

NOTICE OF PUBLIC MEETING

ARIZONA CRIMINAL JUSTICE COMMISSION

INFORMATION, TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Information, Technology and Systems Improvement Committee** and to the general public that the **Information, Technology and Systems Improvement Committee** will hold a meeting open to the public on **Tuesday, September 15, 2020**, beginning at **1:30 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007**. Members of the Committee may attend either in person or by telephone, video or internet conferencing.

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

	Agenda Items	Presenter
I.	Call to Order and Roll Call	Chairperson David Byers
II.	Approval of February 26, 2020 Meeting Minutes	Chairperson David Byers
		P-F-T
III.	Update on Current CJ Systems Improvement Projects	Marc Peoples
	<ul style="list-style-type: none"> A. Orders of Protection B. E-Warrants C. Conditions of Release D. Arizona Disposition Reporting System (ADRS) E. Victim Notification System F. Mobile Fingerprinting 	Info
IV.	Technical Team	Marc Peoples
		Info
VI.	Call to the Public	Chairperson David Byers
	Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.	
VII.	Next Meeting	
	The next Committee meeting is at the Call of the Chairperson.	

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

**ARIZONA CRIMINAL JUSTICE COMMISSION
 INFORMATION, TECHNOLOGY, SYSTEMS IMPROVEMENT
 COMMITTEE
 ACTION-MOTION/ INFORMATION ITEM**

<i>Presenter</i>	
<i>Agenda Title</i>	<i>Approval of Previous Meeting Minutes</i>

Recommended Action	The Committee will consider approval of the minutes of its February 26, 2020 meeting.
Details/Discussion	None
Fiscal Impact	None
Alternatives Considered	Not Approve-Modify-Table

Information Technology and Systems Improvement Committee Minutes
Wednesday, February 26, 2020

A public meeting of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on Wednesday, February 26, 2020, at the Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007.

Members Present:

David Byers, Chairperson, Director, Administrative Office of the Courts
Amber Sliwinski representing Frank Milstead, Director, Department of Public Safety
Amy Bonney representing by conference Greg Mengarelli, Mayor, City of Prescott,
Mark Napier, Pima County Sheriff's Office
Sheila Polk, Yavapai County Attorney
Steve Stahl, Chief, City of Maricopa Police Department

Absent Members:

Joe Brugman, Chief, Safford Police Department

Staff Present:

Andy LeFevre, Executive Director
Marc Peoples, Program Manager
Candice Millsap, Grant Coordinator
Shayla Gilleland, Project Manager

Public Present

Aaron Gorrell, Consultant
Anthony Coulson, Consultant

I. Call to Order and Roll Call The meeting was called to order by Chairperson David Byers at 1:40 p.m. The roll was taken, and a quorum was declared present.

II. Minutes of the February 12, 2019 Meeting Chairperson Byers called for any changes or corrections to the minutes. Hearing no objection the minutes were unanimously approved.

III. Full-Service Forensic Crime Laboratory Grant Program Candice Millsap, Criminal Justice Systems Improvement Grant Coordinator, presented the Crime Lab Directors' proposal to revise the full service definition. Chairperson Byers called for any objections or corrections to the definition. Mark Napier made a motion to approve the proposed definition with the provision that revisions are made. The motion was seconded by Shelia Polk and was unanimously approved by the Committee.

Candice Millsap provided an overview of the Full-Service Forensic Crime Laboratory Grant Program. The requirements to be considered a Full-Service Crime Lab were reviewed. The FY21 funding recommendation for a grant allocation in the amount of \$500,000 was presented. Chairperson Byers called for any objections or corrections to the allocation. Mark Napier made a motion to approve the FY21 grant allocation in the amount of \$500,000. The motion was seconded by Shelia Polk and was unanimously approved by the Committee.

IV. Criminal Justice Related IT Projects

A. Protection Order Update

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a status update on the Order of Protection and Injunction against Harassment (OP/IAH) project. Marc presented the AZ Point system and walks through the partition, clerk and servicing portals. Members discussed the challenges with implementing AZ Point. Chairperson Byers suggested reestablishing the Technical Team.

B. Conditions of Release Update

Marc Peoples provided a background of the Conditions of Release project. Aaron Gorrell, Consultant, provided an update on the progress of the Conditions of Release Project.

C. Victim Notification Update

ACJC received an OVC grant to implement a new statewide Victim Notification System. Marc Peoples, gave an overview on the initial plan for implementation.

D. NIBRS (National Incident Base Reporting System

Marc Peoples provided a brief update on NIBRS. Given the time, it was suggested that a NIBRS update be provided at the following meeting.

V. Call to the Public Chairperson Byers made a call to the public. No members of the audience addressed the Committee.

VI. Date, Time, and Location of Next Meeting The next Information Technology and Systems Improvement Committee meeting will be at the call of the Chairperson.

VII. Adjournment The meeting was adjourned at 3:30 p.m.

**ARIZONA CRIMINAL JUSTICE COMMISSION
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 COMMITTEE
 ACTION-MOTION/ INFORMATION ITEM**

Presenter	Marc Peoples	
Agenda Title	Update on Current CJ Systems Improvement Projects	

Recommended Action	
Details/Discussion	<ul style="list-style-type: none"> A. Orders of Protection B. E-Warrants C. Conditions of Release D. Arizona Disposition Reporting System (ADRS) E. Victim Notification System F. Mobile Fingerprinting
Fiscal Impact	None
Alternatives Considered	None or Not Approve-Modify-Table

**ARIZONA CRIMINAL JUSTICE COMMISSION
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ACTION-MOTION/ INFORMATION ITEM**

Presenter	<i>Marc Peoples</i>	
Agenda Title	<i>Technical Team</i>	

Recommended Action	
Details/Discussion	
Fiscal Impact	None
Alternatives Considered	None or Not Approve-Modify-Table

