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| Douglas A. Ducey**Governor** |  | **Gilbert Davidson****Director** |
|  | ARIZONA DEPARTMENT OF ADMINISTRATIONSTATE PROCUREMENT OFFICE100 NORTH FIFTEENTH AVENUE  SUITE 402PHOENIX, ARIZONA 85007(602) 542-5511 (main) (602) 542-5508 (fax)<http://spo.az.gov> |  |

**PUBLIC MEETING NOTICE**

**Agenda**

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON

**Wednesday, January 23, 2019 at 1:00-3:30 PM**

100 N. 15th Ave., Phoenix, AZ 85007

**1st Floor Room 100**– Conference Room

Join WebEx meeting
Meeting Link:
<https://azgov.webex.com/azgov/j.php?MTID=mca65ffb76005b42d5c6f10d2a290644c>
Meeting number (access code): 802 681 118

Host key: 179853

Meeting password: j2gSMQcd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
	1. Welcome Nick Perrera, State Wide Procurement Manager for Set-Aside.
3. **APPROVAL OF MINUTES**
4. **CONTRACT EXTENSION & CONTRACT PROPOSAL REVIEWS:**

* 1. ADSPO17-155057
		1. Arizona Correctional Industries - Office Furniture
		*Exp. 3/31/19 -3rd Renewal*
		2. *Price Increase requested.*
	2. ADSPO17-168122
		1. Arizona Correctional Industries- Engraved Products

*Exp. 4/17/19 – 2nd Renewal*

* + 1. *Price Increase Requested*
	1. ADSPO17-168208
		1. Arizona Correctional Industries -Signage: Decals, Plaques and Work Identification Products
		*Exp. 4/17/19 – 2nd renewal*
		2. *Price Increase Requested*
	2. ADSPO18-174897
		1. Arizona Industries for the Blind - Invoice Processing Services
		*Exp. 4/21/19 - 2nd Renewal*
		2. *Price Increase Requested*
1. **REAPPLICATIONS FOR SET-ASIDE CONTRACTS**
	1. ADSPO14-069797
		1. Arizona Correctional Industries - Outdoor Furniture
		*Exp. 04/20/19*
	2. ADSPO14-069818
		1. Arizona Correctional Industries- Bedding Products
		*Exp. 04/20/19*
	3. ADSPO14-069824
		1. Arizona Correctional Industries - Cardboard File Boxes
		*Exp. 04/20/19*
2. **FEASIBILITY REVIEW FORM**
	1. Quality Connections
3. **NEW 1% GOAL**
4. **SET ASIDE MANUAL**
	1. Review Draft
	2. Comments and Suggestions
5. **COMMITTEE COMMENTS AND SUGGESTIONS**
6. **FUTURE AGENDA ITEMS**
	1. Report on progress towards the established 1% goal.
7. **CALL TO THE PUBLIC**
	1. At this time, the subcommittee will hear comments from the public. Members of the subcommittee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

1. **ADJOURNMENT**
2. **NEXT MEETING:** Tuesday, April 24th, 2019 1pm-3:30pm