

**NOTICE AND AGENDA OF A COMBINED PUBLIC MEETING AND  
POSSIBLE EXECUTIVE SESSION  
OF THE ARIZONA STATE RETIREMENT SYSTEM  
OPERATIONS, AUDIT & LEGISLATIVE COMMITTEE**

January 11, 2023  
9:30 a.m.

Pursuant to A.R.S. § 38-431.02(F), notice is hereby given to the Trustees of the Arizona State Retirement System (ASRS) Operations, Audit & Legislative Committee (OALC) and to the general public that the ASRS OALC will hold a meeting open to the public on Wednesday, January 11, 2023, beginning at 9:30 a.m., in the First Floor Board Room of the ASRS offices at 3300 N. Central Avenue, Phoenix, Arizona 85012.

This is a regularly scheduled meeting of the OALC; however, due to possible attendance by other ASRS Board Trustees, this meeting may technically become a meeting of the Board or one of its committees. Actions taken will be consistent with OALC governance procedures. Actions requiring Board authority will be presented to the full Board for final decision.

Pursuant to A.R.S. § 38-431.03(A)(3), the ASRS OALC may vote to go into executive session, which will not be open to the public, for the purpose of obtaining legal advice on any item on the Agenda.

The Chair may take public comment during any agenda item.

The following agenda topics are proposed action items: 2, 5, 6

The Agenda for the meeting is as follows:

1. Call to Order; Roll Call; Opening Remarks (Estimated time: 2 minutes).... Ms. Sarah Webber  
OALC Chair
2. Approval of the Minutes of the October 14, 2022, Public Meeting of the OALC (*Action item; estimated time: 1 minute*)..... Ms. Sarah Webber

*Proposed Action Item: The Committee may decide whether to approve the minutes as written, amend and approve the minutes, or not approve the minutes at this time.*

3. Presentation, Discussion, and Appropriate Action Regarding the Information Technology (IT) External Assessment (*Informational and discussion item; estimated time: 40 minutes*)

- .....Mr. Paul Matson  
Director
- .....Mr. Anthony Guarino  
Deputy Director and Chief Operations Officer
- .....Mr. Dave King  
Assistant Director, Technology Services Division (TSD)
- .....Mr. Shawn Evenson  
Regional Director, Info-Tech Research Group
- .....Ms. Angela Reynolds  
Principle Research Director, Info-Tech Research Group
- .....Mr. Kwan Mitchell  
Executive Counselor, Info-Tech Research Group

4. Presentation, Discussion, and Appropriate Action Regarding the Upcoming Independent Information Security Assessment (*Informational and discussion item; estimated time: 15 minutes*)

- .....Mr. Paul Matson
- .....Mr. Anthony Guarino
- .....Mr. Jeffrey Hickman  
Information Security Officer

5. Presentation, Discussion, and Appropriate Action Regarding the Approval of Five-Year Review Reports with Respect to ASRS Rules (*Action item; estimated time: 15 minutes*)

- .....Mr. Paul Matson
- .....Mr. Anthony Guarino
- .....Ms. Jessica Thomas  
Government Relations Officer/Rule Writer

*Proposed Action Item: The Committee may consider staff's recommendation, provide an alternate motion, or make no motion.*

6. Presentation, Discussion, and Appropriate Action Regarding the Approval of Various Rulemaking, including:

- a. Return to Work
- b. Membership
- c. Retirement Application/Debit Cards

- (*Action item; estimated time: 15 minutes*) .....
- .....Mr. Paul Matson
  - .....Mr. Anthony Guarino
  - .....Ms. Jessica Thomas

*Proposed Action Item: The Committee may consider staff's recommendation, provide an alternate motion, or make no motion.*

7. Presentation, Discussion, and Appropriate Action Regarding Internal Audit-Related Topics, including:

- a. Internal Audit Quarterly Report (4Q2022)
- b. Recently Conducted Assessments and Audits
  - i. Custody Bank Assessment
  - ii. Cloud Migration Project Assessment
  - iii. EIS Staffing Assessment
  - iv. SWIFT Assessment
  - v. Foreign Annuitants Assessment
  - vi. Death and LTD Reporting Audit
  - vii. Employer Relations and Analysis Audit
  - viii. Appeals Audit
  - ix. Accuracy of Data Audit

*(Informational and discussion item; estimated time: 45 minutes)*.....Mr. Paul Matson  
.....Mr. Anthony Guarino  
.....Mr. Harold Mackey  
Chief Internal Auditor

8. Call to the Public ..... Ms. Sarah Webber

If any member of the public wishes to speak, they should complete a Request to Speak Form and provide it to the Committee Administrator, if attending in person. If not attending in person, public comments must be submitted any time prior to the meeting to [ASRSPublicMeetings@azasrs.gov](mailto:ASRSPublicMeetings@azasrs.gov). Commenters should submit by email their full name, affiliation (if none, indicate "member of the public"), address, phone number, email address, the specific agenda item they wish to comment on, and their comments. Emailed comments will be read and kept to under three minutes. The Chair reserves the right to impose other constraints in the interest of maintaining an orderly meeting. Trustees are prohibited by A.R.S. § 38-431.01(H) from discussing or taking legal action on matters raised during an open Call to the Public unless the matters are properly noticed for discussion and legal action. As a result of public comment, the Trustees may respond to criticism made by those who have addressed the Committee, may direct staff to review a matter, or may ask that a matter be put on a future agenda.

*Regarding the following agenda item, pursuant to A.R.S. § 38-431.03(A)(2), notice is hereby given to Trustees of the ASRS OALC and the general public that the ASRS OALC may vote to go into executive session, which will not be open to the public, for the purpose of discussion or consideration of records exempt by law from public inspection.*

9. Presentation, Discussion, and Appropriate Action Regarding the ASRS Information Security Program *(Informational and discussion item; estimated time: 30 minutes)*.....Mr. Paul Matson  
.....Mr. Anthony Guarino  
.....Mr. Jeff Hickman

10. Requests for Future Agenda Items ..... Ms. Sarah Webber  
..... Mr. Paul Matson  
..... Mr. Anthony Guarino

11. The next regular public OALC meeting is scheduled for Wednesday, April 12, 2023, at 9:30 a.m.

12. Adjournment of the OALC.

A copy of this Agenda's background materials (with the exception of material relating to possible executive sessions) is also available for public inspection at the ASRS offices located at 3300 North Central Avenue, 14th Floor, Phoenix, Arizona. The Agenda is subject to revision up to 24 hours prior to meeting. These materials are also available on the ASRS website (<https://www.azasrs.gov/content/board-and-committee-meetings>) approximately 48 hours prior to the meeting.

Persons with disabilities may request alternate formats of this document by contacting Tracy Darmer, ADA Coordinator at (602) 240-5378 in Phoenix or 1-800-621-3778, ext. 5378 outside metro Phoenix. Requests should be made as early as possible to allow time to arrange the accommodations.

Dated January 4, 2023

#### ARIZONA STATE RETIREMENT SYSTEM

Signature on File  
Bridget French  
Committee Administrator

Signature on File  
Anthony Guarino  
Deputy Director and Chief Operations Officer