



Kenda Robinson  
Workforce Development Board  
Chairperson

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**AGENDA**  
**NOTICE OF PUBLIC MEETING OF THE**  
**MOHAVE/LA PAZ WORKFORCE DEVELOPMENT BOARD**  
**OCTOBER 26, 2023 - 10AM**  
**ARIZONA WESTERN COLLEGE-PARKER**  
**TEAMS MEETING ID: 281 710 961 451 PASSCODE: TbocN6**  
**CALL IN PHONE NUMBER: +1(623) 473-7231 CONFERENCE ID: 700 323 439#**

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**MEMBERS OF THE WORKFORCE DEVELOPMENT BOARD WILL ATTEND EITHER  
IN PERSON OR BY TELEPHONE CONFERENCE CALL.**

**10:00 AM MEETING CALLED TO ORDER  
WITH PLEDGE OF ALLEGIANCE ROLL CALL/INTRODUCTION.**

**ATLAS PRESENTATION- SARA UNGARO**

**WORKFORCE DEVELOPMENT BOARD AGENDA:  
(ITEMS 1-17)**

1. Discussion and Possible Action Re: Approval of July 27, 2023 Meeting Minutes
2. Discussion and Possible Action Re: Review of Mohave/La Paz Workforce Development Board Attendance, Resignations, Requests for nominations to join the WDB, New/ Renewal Appointments by the Board of Supervisors.
  - a. Attendance
  - b. Resignation- Dana Miner
3. Discussion and Possible Action Re: Review Recap of 2023 Workforce Convening
4. Discussion and Possible Action Re: Review the 2024 Local Plan Extension
5. Discussion and Possible Action Re: Approve the Executive Committee to review and select the 2024 Local Plan Consultant
6. Discussion and Possible Action Re: Review and accept Local Plan Workgroups
7. Discussion and Possible Action Re: Review and accept Training and Employment Notice No. 04-23
8. Discussion and Possible Action Re: Quarterly Review Workgroup Update
9. Discussion and Possible Action Re: 2023-2025 MOU/IFA Updates
10. Discussion and Possible Action Re: Review and accept 4<sup>th</sup> Quarter Data Validation Closure Letter & Review Tool for PY22

- 11.** Discussion and Possible Action Re: Review and Accept the following ETPL Addition Requests from AWC MCC and Wave: AWC Fire Academy Certificate, AWC Basic Detention Officer Academy Program, AWC EMT Basic Certificate Program, MCC Alternative Teaching Licensure Elementary Education Level, MCC Alternative Teaching Licensure Secondary Education Level, and Culinary, WAVE Fire Service Training Program, and Embark Truck Driving Class A & B CDL Program.
- 12.** Discussion and Possible Action Re: Review and accept updated Career Coach Protocol
- 13.** Discussion and Possible Action Re: Review Mohave/La Paz County Employment Estimates
- 14.** Discussion and Possible Action Re: Review Local First Grant Updates
- 15.** Discussion Only Re: Review and accept Executive Summary of the Mohave County Housing Study
- 16.** Discussion and Possible Action Re: Discuss New AWC Title II Program Director
- 17.** Discussion and Possible Action Re: Review and approve WIOA Title IB Adult, Dislocated Worker and Youth Requests for Payment for June 2023-August 2023

## **REPORTS**

- Madam Chair's Report- Kenda Robinson
- Director's Report- Director Michael Smith
- One Stop Operator Reports- Stephanie Cabrera
- Performance Committee Reports/ Recommendations- Tommy Taylor
- Program Barriers, Transportation, and Business Services Committee Update- Tami Ursenbach
- Youth Services Standing Committee Report- Amy West
- Economic Development Update- Tami Ursenbach, , Bennett Bratley, Casey Haaker
- WIOA One Stop Partners Reports
  - Current Priority List-Sara Ungaro
  - Title IB Programs: Adult, Dislocated Worker, Youth, and Business Services- Amber Kant-Wood, Joe Throneberry
  - Title II Adult Education and Literacy-Craig Lefever
  - Title III Wagner- Peyser Programs (Employment Services) and Veterans Services- John Diemer
  - Title IV: Vocational Rehabilitation- Brandi Rowe

## **WORKFORCE DEVELOPMENT BOARD ANNOUNCEMENTS**

At this time any Workforce Development Board Member who wish to share information can come forward with their announcements.

### **CALL TO THE PUBLIC**

Pursuant to ARS 38-431.01(H) a public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

### **ADJOURNMENT**

With no other topics needing to be discussed, The Chair will adjourn the meeting.