

PIP Board Meeting Minutes

November 2, 2017

The meeting was called to order at 2:03 p.m. by Liz Pence.

In attendance:

Liz Pence (ADOA-Chair), Jose Mercado (DES/DDD alternate member), Frances “Jolene” Teeters (DES/DDD), Julie O’Dell (DCS-Member) via phone, Billy Henderson (ADOA-Foster Parent Member) via phone, Ray Di Ciccio (ADOA-Member), Caroline Lutt-Owens (Supreme Court-Member), Sandra Acosta (ADJC-Member), Connie Gould-substitute for Jim Bowen (AAG), and Valerie Ruelas (ADOA-Statistical Analyst & Minutes) – Quorum present.

1. Introductions: The board members were introduced.
2. The minutes from the last PIP Board Meeting, held on March 16, 2017, were reviewed. A motion to adopt the minutes was made, seconded, and passed.
3. PIP historical data FY13-FY18 (as of 11/2/17) was reviewed.
4. PIP brochures were given to board members to distribute within their organization as appropriate. The PIP Brochure is also available electronically via the ADOA-RMD website, as is the PIP Claim form: <https://staterisk.az.gov/insurance/provider-indemnity-program>
5. Options to disseminate PIP Information discussed:
 - a. Julie O’Dell suggested that brochures be placed at placement centers or in the placement packets.
 - b. Identify train-the-trainer opportunities with vendor representatives.
 - c. Possible mass mailings with links or brochure may be considered in the future.
 - d. DCS is still working on the training project and will provide additional information in the future. Possibly consider online foster parent training.
 - e. Julie O’Dell will provide future dates for foster parent meetings/trainings. RMD staff will participate.
 - f. Billy Henderson will provide tentative dates for the AZ Kids Consortium Spring Event.
6. Billy Henderson updated the members on a Kaizen project related to PIP education:
 - a. His name was placed on the agenda for the Spring Event to set up a booth.

7. DES/DCS license: RMD is now only requiring the license to be provided; no more foster parent agreements. RMD staff would still like access to current list of licenses. PIP claim form was also updated to reflect this change. Julie O'Dell will check with her agency contacts to assist in gaining access to this information.
8. R-17-0046, Rule 47.3, Rules of Procedure for Juvenile Court - update provided by AAG, Connie Gould attending on behalf of AAG Jim Bowen.
 - a. Implementation of Rule 47.3 would amend A.R.S § 8-821(A), which permits a juvenile court to issue a pre-petition order that authorizes DCS to take temporary custody of a child.
 - i. Comments were due on or before October 23, 2017.
 - ii. Petitioner's Reply to Comments were filed on or around October 31, 2017.
 - iii. DCS policy and procedures are being drafted.
 - b. Effective date is 7-1-2018
9. No further issues were raised.
10. There were no public comments.
11. Next meeting scheduled for Thursday, March 8, 2018, from 2:00pm to 3:30pm.
12. Ray Di Ciccio motioned to adjourn the meeting. Billy Henderson seconded the motion. Meeting adjourned at 2:36pm.