**Meeting Agenda –Board of Trustees Meeting**

**December 1, 2017 8:30 a.m.**

Wigwam Resort

Palo Verde Room

300 Wigwam Blvd.

Litchfield Park, AZ 85340

*The public will be able to hear and see those persons participating electronically in the public sections of the meeting by attending the meeting in person at the Wigwam Resort.*

1. **Call to Order**
2. **Call to the Public**

The public may address the Board or present topics for future Board discussion.

1. **Consent Agenda**

*Action recommended*

Approve the consent agenda recommendations.

3.1 Approve August 22, 2017 Board Operations Policy #004 - Procedures for Board of Trustees Member Elections revised 8-22-17.

3.2 Approve 2018 Administrative Expense Budget.

3.3 Approve 2018 Meeting Schedule.

3.4 Approve August 22, 2017 Board of Trustees meeting minutes.

3.5 Approve August 22, 2017 Executive Session minutes.

3.6 Receive Draft August 22, 2017 Members meeting minutes.

3.7 Receive November 2, 2017 Executive Committee minutes.

3.8 Receive Draft November 8, 2017 Finance Committee minutes.

1. **Reports and Updates**

The following reports and updates will be made orally at the meeting:

* 1. Executive Committee
	2. Finance Committee
	3. Loss Control Committee
	4. League of Arizona Cities and Towns
	5. Legal Advisor
	6. Administrator
	7. President

1. **Opioid Litigation Grant Woods**

*Action recommended* **J.L. Whaley**

Provide staff direction regarding Opioid litigation proposal.

 5.1 Opioid litigation proposal.

1. **Investment Portfolio – PFM Luke Schneider**

*Action recommended* **Paulina Woo**

Approve recommended proposed by PFM.

 6.1 PFM recommendations.

 6.2 Amendment to investment advisory agreement.

 6.3 AMRRP revised investment policy.

1. **Berkley Administrative Fee Payment Jon Paulsen**

*Action recommended*

Approve Berkley Administrative Fee Payment.

7.1 Berkley Administrative Fee payment.

1. **Berkley Risk Sharing Arrangements – Results Jon Paulsen**

*Action recommended*

None – discussion only.

 8.1 Berkley Risk sharing results.

1. **Reinsurance Proposal 2018 Ryan Britz**

*Action recommended*

Approve Reinsurance Proposal.

 9.1 Reinsurance proposal.

1. **NLC Mutual Board AMRRP Board Representation Sheri Reintjes**

*Action recommended*

Designate Ken Strobeck as AMRRP board representative for AMRRP.

1. **Financial Update Sheryl Sattler**

*Action recommended*

None – discussion only.

 11.1 Q3 2017 Financials.

1. **Amicus Brief – McDonald v. Napier Bill Sims**

*Action recommended* **Jim Gill**

Provide staff direction in participating in Amicus brief.

12.1 Amicus brief.

1. **Loss Control Program Agreement**  **Jackie Walker**

*Action Recommended* **Ed Bantel**

Approve Loss Control Program agreement.

13.1 Loss Control Program agreement.

13.2 Appendix C.

1. **LEAP front end proposal (AACOP) Bill Sims**

*Action recommended* **Jackie Walker**

Provide staff direction for LEAP front end proposal (AACOP).

1. **Community Facilities Districts Bill Sims**

*Action recommended*

Provide staff direction regarding CFD’s.

1. **Property Appraisal program Ed Bantel**

*Action recommended* **Sheri Reintjes**

Provide staff direction for Property Appraisal program.

1. **Town of Quartzsite Ed Bantel**

*Action recommended* **Sheri Reintjes**

Provide staff direction for returning to pool.

1. **Consequences for Leaving Pool Ed Bantel**

*Action recommended* **Sheri Reintjes**

Provide staff direction regarding consequences for leaving pool.

1. **The AMRRP Board of Trustees may convene into Executive Session pursuant to § 38-431-03 (a) (3) and (4) for legal advice and discussion with legal counsel regarding items set forth in this agenda.**

19.1 Direction concerning member renewal information obligations.

1. **Action on Executive Session**
2. **Adjourn**