

# WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA

**FRIDAY, DECEMBER 2, 2022**  
**WIFA Board Meeting 9:00 A.M.**

**100 N .7<sup>th</sup> Avenue, Suite 100**  
**Phoenix, AZ 85007**

## FINAL AGENDA

The Board reserves the right to change the order of items on the agenda. The Board may vote to go into executive session, which will not be open to the public, for any item listed on the agenda, for the following purposes: discussion or consideration of personnel matters pursuant to A.R.S. § 38-431.03(A)(1), for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law pursuant to A.R.S. § 38-431.03(A)(2), obtaining legal advice pursuant to A.R.S. § 38-431.03(A)(3), consultation with attorneys regarding pending or contemplated litigation pursuant to A.R.S. § 38-431.03(A)(4), or any other purpose as authorized under A.R.S. § 38-431.03. The executive session is not open to the public and all legal action will take place in a meeting that is open to the public.

**All matters on the agenda may be discussed, considered and are subject to action by the Board. The Board reserves the right to table any item on the agenda.**

The agenda for the meeting is as follows:

### **Call Meeting to Order**

1. Recordings of the WIFA Board public meeting held on November 10, 2022, are available here <https://www.azwifa.gov/news/public-meetings> As such, written meeting minutes will not be provided and Board approval is not necessary for the public portion of the past Board meeting.
2. Adopt Minutes for the Executive Session during the Board Meeting of November 10, 2022.
3. **Reports:**
  - a. Executive Director's Report
  - b. Proposed Cleanup Bill Update
  - c. Operating Budget Report
  - d. Commitment Balances Report

*WIFA's Mission*

*To maintain and improve water quality in Arizona by providing financial assistance and technical assistance for basic water infrastructure.*

*WIFA's Vision*

*Guide WIFA's resources to communities with the greatest need.*

## Call to the Public

4. **Call to the Public:** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Members of the public wishing to address the board must fill out and submit a request on the provided form that is available at sign in for the meeting. Comments will be limited to two minutes.

## Consent Agenda

None

## New Agenda Items for Consideration and Action

5. **Review, Discuss & Possible Action:** Mission and Vision Updates - *David Beckham, WIFA's Board Chairman will lead the discussion*
6. **Review, Discuss & Possible Action:** Establish a Board and Committee meeting schedule for the next year – *David Beckham, WIFA's Board Chairman will lead the discussion*
7. **Review, Discuss & Possible Action:** Review the statutory positions & select two Rural members for the Long-Term Water Augmentation Fund Committee – *Daniel Dialessi will lead the discussion*
8. **Review, Discuss & Possible Action:** Review the statutory positions & select two Urban members for the Water Supply Development Fund Committee – *Daniel Dialessi will lead the discussion*
9. **Review, Discuss & Possible Action:** Review the statutory positions & discuss process for selection of members for the Water Conservation Grant Fund Committee – *Daniel Dialessi will lead the discussion*
10. **Review, Discuss & Possible Action:** Review the statutory positions & discuss process for selection of members for the Federal Programs Committee – *Daniel Dialessi will lead the discussion*
11. **Adopt/Modify/Terminate Operating Procedure:** Approve Modification of Procedure I.6.2 - Board and Committee Meeting Preparation and Completion – *Daniel Dialessi will lead the discussion*
12. **Adopt/Modify/Terminate Operating Procedure:** Approve Modification of Procedure II.15.1 – Water Supply Development Fund Project Priority List Development and Update Procedure – *Lindsey Jones will lead the discussion*

## Update, Discussion or Presentation

13. **Review & Discuss:** New Policy I.14 – Procurement – *Daniel Dialessi will lead the discussion*
14. **Review & Discuss:** Idea for an informational presentation each Board meeting by experts and stakeholders – *David Beckham, WIFA's Board Chairman will lead the Discussion*

*WIFA's Mission*

*To maintain and improve water quality in Arizona by providing financial assistance and technical assistance for basic water infrastructure.*

*WIFA's Vision*

*Guide WIFA's resources to communities with the greatest need.*

## Meeting Conclusion & Adjournment of Public Meeting

### 15. *New Business/Issues:*

- Next WIFA Board Meeting Date – *David Beckham, WIFA's Board Chairman will lead the Discussion*

## Executive Session

The Board may vote to go into executive session, which will not be open to the public, for the purpose of obtaining legal advice to further implement and/or advance these legal issues (A.R.S. § 38-431.03(A)(3)).

### 16. *Presentation:* Board Training - Public Records & Conflicts of Interest - *Brett Johnson, WIFA Counsel will lead the discussion*

### 17. *Review, Discuss & Possible Action:* Director Position Description, Posting of Position, Standard Interview Format, and Plan of Action for Hiring Process – *David Beckham, WIFA's Board Chairman will lead the Discussion*

### 18. *Adjournment*

## Notes on Proceedings

WIFA is committed to complying with the Americans with Disabilities Act. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting WIFA at (602) 364-1310. Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is subject to change up to 24 hours before the meeting. Background material provided to the Board that is not otherwise exempt by law from public inspection is available for inspection upon request. At its discretion, the Authority may consider and act upon any agenda item out of order. One or more Board members may participate via teleconference.

*WIFA's Mission*

*To maintain and improve water quality in Arizona by providing financial assistance and technical assistance for basic water infrastructure.*

*WIFA's Vision*

*Guide WIFA's resources to communities with the greatest need.*