



**NOTICE AND AGENDA OF A PUBLIC MEETING  
OF THE  
ARIZONA AUTOMOBILE THEFT AUTHORITY**



Pursuant to **A.R.S. §38-431.02**, notice is hereby given to the members of the Arizona Automobile Theft Authority (ATA) and to the general public that the AATA Board will hold a meeting open to the public on **Friday, January 20, 2023 beginning at 10:00 AM** at the:

**ATA/DIFI Office – 100 N. 15th Avenue, Conference Room 102  
Phoenix, AZ. 85007**

**This meeting will be held in person and remotely via Google Meet & Phone Conference**

Meeting ID  
[meet.google.com/ytv-zkkz-hfg](https://meet.google.com/ytv-zkkz-hfg)

Phone Numbers  
(US)+1 315-646-8216  
PIN: 315 857 675#

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Automobile Theft Authority endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by contacting the ATA office at (602) 364-2886. Requests should be made as early as possible to allow time to arrange the accommodation. This document is available in alternative formats by contacting the ATA office.

The Arizona Automobile Theft Authority reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Arizona Automobile Theft Authority, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of obtaining legal advice pursuant to A.R.S. § 38-431.03(A)(3). Executive Sessions are not open to the public.

The agenda for the meeting is as follows:

**I. CALL TO ORDER AND ROLL CALL**

Chief Michael Soelberg, AATA Board Chairman

- Meeting Protocols, Facilitator - **Ann Armstrong**
  - Conduct roll call
  - Quorum confirmation (*7 members out of 12*)
  - Maintaining a quorum - notification to facilitator
  - Please place all phones on mute, \*6 to unmute
  - Public comments are reserved for the “Call to the Public” at the end of the meeting.

- If there is a need for an Executive Session, procedures are outlined at the end of this agenda.

<b>2022 ATA Board Members:</b>	
<i>Chair</i> Chief Michael Soelberg Gilbert Police Department	<i>Rachel Mitchell</i> Maricopa County Attorney
<i>Vice-Chair</i> Kent Volkmer Pinal County Attorney	<i>Sheriff Paul Penzone</i> Maricopa County Sheriff
<i>Joe Brosius</i> Public Member	<i>Chief Frank Alanis</i> Superior Police Department
<i>Sheriff Joseph Dedman, Jr.</i> Apache County Sheriff	<i>Robert Smith</i> Public Member
<i>Director Eric Jorgensen</i> ADOT - Motor Vehicle Division	<i>Brian Wright</i> Traveler's Insurance
<i>Colonel Heston Silbert</i> Director, AZ. Department of Public Safety	<i>Brad Conley, GEICO</i>

**II. ATA BOARD CHAIRMAN’S REPORT - REVIEW, CONSIDERATION AND POSSIBLE ACTION**

Chief Michael Soelberg, AATA Board Chairman

- **Approval of November 18, 2022 Draft Board Meeting Minutes.**
  - Review, consideration and possible action on November 18, 2022 Board Meeting Minutes.
- **2023 ATA Board Chair/Vice Chair Elections**
  - Review, consideration and possible action on 2023 ATA Board Chair/Vice Chair elections.

**III. ATA DIRECTOR’S REPORT – REVIEW, CONSIDERATION, & POSSIBLE ACTION**

James McGuffin, Assistant Director, DIFI/ATA

- **DIFI Director Update**
- **ATA Annual Report**
- **Boards and Commissions - Expired Board Member Terms**
- **ACT Database Project Updates**
- **Request for Approval of Interagency Service Agreement (ISA) Between ATA and DPS**
  - Review, consideration and possible action on Interagency Service Agreement (ISA) between ATA and DPS.
- **Current Theft and Recovery Report**

**IV. ATA FINANCIAL UPDATE, DISCUSSION AND POSSIBLE ACTION**

Frank Ceballos, Administrative Services Officer IV

- **ATA Financial Report for fiscal year ending December 31, 2022.**
- **Insurance Collection Update**

- **FY23 ATA Spending Plan Update**
  - Review, consideration, and possible action on FY'23 Spending Plan as presented.

**V. ATA PUBLIC AWARENESS & GRANT PROGRAMS REPORT GENERAL UPDATE, DISCUSSION AND POSSIBLE ACTION**

Ann Armstrong, Grants Administrator

- **FY23/FY24 ATA Grant Programs**
- **ATA Vertical Prosecution Meeting Update**
- **ATA/DIFI Public Information Division Campaigns**

**VI. LAW ENFORCEMENT SUBCOMMITTEE REPORT, DISCUSSION AND POSSIBLE ACTION**

Chief Michael Soelberg, Subcommittee Chair

- **General Subcommittee Update (If Any)**

**VII. PUBLIC AWARENESS SUBCOMMITTEE REPORT, DISCUSSION AND POSSIBLE ACTION**

Robert E.M. Smith, Subcommittee Chair

- **General Subcommittee Update (If Any)**

**VIII. VERTICAL PROSECUTION SUBCOMMITTEE & AUTO THEFT PROSECUTORS REPORT, DISCUSSION AND POSSIBLE ACTION**

Rachel Mitchell, Maricopa County Attorney

- **General Subcommittee Update (If Any)**
- **General Update on Vertical Prosecution Programs, Auto Theft Cases/Outcomes & Introduction of Prosecutors in Attendance.**

\*(Please limit Vertical Prosecution reports to 5 minutes per County – Thank you!)

**VIV. ARIZONA VEHICLE THEFT TASK FORCE REPORT, DISCUSSION AND POSSIBLE ACTION**

Captain Erik Axlund, Arizona Vehicle Theft Task Force

- **General Update, Report on Vehicle Theft Task Force Activities**

**X. CALL TO THE PUBLIC**

Those wishing to address the Authority need not request permission in advance. Presentations will be limited to 5 minutes. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision later.

**XI. REPORTS ON CURRENT EVENTS, MATTERS OF BOARD PROCEDURE, REQUESTS AND ITEMS FOR FUTURE AGENDAS:**

The ATA Board may report on current events, review and discuss matters of Board procedure, discuss future meeting dates and locations, and direct staff to place matters on a future agenda.

**XII. DATE - TIME – LOCATION OF NEXT MEETING -  
Friday, March 31, 2023 - 10AM - Virtual/Phone**

**XIII. ADJOURNMENT**

*ATA Board Chair calls for a motion to adjourn, then 2nd. All in favor? Any opposed?*

**Dated this 10th day of January, 2023.**

**Arizona Automobile Theft Authority**

By: *James McGuffin*

**James McGuffin, Assistant Director, DIFI/ATA**

This agenda is subject to change up to 24 hours in advance of the meeting. A copy of the agenda and background materials provided to ATA members is available for public inspection at the Arizona Automobile Theft Authority, 100 N. 15th Avenue, Suite 261, Phoenix, AZ 85007. 602 364-2886.

---

***Executive Session -***

*The Arizona Automobile Theft Authority (ATA), upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of obtaining legal advice pursuant to A.R.S. § 38-431.03(A)(3). Executive Sessions are not open to the public.*

*Below are procedures for Board executive session by video/phone access (when applicable):*

*ATA Board Chair calls for a motion to enter into executive session, then 2nd motion.*

*An affirmative vote shall result in the following procedures:*

*Members of the public and staff must exit the meeting, then rejoin when the open session is reconvened. The Board Chair will monitor the executive session to ensure those who remain are ATA Board members, invited staff or guests.*

*When the executive session has ended, the Board Chair calls for a motion to conclude and enter back into open session. Upon a second to the motion and a majority vote of the quorum, ATA staff will notify the public in attendance that the executive session has concluded. The Board resumes the remainder of the open meeting and/or action items, prior to adjournment.*