS Courts have eWarrant interface turned on: Prescott Municipal, Prescott Justice, Flagstaff Justice Court. Future plans include expanding the Ewarrant project to other law enforcement agencies once all the pilots are completely up and running to use as examples for other agencies.

#### C. Conditions of Release

Marc Peoples provided an update on the Conditions of Release project. Since the last meeting, the project has been significantly delayed. The Courts informed ACJC that data issues with the AZPoint project interferes with the development of new projects, including the Conditions of Release. Members discussed how to move forward with the project in order to utilize and maintain funding. Meetings will be scheduled to discuss how to scale the scope of the Conditions of Release.

#### D. Arizona Disposition Reporting System (ADRS)

Shayla Gilleland, Criminal Justice Systems Improvement Program Project Manager provided a status update ADRS. The ADRS project continues to progress with 5 county attorney's offices currently submitting electronic dispositions to DPS. This includes Coconino County, Greenlee County, Maricopa County Attorney, Navajo County Attorney and Pinal County Prosecutor. The remaining 10 county attorney's offices are in various phases (e.g., testing, implementation, etc.). The project is expected to be completed (with the participating county attorney's offices) by March 2021.

#### E. Victim Notification System

Marc Peoples provided an update on the Conditions of Release project. ACJC received an OVC grant to implement a new statewide Victim Notification System with the jails and the Department of Corrections. Marc has spoken with all of the Sheriff Departments and currently has 13 ready to start the project. However, ACJC has ran into a problem with funding. ACJC submitted a Grant for ongoing funding for two years in order to develop a sustainability plan. However, the grant application was denied. Because of this, ACJC only has enough funding to stand up the system for one year. ACJC will include this in its budget request to the Governor's office.

#### F. Mobile Fingerprinting

Marc Peoples provided an update on the progress of the 2FID project. The following counties have opted in for 2FID device implementations managed by the AOC: Apache, Cochise, Coconino, Gila, Graham, Greenlee, La Paz, Mohave, Navajo, Pinal, Santa Cruz, Yavapai, Yuma, and Maricopa. However 3 counties are currently not utilizing the devices for Phase I: Coconino, La Paz, Santa Cruz. To date 173 2FID devices have been deployed in the Superior Court locations. It was discovered that 923 people were missing 10 prints at the time of sentencing. Programming for Phase II of the project has been completed. Future plans include updating the MOBS application to add an Arrest Date field.

#### V. Call to the Public

Chairperson Heckart made a call to the public. No members of the public addressed the Policy Team.

#### VI. Date, Time, and Location of Next Meeting

The next Policy Team meeting is at the Call of the Chairperson at the Arizona Criminal Justice Commission at 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

#### VII. Adjournment

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,



Andrew T. LeFevre  
Executive Director

Audio recording available upon request.

**Policy Team of the Information Technology and Systems Improvement Committee Minutes  
February 23, 2021**

A public meeting of the Policy Team of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on February 23, 2021, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

**Members Present:**

Karl Heckart, Chairperson, Administrative Office of the Courts  
Rebecca Baker, Maricopa County Attorney's Office  
Timothy Chung, Department of Public Safety.  
Julio Marroquin, Yavapai County Attorney's Office,  
Sharon Stolpen, City of Phoenix Prosecutor's Office  
David Williams, Gila River Indian Community

**Members Absent:**

Chris Kelly, Clerk of the Superior Court in Maricopa County,  
Dianne VanHorn, Pima County Superior Court  
Clint Metheney, Navajo County Attorney's Office  
Dwight Cloud, Department of Corrections  
Steve Ballance, Maricopa ICJIS  
Michael Keran, Scottsdale Police Department  
Brian D. Crowell, Pima County Sheriff's Department  
John Merritt, Pima County Attorney's Office

**Staff Participating:**

Andrew LeFevre, Executive Director  
Marc Peoples, Program Manager  
Shayla Fordyce, Project Manager  
Candice Millsap, Grant Coordinator

**I. Call to Order and Roll Call**

The meeting was called to order by Chairperson Karl Heckart at 1:35 p.m. Roll was taken. A quorum was not declared present.

**II. Minutes of the August 25, 2020 Meeting**

Chairperson Heckart recognized the minutes but a motion on the minutes will take place at the next meeting.

**III. Update on Current CJ Systems Improvement Projects**

**A. Orders of Protection**

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a status update on the Order of Protection and Injunction against Harassment (OP/IAH) project. ACJC has proposed legislation to restore holder record responsibility to the Sheriffs. Future meetings have been scheduled to determine how the Sheriffs will be included in the work flow in AZ Point improvements. Marc Peoples presents the complete servicing portal.

**B. E-Warrants**

Marc Peoples provided an update on the progress of the E-warrant project. Currently Eight law enforcement agencies have implemented and are operational on JWJ.  
AJACS Courts in Prescott (Muni and Justice), Williams Justice, Flagstaff Justice, and Mohave Superior Court are operational.

**C. Conditions of Release**

Marc Peoples provided an update on the Conditions of Release project. Since the last meeting, the project has been significantly delayed due to COVID. Given the delay, ACJC has decided to notify the BJA of its inability to complete the Conditions of Release project at this time.

#### **D. Arizona Disposition Reporting System (ADRS)**

Shayla Gilleland, Criminal Justice Systems Improvement Program Project Manager provided a status update ADRS. The ADRS project continues to progress with 5 county attorney's offices currently submitting electronic dispositions to DPS. This includes Coconino County, Greenlee County, Maricopa County Attorney, Navajo County Attorney and Pinal County Prosecutor. The remaining 10 county attorney's offices are in various phases (e.g., testing, implementation, etc.).

#### **E. Victim Notification System**

Marc Peoples provided an update on the Conditions of Release project.

ACJC received an OVC grant to implement a new statewide Victim Notification System with the jails and the Department of Corrections. Marc has spoken with all of the Sheriff Departments and currently has 13 ready to start the project. Currently, ACJC is in the last phase of getting a contract signed. The Policy Team will convene at a later date to discuss logistics and resource. A Governor's committee will be developed at that time.

#### **F. Mobile Fingerprinting**

Marc Peoples provided an update on the progress of the 2FID project. The following counties have opted in for 2FID device implementations managed by the AOC: Apache, Cochise, Coconino, Gila, Graham, Greenlee, La Paz, Mohave, Navajo, Pinal, Santa Cruz, Yavapai, Yuma, and Maricopa. Programming for Phase II of the project has been completed. Working with Mohave to start piloting next month.

Chairperson Heckart gave the committee an overview of the AOC's new project for digital evidence management.

#### **IV. Technical Team**

Marc People informed the committee that the Technical Team has been reestablished to support the strategic plans, business goals and objectives, established by the Policy Team. ACJC is still recruiting members to ensure statewide representation. The First meeting will convene February 24, 2021. Chairperson Heckart request that the Technical Team add Change Management to their list of priorities.

#### **V. ACJC Legislative Update**

Andrew Leferve provide update on ACJC legislative actions.

#### **VI. Membership**

Marc Peoples discussion the need for additional members and representation for the committee.

#### **VII. Call to the Public**

Chairperson Heckart made a call to the public. No members of the public addressed the Policy Team.

#### **VIII. Date, Time, and Location of Next Meeting**

The next Policy Team meeting is at the Call of the Chairperson at the Arizona Criminal Justice Commission at 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

#### **IX. Adjournment**

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Andrew T. LeFevre', written in a cursive style.

Andrew T. LeFevre  
Executive Director Audio recording available upon request.



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ACTION-MOTION/ INFORMATION ITEM**

<b>Presenter</b>	<i>Marc Peoples</i>	
<b>Agenda Title</b>	<i>Update on Current CJ Systems Improvement Projects</i>	

<b>Recommended Action</b>	
<b>Details/Discussion</b>	<ul style="list-style-type: none"> <li><b>A.</b> E-Warrants Update</li> <li><b>B.</b> Orders of Protection</li> <li><b>C.</b> Victim Notification Overview</li> <li><b>D.</b> Data Project HB 2166</li> <li><b>E.</b> Prosecutor E-Filing Discussion</li> </ul>
<b>Fiscal Impact</b>	None
<b>Alternatives Considered</b>	None or Not Approve-Modify-Table

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ACTION-MOTION/ INFORMATION ITEM**

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<b>Presenter</b>	<i>Marc Peoples</i>	
<b>Agenda Title</b>	<i>ACJC Legislative Discussion</i>	

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<b>Recommended Action</b>	
<b>Details/Discussion</b>	Discuss HB 2075
<b>Fiscal Impact</b>	None
<b>Alternatives Considered</b>	None or Not Approve-Modify-Table

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ACTION-MOTION/ INFORMATION ITEM**

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<b>Presenter</b>	<i>Marc Peoples</i>	
<b>Agenda Title</b>	<i>Membership</i>	

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<b>Recommended Action</b>	
<b>Details/Discussion</b>	Discuss new members being added to committee
<b>Fiscal Impact</b>	None
<b>Alternatives Considered</b>	None or Not Approve-Modify-Table