DDD District West Independent Oversight Committee
Notice of Public Meeting and Agenda

Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the Independent Oversight Committee (IOC) and to the general public that the IOC will hold a meeting, open to the public, on <u>Tuesday, August 22, 2023 at 5:30pm.</u> <u>This meeting will be held virtually</u>. Instructions on how the public may participate in this meeting are below. For additional information, please call (480) 431-4155 or contact agency liaison at (<u>MRademacher@azdes.gov</u>)

<u>The following options will be available for public attendance. Details on available options and associated instructions are included below:</u>

Join by phone: (US) +1 405-380-9093 PIN: 674 377#
Join by Google Meet - Video Link: <u>https://meet.google.com/xhy-ikfv-nbg?authuser=0</u>
NOTE: Members of the public do not need to have a Google account to participate in this meeting.

Please note that members of the public that choose to utilize Google Meet must keep their microphone muted for the duration of the meeting. If a member of the public wishes to speak, they may unmute their microphone by pressing *6

The IOC allows time for public comment on any item on the agenda. IOC members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing the IOC committee to respond to any criticism, or scheduling the matter for further consideration and decision at a later date.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by calling agency liaison at (480)431-4155 or emailing them at MRademacher@azdes.gov. Requests should be made as early as possible to allow time to arrange the accommodation.

Under A.R.S. § 38-431.03(A)(1), (A) (2), (A)(3), the IOC may vote to go into executive session, which will not be open to the public.The Committee may go into Executive Session to discuss or consider the appointment of new members and/or to discuss protected health information from incident reports and behavioral plans concerning members of the Division of Developmental Disabilities of the Arizona Department of Economic Security.

At its discretion, the IOC may consider and act upon any agenda item out of order. Members of the IOC may appear by electronic means. The agenda for the meeting (subject to change up to 24 hours before the meeting) is as follows:

Public Meeting Agenda:

1. Call to Order
2. Conflict of Interest Disclosure Statement
3. Welcome and Introductions
4. Call to Public
5. Electroconvulsive Therapy (ECT) for DDD members: The Health Plan Approval Process, The Demographics Receiving ECT
6. Program Review Committee (PRC) Discussion - topics from Crystal Fox

   1. Discussion about restraints being mandatory to be reported to DDD from all facilities including behavioral health, dental , educational facilities etc... eg. A dentist utilized a papoose.

   2. Discussion regarding medication reviews by the various contractors of DDD all being consistent. eg. Medication reviews that are not written to be conducive to life.

   3. DDD Behavioral health concerns for SMI, ACT teams discussion what we can do to make improvements. example: Member was discontinued from ACT related to his inappropriate behaviors.

   4. Communication devices and tools in group homes for caring for members with communication difficulties. Example: Doctor who would not write an order for a member.

7. Discussion on Improving Medication Transcription Errors and Medication Administration Errors
8. Policy Notification Review and Discussion
9. DDD Staff updates
10. Updates from Arizona Department of Administration
11. Updates from Integrated Health Plans
12. Updates from DDD IOC liaison
13. Discussion, Review, and Possible Action on Committee Membership
14. Discussion and Review of Incident Reports and Behavior Plans
15. Executive Session: Confidential Incident Report and Behavior Plan Reviews
16. Adjournment