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| Douglas A. Ducey **Governor** |  | **Andy Tobin**  **Director** |
|  | ARIZONA DEPARTMENT OF ADMINISTRATION STATE PROCUREMENT OFFICE  100 NORTH FIFTEENTH AVENUE • SUITE 402  PHOENIX, ARIZONA 85007  (602) 542-5511 (main) (602) 542-5508 (fax)  <http://spo.az.gov> |  |

**PUBLIC MEETING NOTICE**

**Agenda**

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON

**Wednesday, October 28, 2020 from 1:30-3:30 PM**

VIA GOOGLE MEET

**Teleconference Information**

‎‪+1 413-728-2657‬ PIN: ‪409 940‬#‬

meet.google.com/ruh-vphz-rmw

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**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**

Nick Perrera – Chair, State Procurement Office

Greg Natvig – Beacon Group, Inc.

David Steinmetz – Arizona Industries for the Blind

Chris Gustafson – Arizona State Retirement System

Kristen Mackey – Department of Economic Security

Valarie Erwin – Department of Transportation

Gail Fenkell – Arizona Correctional Industries

Monica Attridge - Hozhoni Foundation, Inc.

1. **APPROVAL OF MINUTES**
   1. 7.22.20 Meeting
2. **PRESENTATION ON COMMITTEE CONDUCT**
   1. Jessica Klein, Assistant Attorney General
3. **EXECUTIVE SESSION**
   1. Reserved for legal advice that may be needed to answer questions from presentation, set-aside manual, and set-aside goal.
4. **CONTRACT EXTENSION, PROPOSAL, AND AMENDMENT REVIEWS:**

*If you are a member of the public or an interested party and would like to speak on any of the below items, please send the Chair an email (*[*nick.perrera@azdoa.gov*](mailto:nick.perrera@azdoa.gov)*) prior to the start of the meeting.*

* 1. CTR047045

Beacon Group Inc - Record Shredding and Destruction Services

*Expires 11/30/20*

1. Committee review and discussion.
2. Entertain motion for approval, disapproval, or tabling extension of term through 6/30/2021
   1. CTR047044

The Centers for Habilitation (ASDD Document Destruction) - Record Shredding and Destruction Services

*Expires 11/30/20*

1. Committee review and discussion.
2. Entertain motion for approval, disapproval, or tabling extension of term through 6/30/2021
   1. CTR040794

The Centers for Habilitation (ASDD Document Destruction) - AZ Parent Kit Packing, Storage, and Distribution

*Expires 10/30/20*

1. Committee review and discussion.
2. Entertain motion for approval, disapproval, or tabling extension of term through 10/30/2021
   1. CTR047046

Quality Connections - Office Supplies Including Printer Supplies

*Expires 10/30/2020*

1. Committee review and discussion.
2. Entertain motion for approval, disapproval, or tabling extension of term through 10/30/2021
   1. Arizona Correctional Industries - Printing Services
3. Presentation of contract proposal by ACI.
4. Committee Review and discussion.
5. Entertain motion for approval, disapproval, or tabling of mandatory contract proposal request with an initial term through 10/30/21 with four (4) additional yearly extension options.
6. **SUB-COMMITTEE REPORT AND RECOMMENDATIONS**
   1. Report from sub-committee on activities.
   2. Entertain any motions regarding the sub-committee.
7. **REPORT ON 1% GOAL**
   1. FY21Q1 Report - Nick Perrera
8. **FUTURE AGENDA ITEMS** 
   1. Chair will hear requests from members of the committee on issues for future consideration and discussion.
9. **CALL TO THE PUBLIC** 
   1. At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.
10. **ADJOURNMENT**

**NEXT MEETING:** Wednesday, January 27th, 2021 1:30pm-3:30pm

100 N. 15th Ave, Phoenix, AZ 85007 1st Floor Conference Room.