



Katie Hobbs
Governor

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ARIZONA DEPARTMENT OF ADMINISTRATION

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PUBLIC MEETING NOTICE **Agenda**

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON
Wednesday, July 24, 2024 · 1:30 – 3:30pm
Google Meet joining info
Video call link: <https://meet.google.com/ruh-vphz-rmw>
Or dial: (US) +1 413-728-2657 PIN: 409 940#

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.03(A)(3), the Arizona Set-Aside Committee (Committee) may vote to go into Executive Session for the purpose of obtaining legal advice from its attorney on any matter listed on the agenda. Any such Executive Session will not be open to the public.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

Yanneth Montes – Co-Chair, State Procurement Office
Ken Sanchez – Co-Chair, State Procurement Office
Greg Natvig – Beacon Group, Inc.
David Steinmetz – Arizona Industries for the Blind
Athena Elliston – Arizona State Retirement System
Kristen Mackey – Department of Economic Security
Mario Diaz – Arizona Correctional Industries
Pamela Veal – Department of Transportation

III. CONFLICT OF INTEREST

IV. APPROVAL OF MINUTES

- 1) Entertain motion for approval, disapproval or tabling approval of minutes.

V. CONTRACT EXTENSION, PROPOSAL, AND AMENDMENT REVIEWS:

If you are a member of the public or an interested party and would like to speak on any of the below items, please send the Chair an email (yanneth.montes@azdoa.gov) prior to the start of the meeting.

Report on upcoming contract extensions and re-solicitations– Yanneth Montes

a) *CTR057836*

Furniture Products and Service, ACI

Expiration Date: 10/31/2024

Max End Date 10/31/2026

Disposition: Renewal of existing contract – No price increase

- 1) *Committee Review and Discussion*
- 2) *Entertain motion for approval, disapproval or tabling the one year extension of existing contract commencing on 11/1/2024 end term ending on 10/31/2025.*

b) *CTR052414*

Printing Services, ACI

Expiration Date: 10/31/2024

Max End Date 10/31/2025

Disposition: Renewal of existing contract – No price increase

- 1) *Committee Review and Discussion*
- 2) *Entertain motion for approval, disapproval or tabling the one year extension of existing contract commencing on 11/1/2024 end term ending on 10/31/2025.*

c) *New Proposal for Office Supplies / Mandatory Toner and Ink Supplies (Printing Supplies).*

Supplier: Quality Connections

Expiration Date: 10/30/2024

Max End Date 10/30/2024

Disposition: Re-Solicit – No price increase

- 1) *Committee Review and Discussion*
- 2) *Entertain motion for approval, disapproval or tabling the award of a new 5 year contract starting on 10/31/2024 end first year term ending on 10/30/2025, with a max end date of 10/30/2029.*

VI. REPORT ON 1% GOAL and Open Items

a. **FY24 Report – Yanneth Montes**

b. **Open Items:**

- 1) The Governor's office is accepting applications at this time for private sector businesspersons who meet the requirements of A.R.S. §41-2636 to participate as committee members. Interested individuals shall visit the State of Arizona Boards and Commissions.

VII. FUTURE AGENDA ITEMS

- a. Chair will hear requests from members of the committee on issues for future consideration and discussion.

VIII. CALL TO THE PUBLIC

- a. At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

IX. ADJOURNMENT

X. MATERIALS

A copy of the agenda and Committee packets (excluding materials exempt from public inspection) will be available at least 24 hours in advance of the meeting, at the State Procurement Office, located at 1400 W. Washington, Ste. 3100, Phoenix, AZ 85007.

NEXT MEETING:

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Set-Aside Committee Meeting

Wednesday, October 23, 2024 at 1:30 – 3:30pm

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