

Douglas A. Ducey  
Governor



Andy Tobin  
Director

## ARIZONA DEPARTMENT OF ADMINISTRATION

### LEASE COST REVIEW BOARD

1400 WEST WASHINGTON ST  
PHOENIX, ARIZONA 85007  
TELEPHONE: (602) 542-1796

### NOTICE AND AGENDA FOR A REGULAR MEETING OF THE ARIZONA LEASE COST REVIEW BOARD

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.05, notice is hereby given to the members of the Lease Cost Review Board and general public that the Arizona Lease Cost Review Board (LCRB) will hold a **meeting** open to the public commencing on **June 7, 2022 at 10:00 a.m.**

**The following options will be available for public attendance. Details on available options and associated instructions are included below:**

**Join in person – 1400 West Washington St, First Floor, Conference Room 1102A and 1102B,  
Phoenix, Arizona 85007**

**Google Meet - Join by phone**  
**+1 316-742-0219 PIN: 181 631 862#**  
**Google Meet - Video link**  
**<http://meet.google.com/cgw-bpra-ojb>**

**\*\*NOTE: Members of the public do not need to have a Google account to participate in this meeting. \*\***

***\*Please note that members of the public that choose to utilize Google Meet must keep their microphone muted for the duration of the meeting. If a member of the public wishes to speak, they may unmute their microphone by pressing \*6.***

The purpose of the meeting to:

1. Consider and approve recommendation of an average square foot dollar cost for the following two fiscal year (FY2024) for leasing privately owned office space.
2. Consider and approve the ADOA-prepared report to the Joint Committee on Capital Review (JCCR) that lists all leases 1) ADOA approved in FY2021 and FY2022 and 2) that exceeded the average square foot dollar cost estimated for FY2021 and FY2022.

Pursuant to Title II of the Americans with Disability Act (ADA), the LCRB will not discriminate on the basis of disability in admission to and observation of its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the LCRB Office

at 602-396-5386. Request should be made as early as possible to allow time to arrange the accommodation.

The agenda for this meeting follows. Any amendment or addition to the agenda will be available at least 72 hours prior to the meeting. The Board officer presiding at the meeting reserves the right to change the order of items on the agenda, except for public hearings set for a specific time. Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to go into Executive Session are to obtain legal advice from its attorney on any matters listed on the agenda. Executive Sessions are not open to the public .

## **AGENDA**

- 1. Call to order and roll call.**
- 2. Consider and approve an average square foot dollar cost Rate/Rentable Square Foot (FSF) for fiscal year 2024 for the leasing of private sector office space.** The Board may vote to go into Executive session for discussion and consideration of confidential documents under A.R.S. § 38-431.03(A)(2).
- 3. Consider and approve the report to the Joint Committee on Capital Review (JCCR) that lists all leases 1) ADOA approved in FY2021 and FY2022, and 2) that exceeded the average square foot dollar cost estimated for FY2021 and FY2022.** The Board may vote to go into Executive Session for discussion and consideration of confidential documents under A.S.R. §38-431.03(A)(2).
- 4. Call to the Public.** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
- 5. Adjourn**

DATED AND POSTED this the 24<sup>th</sup> day of **May, 2022 at 4:30pm**

## **ARIZONA LEASE COST REVIEW BOARD**

By: *Connie Castillo*  
Connie Castillo, Clerk of the Board

A copy of the foregoing was mailed / emailed  
This 24th day of **May, 2022**

## **ARIZONA LEASE COST REVIEW BOARD:**

Nola Barnes, Chairperson, Arizona Department of Administration

Marcus Wilson, Arizona Department of Economic Security  
Alex Ong, Arizona Department of Child Safety  
William Boyd, Arizona Department of Forestry and Fire Management

Valerie Marciano, Assistant Attorney  
Office of the Attorney General  
2005 N. Central Ave  
Phoenix, Arizona 85004  
*Attorney for the Lease Cost Review Board*