



**Prescription Drug Core Group Meeting**

**September 27, 2016**

**1:00 p.m.**

**Arizona Department of Environmental Quality, room 3100 B**

1110 W. Washington Street, Phoenix, AZ 85007

A general meeting of the Prescription Drug Core Group was convened on September 27, 2016 at the Arizona Department of Environmental Quality, room 3100 B, 1110 W. Washington Street, Phoenix, AZ 85007.

Members Present (11)	
<b>Sheila Sjolander</b> , Chairman, Arizona Department of Health Services	
<b>Deborah Miller</b> , Co-Chair, Governor's Office of Youth, Faith and Family	
<b>Duce Minor</b> , Parker Area Alliance for Community Empowerment, Inc. (PAACE)	
<b>Elizabeth Dodge</b> , Arizona Board of Pharmacy	
<b>Tomi St. Mars</b> , Arizona Department of Health Services	
<b>Jacqueline Kurth</b> , Industrial Commission of Arizona	
<b>Michelle Skurka for Lauren Prole</b> , Arizona Health Care Cost Containment System (AHCCCS)	
<b>Chief Thomas Kelly</b> , Apache Junction Police Department	
<b>Carlena Orosco</b> , Arizona Criminal Justice Commission	
Staff/Guests Present (10)	Members Absent (1)
<b>Heather Brown</b> , Mercy Maricopa (via phone)	<b>Shelly Mowrey</b> , High Intensity Drug Trafficking Area (HIDTA)
<b>Keith Walker</b> , Maricopa County Department of Public Health	<b>Jenna Jones</b> , Arizona Board of Osteopathic Examiners
<b>Jeanene Fowler</b> , Maricopa County Department of Public Health	<b>Travis Williams</b> , Arizona Attorney General's Office
<b>Andrew LeFevre</b> , Arizona Criminal Justice Commission	

**Call to Order**

**Sheila Sjolander, Chairman**, called the Prescription Drug Core Group meeting to order at 1:03 p.m. with 9 members and 6 staff and guests present.

**Welcome/Introductions**

**Sheila Sjolander, Chairman** welcomed everyone and asked them to introduce themselves.

**Approval of Minutes**

Minutes for the meeting held August 30, 2016 were reviewed. Chief Thomas Kelly made a motion to approve the minutes with corrections. The motion was seconded by Carlena Orosco and approved by all.

## **Rx Initiative Toolkit Review**

**Shelia Sjolander, Chairman**, proposed a process for the Rx Core Group to proceed with review and updating the Rx Toolkit:

- Discuss over-arching changes to be made:
- new website – from azcjc.gov to Governor's Office
- use [www.dumpthedrugsaz.org](http://www.dumpthedrugsaz.org) for permanent drop box location information
- check all websites identified on materials to make sure links still work and they're still relevant
- add date revised
- materials with references to BHS – note the info needs to change from ADHS to AHCCCS
- ADHS has new logo since first publication
- Materials with data need to be reviewed and updated for most recent data; consider minimizing data on appropriate materials so that fewer updates are needed in future (ADHS, Maricopa County Public Health, and ACJC to work on this)
- Add outcome summary from efficacy report on pilots to executive summary
- Some materials on website are not in printed version (prescriber liability info, licensed facility requirements for prescribing policies)
- On new website, in addition to regular toolkit organization, have special tabs for target audiences with materials more pertinent to specific audiences (health care providers, law enforcement, etc.) We'll work on organizing this after toolkit is updated.
- Establish regular timeline for updating materials/website
- Add naloxone info

### Parking Lot/Follow-up in Future

- Need to discuss evaluation process. Toolkit includes info for communities on what to measure and asks coalitions to report back to ACJC. Need to determine how we'll evaluate Initiative moving forward and what a reporting process would look like
- Do we include use of State seal or just Rx Initiative logo? (Use of State seal requires okay by Secretary of State's office)
- Need to establish generic email address for the Initiative that's not person specific
- Look into what pharmacies are doing to take advantage of the option of providing permanent drop boxes
- In the past, coalitions received list of prescribers in their community. How do we want to proceed with this?

Discussion and review was held on each strategy and item located in specific strategies within the Toolkit as to which items to retain/edit/change and agencies/Core Group members to assist with acquiring corrected/updated/additional information.

Discussion was held and members agreed upon Maricopa County Department of Public Health working with the Core Group to provide the repository and staffing to make changes as they are generated. In addition, Core Group members agreed that all corrections/updates/additional information from Core Group members on any of the documents within the Toolkit shall be sent to Keith Walker at Maricopa County Department of Public Health.

### **Agency / Partner Updates**

**Sheila Sjolander, Chairman**, called for updates. There were no updates at this time.

### **Future Meeting Dates**

- Next meeting is scheduled for:
  - Tuesday, October 18, 2016 - 1:00pm to 3:00pm Governor's Office of Youth, Faith and Family – Conference Room B, 1700 West Washington Street, Suite 230, Phoenix, Arizona 85007

### **Future Agenda Items**

- Cox Communications Webinar for Strategy 4 of the Toolkit
- Arizona Department of Environmental Quality presentation

### **Adjourn**

**Sheila Sjolander, Chair**, called for a motion to adjourn.

Ms. Kurth moved to adjourn the meeting at 3:50pm. Motion was seconded by Ms. Dodge. Meeting was adjourned at 3:50pm.