

Meeting Agenda –Board of Trustees Meeting

April 25, 2017

12:00 p.m.

League of AZ Cities & Towns

1820 W. Washington Street

Phoenix, AZ 85260

The public will be able to hear and see those persons participating electronically in the public sections of the meeting by attending the meeting in person at the League of Arizona Cities and Towns.

1. Call to Order

2. Call to the Public

The public may address the Board or present topics for future Board discussion

3. Consent Agenda

Action recommended

Approve the consent agenda recommendations

- 3.1 Approve February 28, 2017 Board Meeting minutes
- 3.2 Approve February 28, 2017 Board Meeting – Executive Session minutes
- 3.3 Approve March 9, 2017 Finance Committee minutes
- 3.4 Approve Draft March 30, 2017 Executive Committee minutes
- 3.5 Approve Draft March 30, 2017 Finance Committee minutes
- 3.6 Designate Ken Strobeck as Nominating Committee Chairperson and Special Advisor to the Board for the 2017 Board of Trustees Election
- 3.7 Approve the proposed process and timeline for the 2017 Trustee Election
- 3.8 Accept the 2016 Annual Actuarial Analysis
- 3.9 Approve MOU for Joint Defense
- 3.10 Approve PFM Asset Management to continue providing investment management services upon renewal 5/25/17 with no fee increase

4. Reports and Updates

The following reports and updates will be made orally at the meeting:

- Executive Committee
- Finance Committee
- Loss Control Committee
- League of Arizona Cities and Towns
- Legal Advisor
- Administrator
- President

5. 2016 Year-end Finance/Berkley Risk Sharing Report

Action recommended

None – review and discussion only

Sheryl

- 5.1 2016 Year-end Finance review
5.2 Berkley Risk Sharing Report
- 6. 2017 Rate/Dividend Recommendation** **Ed/Sheryl**
Action recommended
Approve rates/ dividend for 2017 as recommended by the Finance Committee and Staff
- 7. 2016 Year-end Investment Report** **Paulina Woo & Luke Schneider, PFM**
Action recommended
None – for review and discussion only
- 8. Independent Audit Report** **Kevin Wong, Gilbert Associates, Inc.**
Action recommended
Accept the independent financial audit report as prepared by Gilbert Associates, Inc.
8.1 AMRRP Financial Statement and Auditor’s Report
8.2 2016 Final Required Communications
- 9. Selection of Independent Financial Auditor** **Tiffani**
Action recommended
Approve Gilbert Associates to continue providing professional auditing and tax filing services for the fiscal years ending 12/31/2017, 12/31/2018, and 12/21/2019 at pricing proposed and subject to satisfactory performance
9.1 Gilbert Associates Pricing Proposal
- 10. Annual Review of League Memorandum of Understanding** **Tiffani**
Action recommended
None – for discussion only
10.1 Memorandum of Understanding, AMRRP – League of AZ Cities and Towns
- 11. Amended 2017 Administrative Expense Budget** **Tiffani**
Action recommended
Approve amended 2017 Administrative Expense Budget
11.1 Amended 2017 Administrative Expense Budget
- 12. Lexipol Police and Fire Services for Members** **Mike Miller/Bill Sims**
Action recommended
Discuss and approve use of services and AMRRP level of involvement
- 13. Status update for 2017 Goals** **Rudy/Sheri**
Action recommended
None – for review and discussion only

14. Email Marketing Campaign

Tiffani

Action recommended

None - for review and discussion only

15. Quartzite Property and Casualty Consideration

Ed

Action recommended

Approve recommended course of action

16. Executive Session

The AMRRP Board of Trustees may convene into Executive Session pursuant to § 38-431-03 (a) (3) and (4) for legal advice and discussion with legal counsel regarding items set forth in this agenda.

- 16.1 Pierce Coleman Flat Fee Employment Defense agreement renewal effective 5/1/17
- 16.2 Pierce Coleman Flat Fee Post Termination Appeal Hearing agreement proposal effective 5/1/17
- 16.3 Request for Trial Authority, Claim #13014782 - Hulsing v. Cave Creek
- 16.4 Request for Trial Authority, Claim #13013913 - Mireles v. City of Somerton
- 16.5 Request for Trial Authority, Claim #13014849 - Gettel/Kyle - Apache Junction

17. Action on Executive Session

18. Adjourn