



Meeting Agenda – Executive Committee

August 11, 2016 - 1:00 p.m.

AMRRP - 14902 North 73rd Street, Scottsdale, AZ 85260

Some Board members and other meeting participants may participate in the open meeting via electronic means, including telephonically. The public will be able to hear and see those persons participating electronically in the public sections of the meeting by attending the meeting in person at AMRRP.

1. Call to Order

2. Minutes

Action recommended

Approve the June, 2016 Executive Committee minutes.

2.1 Draft Executive Committee minutes – June 16, 2016

3. Agenda Review

Action recommended

Approve the August 23, 2016 Annual Board of Trustees and Annual Members’ Meeting agendas.

3.1 Draft Annual Board of Trustees Meeting agenda – August 23, 2016

3.2 Draft Annual Members’ Meeting agenda – August 23, 2016

4. Adjourn



Executive Committee
Minutes
June 16, 2016

The Executive Committee of the Arizona Municipal Risk Retention Pool (AMRRP), an Arizona non-profit corporation, called and held a meeting on June 16, 2016 via teleconference.

Committee members present:

Scott Barber, *Board President*, Florence

Jean Poe, *Board Vice President*, Buckeye

Others present:

Bill Sims, *Sims Murray*

Staff present:

Sheri Reintjes

1. Call to Order

Board President Barber called the meeting to order at 1:05 p.m.

2. Minutes

2.1 Draft Executive Committee minutes – May 12, 2016

The Committee unanimously carried a motion made by Poe and seconded by Barber to approve the minutes.

3. Agenda Review

3.1 Draft Board of Trustees agenda – June 29, 2016

3.2 Draft Mini Retreat agenda – June 29-30, 2016

Barber reviewed all items on the Board of Trustees meeting agenda; staff was directed to move item 3.2 on Consent Agenda to 9.1 under Action on Executive Session. Poe mentioned that item 10.1 under Executive Session should be 8.1.

Barber then reviewed and discussed all items on the Mini Retreat agenda.

The Committee unanimously carried a motion made by Poe and seconded by Barber to accept the board and mini retreat agendas as revised.

4. Adjourn

The Committee unanimously carried a motion made by Barber and seconded by Poe to adjourn the meeting at 1:40 p.m.



Meeting Agenda – Annual Board of Trustees Meeting

August 23, 2016 10:00 a.m.

In Conjunction with the League of Arizona Cities and Towns Conference

Fairmont Scottsdale Princess
Princess Conference Center, Castile 1 Room
7575 East Princess Drive
Scottsdale, AZ 85255

The public will be able to hear and see those persons participating electronically in the public sections of the meeting by attending the meeting in person at the League of Arizona Cities and Towns Conference.

1. Call to Order

2. Call to the Public

The public may address the Board or present topics for future Board discussion.

3. Consent Agenda

Action recommended

Approve the consent agenda recommendations.

- 3.1 Approve June 29, 2016 Board Meeting minutes
- 3.2 Approve June 29-30, 2016 Board Retreat notes
- 3.3 Review Draft August 10, 2016 Finance Committee minutes
- 3.4 Review Draft August 11, 2016 Executive Committee minutes
- 3.5 Review Draft August 17, 2016 Loss Control Committee minutes
- 3.6 Approve Gross Consulting to continue providing independent auditing services at a cost of \$33,000
- 3.7 Accept Bottomline Technologies savings report

4. Reports and Updates

The following reports and updates will be made orally at the meeting:

- Executive Committee
- Finance Committee
- Loss Control Committee
- League of Arizona Cities and Towns
- Legal Advisor
- Administrator
- President

5. Mid Year Investment Review

Paulina Woo & Luke Schneider, PFM

Action recommended

None – for discussion only

- 5.1 Mid Year Investment Review

6. Investment Policy Review

Paulina Woo & Luke Schneider, PFM

Action recommended

Approve proposed Investment Policy updates proposed by PFM and recommended by the Finance Committee.

6.1 Investment Policy

7. Post Termination Appeal Hearings Justin Pierce and Steve Coleman, Pierce Coleman
Action recommended

Approve Pierce Coleman flat fee agreement for post termination hearings.

8. 10-78 Program Scott Barber
Action recommended

Approve 10-78 Program implementation and pricing plan.

9. Facilities District / Related Entity Coverage Ed Bantel and Bill Sims
Action recommended

Instruct staff on coverage for facilities districts & other related entities with non-municipal Board members

10. AMRRP PC "E-Tools replacement" update Jean Poe and Jackie Walker
Action recommended

None - for discussion only.

11. Preliminary 2017 Administrative Expense Budget Tiffani Burleson
Action recommended

None - for discussion only

10.1 Preliminary Administrative Expense Budget

12. Retreat Planning Scott Barber & Sheri Reintjes
Action recommended

None - for discussion only

13. Executive Session

The AMRRP Board of Trustees may convene into Executive Session pursuant to § 38-431-03 (a) (3) and (4) for legal advice and discussion with legal counsel regarding items set forth in this agenda.

12.1 Claim TBD

14. Action on Executive Session

Recess AMRRP Board of Trustees Meeting until conclusion of Annual Members' Meeting

15. Election of Officers

Action recommended

Elect officers for 2016-2017.

16. Vacant Trustee position

Action recommended

Fill Kristy Brusso's open Trustee position.

17. Adjourn



Agenda - Annual Members' Meeting
August 23, 2016
4:00 p.m.

In conjunction with the League of Arizona Cities and Towns Conference
Fairmont Scottsdale Princess
Palomino 9 Meeting Room
7575 East Princess Drive
Scottsdale, AZ 85255

The public will be able to hear and see those persons participating electronically in the public sections of the meeting by attending the meeting in person at the League of Arizona Cities and Towns Conference.

1. Call to Order

2. Call to the Public

The public may address the Board or present topics for future Board discussion.

3. Approval of 2015 Minutes

Action recommended

Report the outcome of Member acceptance/rejection of the August 18, 2015 Members' meeting minutes.

4. Election of Trustees

Ken Strobeck

Action recommended

Report the outcome of Member voting for the two Trustee positions, terms expiring 2020.

5. President's Address / AMRRP Update

Scott Barber/Sheri Reintjes

Action Recommended

None- for discussion only.

6. Adjourn