

Douglas A. Ducey
Governor



Andy Tobin
Director

ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE

100 NORTH FIFTEENTH AVENUE • SUITE 305
PHOENIX, ARIZONA 85007

(602) 542-5511 (main) (602) 542-5508 (fax)
<http://spo.az.gov>

PUBLIC MEETING NOTICE Agenda

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A SPECIAL MEETING ON

Special Set-Aside Committee Meeting
Wednesday, December 7, 2022 - 1:30 pm – 2:30pm
Google Meet joining info
Video call link: <https://meet.google.com/ruh-vphz-rmw>
Or dial: (US) +1 413-728-2657 PIN: 409 940#

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.03(A)(3), the Arizona Set-Aside Committee (Committee) may vote to go into Executive Session for the purpose of obtaining legal advice from its attorney on any matter listed on the agenda. Any such Executive Session will not be open to the public.

AGENDA

I. **CALL TO ORDER**

II. **ROLL CALL**

Yanneth Montes – Co-Chair, State Procurement Office
Ken Sanchez – Co-Chair, State Procurement Office
Greg Natvig – Beacon Group, Inc.
David Steinmetz – Arizona Industries for the Blind
Chris Gustafson – Arizona State Retirement System
Kristen Mackey – Department of Economic Security
Valarie Erwin – Department of Transportation
Gail Fenkell – Arizona Correctional Industries
Monica Attridge - Hozhoni Foundation, Inc.

III. **CONTRACT EXTENSION, PROPOSAL, AND AMENDMENT REVIEWS:**

If you are a member of the public or an interested party and would like to speak on any of the below items, please send the Chair an email (yanneth.montes@azdoa.gov) prior to the start of the meeting.

1. *Contracts expiring in December 14, 2022 due for one year term extension with proposed changes:*
 - a) *CTR047046*
Services: Office Supplies including Printing Supplies: Quality Connections
Expiration Date: 12/14/2022
*Proposed changes to contract Pursuant to A.A.C. R2-7-607: Current Contract Language “This contract shall be mandatory for State agencies purchasing all printer supplies (OEM or remanufactured) except for HP OEM. All office supplies are non-mandatory.” **Proposed New Contract Language**, “This contract shall be mandatory for State agencies purchasing all printer supplies (OEM or remanufactured) ~~except for HP OEM~~. All office supplies are non-mandatory”.*
 - 1) *Committee Review and Discussion*
 - 2) *Entertain motion for approval, disapproval or tabling extension for 10/30/2023*

IV. **CALL TO THE PUBLIC**

- a. At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

V. **ADJOURNMENT**

VI. **MATERIALS**

- a. A copy of the agenda and Committee packets (excluding materials exempt from public inspection) will be available at least 24 hours in advance of the meeting, at the State Procurement Office, located at 100 N 15th Ave #305, Phoenix, AZ 85007.

NEXT MEETING:

Set-Aside Committee Meeting

Wednesday, January 25, 2023 · 1:30 – 3:30pm

Google Meet joining info

Video call link: <https://meet.google.com/ruh-vphz-rmw>

Or dial: (US) +1 413-728-2657 PIN: 409 940#