

MUNICIPAL TAX CODE COMMISSION

Arizona Department of Revenue



“Draft” Meeting Minutes June 25, 2024

A meeting of the Municipal Tax Code Commission was held on Tuesday, June 25, 2024 at 10:02 a.m. at 1700 W. Washington, Phoenix, Arizona, 85007, in conference room ROC.

Members in Attendance:

Council Member Dawn Oliphant, Member
Vice Mayor Debra Stark, Member
Mayor Joe Pizzillo, Member
Mayor Becky Daggett, Member (virtual)
Mayor Jerry Weiers, Member (virtual)
Council Member Scott Somers, Member (virtual)
Director Rob Woods, Ex-Officio, Non-Voting Member

Staff:

Hsin Pai, General Counsel, DOR (virtual)
Craig McPike, Associate General Counsel, DOR (virtual)
Adrienne Sloat, Assistant Director, DOR
Linda Scott, Executive Assistant, DOR
Gail Cavender, City Services Manager, DOR

1. Call to Order

Director Woods, serving as meeting facilitator, called the meeting to order at 10:02 a.m. and asked Commission members to state their names for the record.

2. Welcome & Introductions

Director Woods clarified his role for the Commission as being solely one of facilitator, given that it was the first Municipal Tax Code Commission meeting after a five-year dormancy and the Commission lacked a chairperson.

3. Member Roles & Responsibilities

Director Woods introduced Mr. Pai, who gave a brief overview of the rules governing the Commission and the roles and responsibilities of the Commission members. Vice Mayor Stark,

being new to the Commission, asked for brief introductions of DOR staff with whom the Commission would be working.

4. ADOR's Administrative Roles and Responsibilities

Director Woods introduced Mr. McPike, who gave a brief overview of DOR's administrative roles and responsibilities for the Commission.

5. Commission Chair Vote

Director Woods called for a motion to nominate a new Commission chair. Vice Mayor Stark made a motion to nominate Council Member Somers, which was seconded by Mayor Weiers. Council Member Somers accepted the nomination for Commission chair. Ms. Sloat recorded the vote of each Commission member by roll call:

Mayor Pizzillo voted - Aye

Vice Mayor Stark voted - Aye

Council Member Oliphant voted - Aye

Mayor Daggett voted - Aye

Mayor Weiers voted - Aye

Council Member Somers voted - Aye

Council Member Somers was thus elected as Chair of the Commission.

6. Scheduling for Subsequent Meetings

Director Woods deferred next steps to Chairman Somers by asking staff to identify the pending items before the Commission. Mr. McPike listed the pending matters to be addressed at the next meeting along with a brief explanation of how to proceed prior to voting on proposed amendments. Chairman Somers asked that DOR staff reach out to schedule future meetings.

7. Public Comment

Chairman Somers called on the public for comment. There were no comments by attendees and the general public.

8. Adjournment

There being no other business, Chairman Somers motioned to adjourn. Motion was seconded and the meeting adjourned at 10:37 a.m.