



## **WORKFORCE ARIZONA COUNCIL - EXECUTIVE COMMITTEE**

Monday, June 6, 2016, 10:00 – 10:30 a.m.  
Via Conference Call

### **Meeting Minutes**

#### **Members Present on Call**

Ed Oxford, Chair – Banner Health  
Thomas Winkel – Arizona Coalition for Military Families  
Bill Terry – IBM  
Cecilia Mata – AllSource Global Management  
Dawn Grove – Karsten Manufacturing

#### **Members Not Present on Call**

Tim Jeffries, Co-Chair – Arizona Department of Economic Security  
Glenn Hamer – Arizona Chamber of Commerce and Industry

#### **I. Call to Order**

- The meeting was called to order at 10:02 a.m.

#### **II. Call to the Public**

- Linda Hart, a job seeker who was interested in opportunities. Ms. Hart was to send Monica Magoon a follow up with email for future meeting information.

#### **III. Local Plan Submission Deadline Discussion.**

- Members discussed the June 2, regarding request for change to submission date for Local Area Plans from September 1, 2016 to December 5, 2016. The request is a result of feedback received from several local areas that the September 1, 2016 deadline for local plan submission will be difficult to meet given the need for the plan to be approved by the local board, the local elected official, and undergo a public comment period.

**a. Vote on New of Submission Date**

- A motion to change the Local Plan submission date from September 1, 2016 to December 5, 2016 as referenced in the June 2 memo was made by Dawn Grove and seconded by Cecilia Mata.
- The change in the submission date was approved by majority vote.

**IV. Executive Committee Membership Discussion**

- There was discussion regarding the appointment of three additional individuals to the Executive Committee as allowed within the bylaws.
- The three individuals under consideration are Sheryl Hart, ADE; Kristen Mackey, Vocational Rehabilitation; and John Morales, Yuma Local Area Director.
- The Committee agreed about the importance of hearing from key stakeholders and making sure their voices are heard by the Council however the question of appointing individuals to the Executive Committee that are not serving on the Council was discussed. Currently only Sheryl is a member of the Council. The other two individuals are currently members of a WAC Committee.
- It was determined that the current Committee structure is designed to represent the voice of key stakeholders and the work of each Committee (as outlined within their perspective Charter documents and identified within their 2016 goals) are then carried forward by the Chair to the Executive Committee for discussion and thus then to the Council.
- The Executive Committee agreed to take no action at this time.

**V. Committee Next Steps**

- Develop a comprehensive strategy to clarify the processes of how key stakeholders can be engaged and their voices acknowledged within the Committee structure.
- Inventory of Workforce efforts around the state to identify synergy and collaborative opportunities.

**VI. Adjournment**

- A motion to adjourn was made by Thomas Winkel and seconded by Bill Terry.
- The meeting was adjourned at 10.33 a.m.