

**NOTICE OF PUBLIC MEETING
OF THE
CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION
AND
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Crime Victims Committee** of the Arizona Criminal Justice Commission and to the general public that the **Crime Victims Committee** will hold a meeting open to the public on **Thursday, December 12, 2019** beginning at **1:00 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007**. Members of the committee may attend either in person or by telephone, video or internet conferencing.

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

I. Call to Order and Roll Call **Chairperson Steve Stahl**

Crime Victims Committee Members:

Steve Stahl, Chairperson
Mark Brnovich
Barbara LaWall
Greg Mengarelli
Allister Adel
Paul Penzone
C.T. Wright

II. Minutes of the May 8, 2019 Meeting

- Approval of Minutes

P-F-T

III. Victim Compensation and Assistance Fund Balance

**Heather Bohnet
Info**

- IV. FY 2021 Victim Assistance Grant Program** **Heather Bohnet**
- Review, discussion, consideration and possible action on funding for the FY 2021 grant period **P-F-T**

- V. Role of the Crime Victims Committee** **Heather Bohnet**
- Review and discussion of the role of the Crime Victims Committee **Info**

VI. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

VII. Date, Time, and Location of Next Meeting

- The next Crime Victims Committee meeting will be held at the call of the Chairperson.

VIII. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
December 12, 2019	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the May 8, 2019 Meeting

TO: Chairperson and Committee Members

FROM: Heather Bohnet, Program Manager
Crime Victim Services

RECOMMENDATION:

The Committee approve the minutes of the Crime Victims Committee Meeting held on May 8, 2019.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve – Modify – Table

**Crime Victims Committee
Minutes
May 8, 2019**

A public meeting of the Crime Victims Committee of the Arizona Criminal Justice Commission was convened on March 5, 2019, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 230, Phoenix, AZ 85007.

Members Present:

Mark Brnovich, Arizona Attorney General, Kristin Flores representing
Barbara LaWall, Pima County Attorney, Vanessa Helms representing by phone
Greg Mengarelli, Mayor, City of Prescott, Amy Bonney by phone
Bill Montgomery, Maricopa County Attorney, Shawn Cox representing
Steve Stahl, City of Maricopa Police Chief
CT Wright, Chairperson, Board of Executive Clemency by phone

Staff Participating:

Larry Grubbs, Program Manager Crime Victim Services
Dorinda Johns, Program Coordinator Crime Victim Services

I. Call to Order and Roll Call

The meeting was called to order by Acting Chairperson Kirstin Flores at 1:00 p.m. The roll was taken, and a quorum was declared present.

II. Review and Approval of the Minutes of the March 05, 2019 Meeting

Acting Chairperson Flores called for the approval of the minutes. Steve Stahl moved to approve the meeting minutes. Shawn Cox seconded, and the motion carried unanimously.

III. Crime Victim Assistance Program

Mr. Grubbs provided a summary of the ACJC staff recommendation for FY20 Victim Assistance grants. Ms. Cox had questions regarding the application and proposed funding for Arizona Crime Victims Rights Law Group. ACJC staff reviewed the applicable sections of the application. Mr. Grubbs then provided more detailed information regarding two other applicants: Pinal County Attorney's Office and Never Again Foundation.

Mr. Grubbs indicated that the application for the Pinal County Attorney's Office, while eligible at tier one because the Victim Compensation administrative funding requested is not VOCA eligible, might be an issue as other county victim compensation programs were dissuaded from applying for victim assistance when they asked questions prior to the application opening because a portion of administrative costs is already covered under the victim compensation grant.

Mr. Grubbs also explained Never Again Foundation submitted a successful application, but since that submission ACJC staff have received information that the agency has laid off staff and is no longer providing legal services to victims of crime. Mr. Grubbs also indicated that ACJC staff have completed a site visit where they were able to determine ACJC grant funds have been expended correctly, but to continue funding during the FY20 grant period staff recommend compliance with special conditions. ACJC staff suggested the following could be included as special conditions regarding awarding a grant for FY20 to Never Again Foundation:

- Ensure filing of 990 forms with the IRS
- Provide detailed back-up information with each reimbursement request submitted to ACJC
- Provide an updated list of board of directors including current contact information and information on individual board terms.
- The board of directors should actively provide ACJC with reports of any changes in the status of the agency within a specified period of the change occurring.
- The agency should hire an internal or external financial team.
- The agency needs to separate finance duties and implement internal controls.
- The agency must agree to accept increased monitoring activities.
- All current fiscal year grant requirements must be met

- The agency must agree to a comprehensive review of the FY20 proposed project scope to determine how the changes in staffing impact the ability of the agency to successfully implement the project during the grant period.
- Demonstrate compliance with audit and activity data requests from other state and federal grant fund sources
- Agree to cooperate with law enforcement related to the investigation.
- Provide a plan of how they will meet the needs of victims moving forward.

Shawn Cox and Vanessa Helms both shared concerns regarding the status of this organization and the issues that caused the temporary closure. Vanessa Helms indicated there is another applicant, Homicide Survivors, who does similar work and was not receiving the level of funding requested who could benefit from these monies.

Steve Stahl moved to accept the recommendation from staff as indicated on table VS1 with the exception of Never Again Foundation, which must first meet special conditions to be established by ACJC Staff to obtain funding. If they are unable to meet those conditions, the monies are awarded to Homicide Survivors, not to exceed the total of salary and ERE requested on the Homicide Survivors application. Shawn Cox seconded. The motion passed unanimously.

IV. Crime Victim Compensation Program

Mr. Grubbs presented committee members with information on the need to reallocate victim compensation benefit funds to allow the utilization of existing funds by counties with increased need. Steve Stahl moved that the committee approve staff recommendation to reallocate victim compensation benefits as outlined in table VS3 seconded by Shawn Cox. Motion passed unanimously.

V. Call to the Public

Dan Levy from Arizona Crime Victims Rights Law group spoke to the committee indicating that his agency would be happy to meet with Ms. Cox regarding her questions about their project, and to provide her with more detail on the project.

VI. Date, Time, and Location of Next Meeting

The next Crime Victims Committee meeting is to be determined at a later date. Information with the date of the next meeting will be posted.

VII. Adjournment

Shawn Cox moved to adjourn, Steve Stahl seconded, and the motion carried unanimously. The meeting was adjourned at 2:00 p.m.

Respectfully submitted,



Andrew T. LeFevre
Executive Director

Audio recording available upon request

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
December 12, 2019	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Victim Compensation & Assistance Fund Balance

TO: Chairperson and Committee Members

FROM: Heather Bohnet, Program Manager
Crime Victim Services

RECOMMENDATION:

Information Only

DISCUSSION:

At the end of the fiscal year 2019, the available fund balance in the Crime Victim Compensation and Assistance Fund was \$2.7 million. This is the amount carried over in the fund from year to year. Program allocations from the fund for FY 2020 were budgeted to be \$4.4 million, while revenue for the same period is projected to be about \$1.9 million. Program staff seeks committee guidance related to the fund balance. Discussion could include identifying an acceptable fund balance total to maintain in the account from year to year, and the initial steps of identifying possible program area reductions for FY 2021.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

**CRIME VICTIMS COMMITTEE
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Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
December 12, 2019	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Crime Victim Assistance FY 2021 Grant Program Funding Priorities

TO: Chairperson and Committee Members

FROM: Heather Bohnet, Program Manager
Crime Victim Services

RECOMMENDATION:

Staff seeks additional guidance from the Committee regarding possible funding plans for the FY 2021 Crime Victim Assistance Grant Program. Direction provided by the Committee will help to determine grant program size and funding priority areas, in preparation for a recommendation to the Commission at the meeting in January 2020.

DISCUSSION:

Funding priorities for the current FY 2020 grant period focus on projects that are not eligible for VOCA Assistance grant funds, victim service training projects, and eligible projects receiving little or no VOCA Assistance grant funds for the current period. Priority was given to projects requesting funding to support Personnel Services and Employee Related Expenses. This budget category prioritization was applied across all funding tiers. Total funding for the FY 2020 grant period was \$750,000.

FISCAL IMPACT:

Significant to agencies seeking ACJC victim assistance grant funding for FY 2021.

ALTERNATIVES:

N/A

(The following is the funding recommendation summary presented at the Commission meeting held May 2019 to award victim assistance grant funds for the current FY 2020 grant period. The recommendation summary is included here as a point of reference to assist with the funding discussion for the upcoming FY 2021 grant period.)

Crime Victim Assistance Grant Program FY 2020 Funding Recommendation

The Crime Victim Assistance Grant Program is established to provide grant awards to support direct services to crime victims in the State of Arizona. At the January 2019 meeting, the Commission approved a program size up to \$750,000 in victim assistance grant awards for FY20.

For the FY20 grant period, the Commission approved awarding victim assistance funding in accordance with the following tier structure:

Tier 1
Fund projects identified as VOCA Assistance <i>ineligible</i> , for a period beginning July 1, 2019, and ending June 30, 2020. Projects must meet ACJC victim assistance grant program eligibility requirements.
Tier 2
Fund crime victim service training projects, for a period beginning July 1, 2019, and ending June 30, 2020. Projects must meet current ACJC victim assistance grant program eligibility requirements.
Tier 3
Fund all other victim service projects that meet ACJC victim assistance grant program eligibility requirements, for a period beginning July 1, 2019, and ending June 30, 2020. Projects demonstrating the lowest percentage of funding support from DPS-VOCA Assistance grant funds during the grant period will be prioritized.

Budget Category Prioritization

Priority was given to projects requesting funding to support Personnel Services and Employee Related Expenses. This budget category prioritization will be applied across all funding tiers. Funding requests for other budget categories were only considered if all eligible requests for Personnel Service and Employee Related Expenses within a funding tier had been funded.

Applications Received

On February 1, 2019, the FY20 Crime Victim Assistance Program grant application period opened. The deadline for submission of applications was Friday, March 22, 2019, at 3:00 p.m. Thirty-six applications were submitted by the deadline. The following is a breakdown of applications received by funding tier:

Funding Tier	Applications Submitted	Funding Requested
Tier 1	17	\$836,810
Tier 2	5	\$335,566
Tier 3	14	\$522,709
TOTAL	36	\$1,695,085

Evaluation and Scoring

All grant application requests were evaluated in accordance with A.R.S. § 41-2702. All applications received were reviewed and scored by three individuals, including ACJC staff and an outside evaluator. Scoring was based on the Crime Victim Assistance Grant Program rules, application criteria, and priorities approved by the Commission. Financial audit documentation submitted by applicants was reviewed to help determine an applicant agency's capacity to administer an award.

FY 2020 Funding Recommendation

General Overview

ACJC Victim Services Staff recommends victim assistance grant awards totaling \$750,000 for FY20. This award total equals the \$750,000 program size approved by the Commission in January.

Tier 1 Award Detail

Tier 1 attempts to identify and prioritize funding for projects that are ineligible under the guidelines of the DPS-VOCA assistance grant program. Of the seventeen applications included under Tier 1, fourteen included budget requests that were determined to be DPS-VOCA assistance ineligible and in line with the priorities established by the Commission for an award. The activities included in these applications are the gap activities Tier 1 set out to identify and support. The following is a list of those Tier 1 eligible activities and associated projects:

- Civil Legal Support Services for Victims
 - Arizona Crime Victim Rights Law Group
 - Homicide Survivors, Inc.
 - Never Again Foundation

- Project personnel costs (other than direct service providers)
 - Child Crisis Arizona
 - Colorado River Regional Crisis Services
 - Navajo County Attorney's Office
 - New Life Center
 - Pinal County Attorney's Office
 - Streetlight USA
 - Tucson Centers for Women and Children

- On-call time for direct victim service providers
 - Chrysalis Shelter for Victims of Domestic Violence
 - Haven Family Resource Center
 - Kingman Aid to Abused People
 - Victim / Witness Services for Coconino County

The scoring team recommended funding these projects to the degree the requests were determined to be VOCA Assistance ineligible, and the extent to which projects were aligned with the ACJC victim assistance grant program rules and funding priorities for the FY20 grant period.

Tier 2 Award Detail

Tier 2 establishes as an independent funding priority, training of staff or volunteers associated with programs providing direct service to victims of crime. Five applications were submitted for training projects under Tier 2. The following four projects were recommended for funding:

- Arizona Coalition for Victim Services – Arizona Victim Assistance Academy
- Arizona Coalition for Victim Services – Mobile Training Program
- Purple Ribbon Council (Bloom365) – Bloom It Up/Trusted Adult Ally Training
- Tempe City Social Services CARE 7 – Trauma Awareness Training

Tier 3 Award Detail

Awards under Tier 3 are open to any project that meets the eligibility requirements established under the ACJC victim assistance program rules. Funding recommendations were based on the degree to which eligible projects receive additional funding support through the DPS-VOCA assistance grant during the grant period. Projects receiving no funding through DPS-VOCA assistance were the highest priority under Tier 3. The following five Tier 3 projects lacked any funding support from DPS-VOCA assistance, and are recommended for an ACJC victim assistance grant award:

- Ama Doo Alchini Bighan, Inc. (ADABI)
- Buckeye Police Department
- Gila County Attorney's Office
- Legal Services for Crime Victims in Arizona
- Mt. Graham Safe House, Inc.

Historically, the Commission has prioritized continuing funding from one grant period to the next for projects funded during the current grant period. The following four Tier 3 projects have submitted a quality application for the upcoming grant period and currently meet all requirements of the active FY19 award:

- Coconino County Attorney's Office
- Community Alliance Against Family Abuse (CAFA)
- Graham County Attorney's Office
- Yavapai County Attorney's Office

The funding recommendation includes utilizing remaining victim assistance grant funding to support the following two projects based on the quality of the application submitted and the alignment of requests with the priorities established by the Commission for the grant period:

- City of Maricopa
- Verde Valley Sanctuary

TABLE VS-1 FY20 CRIME VICTIM ASSISTANCE GRANT FUNDING RECOMMENDATION

Applicant Agency	Project Title	FY20 Requested Awards	Proposed FY20 Grant Awards by Funding Tier			FY20 Proposed Total Grant Awards
			Tier 1	Tier 2	Tier 3	
Ama Doo Alchini Bighan, Inc. (ADABI)	24 Hour Crisis Program Serving Victims of Crime	\$ 75,847	\$ -	\$ -	\$ 15,370	\$ 15,370
Arizona Coalition for Victim Services	Mobile Training Program	9,086	-	4,650	-	4,650
Arizona Coalition for Victim Services	Arizona Victim Assistance Academy	99,306	-	40,900	-	40,900
Arizona Crime Victim Rights Law Group	Arizona Crime Victim Rights Law Group	58,125	16,750	-	-	16,750
Arizona South Asians for Safe Families	Legal Advocacy Program	57,813	-	-	-	-
Buckeye Police Department	Buckeye PD Victim Advocate Program	62,500	-	-	30,030	30,030
Buckeye Police Foundation	Emergency Housing Program	17,700	-	-	-	-
Child Crisis Arizona	Emergency Children's (Victim's) Shelter Food Service	30,000	30,000	-	-	30,000
Chrysalis Shelter For Victims of Domestic Violence	Victim Services	47,435	26,180	-	-	26,180
City of Maricopa	Maricopa Victim Services Unit Enhancements	12,571	-	-	10,000	10,000
Cochise County Attorney's office	Cochise County Attorney's Victim Witness Program	20,955	-	-	-	-
Coconino County Attorney's Office	Victim Notification Services	19,198	-	-	16,830	16,830
Colorado River Regional Crisis Services	Crime Victim Safety and Assistance	46,323	46,320	-	-	46,320
Community Alliance Against Family Abuse (CAFA)	Domestic Violence Crisis Shelter	18,905	-	-	10,500	10,500
Community Alliance Against Family Abuse (CAFA)	Emergency Financial Assistance Program	12,000	-	-	-	-
Gila County Attorney's Office	Gila County Victim Assistance	36,766	-	-	26,770	26,770
Graham County Attorney's Office	Victim/Witness Program	10,000	-	-	10,000	10,000
Haven Family Resource Center	Victim Services	17,368	17,360	-	-	17,360
Homicide Survivors, Inc.	Civil Legal Advocacy Program	146,761	29,100	-	-	29,100
Kingman Aid To Abused People, Inc.	Sexual & Physical Violence Victim Service Program	33,640	33,640	-	-	33,640
Legal Services for Crime Victims in Arizona	Crime Victim Assistance	65,554	-	-	33,840	33,840
Mt. Graham Safe House, Inc.	DV/SA Victim Advocate	39,695	-	-	19,060	19,060
Navajo County Attorney's Office	Navajo County Victim Assistance Program	23,858	-	-	-	-
Navajo County Attorney's Office	Navajo County FAC Victim Program	19,303	19,300	-	-	19,300
Never Again Foundation	Crime Victim Domestic Torts Representation	113,230	44,780	-	-	44,780
New Life Center	Domestic Violence Emergency Shelter	76,838	9,400	-	-	9,400
New Life Center	Community and Systems Based Training Program	59,495	-	-	-	-
Pinal County Attorney's Office	Crime Victim Compensation Coordinator	21,147	15,550	-	-	15,550
Prevent Child Abuse Arizona	Yavapai Family Advocacy Center	30,000	-	-	-	-
Purple Ribbon Council (Bloom 365)	Bloom It Up: Trusted Adult Ally Training	79,048	-	43,670	-	43,670
StreetLightUSA	Assist Healing of Minors with Complex Trauma	62,426	18,600	-	-	18,600
Tempe City Social Services - Care 7	Trauma Awareness and Community Resilience Training	88,631	-	68,280	-	68,280
Tucson Centers For Women And Children	Emergency Shelter for Domestic Abuse Victims	63,423	63,420	-	-	63,420
Verde Valley Sanctuary	Basic Victim Recovery Needs	17,692	-	-	6,690	6,690
Victim/Witness Services For Coconino County	Victim Witness Services Crisis Response Program	34,934	10,470	-	-	10,470
Yavapai County Attorney's Office	Victims' Rights Notification	67,513	-	-	32,540	32,540
TOTAL		\$ 1,695,085	\$380,870	\$157,500	\$211,630	\$ 750,000

TABLE VS-2 FY20 CRIME VICTIM ASSISTANCE GRANT FUNDING DISTRIBUTION

Funding Distribution by Organization Service Type	Number of Awards	% of Awards	\$ Amount Awarded	% of \$ Awarded
Domestic Violence/Sexual Asslt.	12	41%	321,610	43%
Legal Advocacy	3	10%	95,370	13%
Multiple Service Types	8	28%	190,400	25%
Notification Services	2	7%	49,370	7%
Other Specialized	4	14%	93,250	12%
TOTAL	29	100%	\$750,000	100%

Funding Distribution by Primary Service Area	Number of Awards	% of Awards	\$ Amount Awarded	% of \$ Awarded
State Wide	5	17%	140,920	19%
Apache County	1	3%	15,370	2%
Cochise County	0	0%	0	0%
Coconino County	2	7%	27,300	4%
Gila County	1	3%	26,770	4%
Graham County	2	7%	29,060	4%
Greenlee County	0	0%	0	0%
La Paz County	1	3%	46,320	6%
Maricopa County	7	24%	226,160	30%
Mohave County	2	7%	51,000	7%
Navajo County	1	3%	19,300	3%
Pima County	2	7%	92,520	12%
Pinal County	3	10%	36,050	5%
Santa Cruz County	0	0%	0	0%
Yavapai County	2	7%	39,230	5%
Yuma County	0	0%	0	0%
TOTAL	29	100%	\$750,000	100%

Funding Distribution by Priority Tiers	Number of Awards	% of Awards	\$ Amount Awarded	% of \$ Awarded
Tier 1 (VOCA Ineligible)	14	48%	\$ 380,870	51%
Tier 2 (Training)	4	14%	\$ 157,500	21%
Tier 3 (Other eligible projects)	11	38%	\$ 211,630	28%
TOTAL	29	100%	\$ 750,000	100%



**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
December 12, 2019	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Crime Victims Committee Role

TO: Chairperson and Committee Members

FROM: Heather Bohnet, Program Manager
Crime Victim Services

RECOMMENDATION:

Information Only

DISCUSSION:

At the request of the Chair, this item is for discussion on the role of the Crime Victims Committee in meeting program objectives.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A