

# NOTICE OF PUBLIC MEETING

## ARIZONA CRIMINAL JUSTICE COMMISSION

### CRIME VICTIMS COMMITTEE

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Crime Victims Committee** and to the general public that the **Crime Victims Committee** will hold a meeting open to the public on **Wednesday, November 08, 2023**, beginning at **1:30 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007**. Members of the Committee may attend either in person or by telephone, video or internet conferencing.

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

	<b>Agenda Items</b>	<b>Presenter</b>
I.	<b>Call to Order and Roll Call</b>	<b>Chairperson Steve Stahl</b>
II.	<b>Approval of Previous Meeting Minutes</b>	<b>Chairperson Steve Stahl</b>
	- May 10, 2023	<b>P-F-T</b>
III.	<b>Crime Victim Assistance Program</b> - Review, discussion, consideration and possible action on funding for the FY2025 grant period	<b>Heather Bohnet</b> <b>P-F-T</b>
IV.	<b>Crime Victim Services Program Updates</b> - Staff update on the Crime Victim Services Program	<b>Heather Bohnet</b> <b>Info</b>
V.	<b>Summary of Current Events</b> Pursuant to A.R.S. §38-431.02(K), individual Committee members may present brief summaries of current events, but no discussion may occur, and no action may be taken regarding anything that is presented.	<b>Chairperson Steve Stahl</b> <b>Info</b>
VI.	<b>Call to the Public</b>	<b>Chairperson Steve Stahl</b>
	<p>Those wishing to address the Committee need not request permission in advance.</p> <p>In order to facilitate virtual participation in the meeting, members of the public wishing to address the Committee will need to email our Victim Services Department at <a href="mailto:vsadmin@azcjc.gov">vsadmin@azcjc.gov</a> in advance of the meeting and provide the phone number where you can be reached. Staff will email</p>	

	you an acknowledgment of your request and call you during the Call to the Public for your comment. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.
<b>VII.</b>	<b>Next Meeting</b>
	The next Committee meeting will be held at the call of the Chairperson.
<p>A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.</p>	

**ARIZONA CRIMINAL JUSTICE COMMISSION  
CRIME VICTIMS COMMITTEE  
ACTION-MOTION/ INFORMATION ITEM**

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<b>Presenter</b>	<b>Steve Stahl</b>
<b>Agenda Title</b>	<b>Approval of Previous Meeting Minutes</b>

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<b>Recommended Action</b>	The Committee will consider approval of the minutes of its May 10, 2023 meeting.
<b>Details/Discussion</b>	N/A
<b>Fiscal Impact</b>	None
<b>Alternatives Considered</b>	Not Approve-Modify-Table

**Crime Victims Committee  
Minutes  
May 10, 2023**

A public meeting of the Crime Victims Committee of the Arizona Criminal Justice Commission was convened on May 10, 2023, at 1:30p.m. at the Arizona Criminal Justice Commission office, 1110 W. Washington St., Ste 230, Phoenix, AZ, 85007.

**Members Present (virtual - via GoogleMeets):**

Steve Stahl, Law Enforcement Leader, Chairperson  
Laura Conover, Pima County Attorney, Virginia Rodriguez representing  
Kris Mayes, Arizona Attorney General, Kirstin Flores representing  
Rachel Mitchell, Maricopa County Attorney, Shawn Cox representing  
Paul Penzone, Maricopa County Sheriff, Phil Dougherty representing

**Staff Participating:**

Heather Bohnet, Program Manager Crime Victim Services  
Dorinda Johns, Program Coordinator Crime Victim Services  
Andrew LeFevre, Director

**I. Call to Order and Roll Call**

The meeting was called to order by Chairperson Steve Stahl at 1:30 p.m. The roll was taken, and a quorum was declared present.

**II. Review and Approval of the Minutes of the March 08, 2023 Meeting**

Shawn Cox moved to accept the minutes, Virginia Rodriguez seconded. The motion passed unanimously.

**III. FY24 Crime Victim Assistance Grant Awards**

Heather Bohnet reviewed the FY2024 grant application, evaluation process, and FY2024 funding recommendation. The committee reviewed and discussed the recommendation. Shawn Cox moved to approve the recommendation to the commission awarding \$813,464.40 in FY24 Crime Victim Assistance grant funds as indicated in Table VS-1 of the agenda. Phil Dougherty seconded. The motion passed unanimously.

**IV. FY23 Crime Victim Compensation Program ARPA Funding Supplement**

Heather Bohnet reviewed the recommendation for an ARPA funding supplement of Victim Compensation Benefit funds for FY23. Phil Dougherty moved to recommend to the Commission that ARPA funds for the current FY23 be allocated to operational units in accordance with Table VS-3 of the agenda. Kirstin Flores seconded. The motion passed unanimously.

**V. Crime Victim Services Program Update**

Heather updated on the upcoming Crime Victim Services rule review. In addition Heather provided gave a brief update on the Victim Notification project.

**VI. Summary of Current Events**

No events were identified.

**VII. Call to the Public**

No one requested to publicly comment.

**VIII. Date, Time, and Location of Next Meeting**

The next Crime Victims Committee meeting is to be determined at a later date. Information with the date of the next meeting will be posted.

**IV. Adjournment**

Chairperson Steve Stahl adjourned the meeting at 2:09 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrew T. LeFevre". The signature is fluid and cursive, with the first name being the most prominent.

Andrew T. LeFevre  
Executive Director  
Audio recording available upon request

**ARIZONA CRIMINAL JUSTICE COMMISSION  
CRIME VICTIMS COMMITTEE  
ACTION-MOTION/ INFORMATION ITEM**

<b>Presenter</b>	<b>Heather Bohnet</b>
<b>Agenda Title</b>	<b>FY 2025 Victim Assistance Grant Program</b>

<b>Recommended Action</b>	Staff seeks additional guidance from the committee regarding possible funding plans for the FY 2025 Crime Victim Assistance Grant Program. Direction provided by the committee will help determine the grant program size and funding priority areas, in preparation for a recommendation to the Commission at the meeting in January 2024.
<b>Details/Discussion</b>	No funding priorities were set for the current FY 2024 grant period. Prior fiscal years have focused on projects not eligible for VOCA Assistance grant funds and on projects funding Personnel Services and Employee Related Expenses. The total funding for the FY 2024 grant period was \$813,464.40.
<b>Fiscal Impact</b>	Significant - Total program size and recommended priorities could significantly impact the availability of victim assistance grant funds for FY 2025.
<b>Alternatives Considered</b>	None or Not Approve-Modify-Table

*(The following is the funding recommendation summary presented at the Commission meeting held May 2023 to award victim assistance grant funds for the current FY 2024 grant period. The recommendation summary is included here as a point of reference to assist with the funding discussion for the upcoming FY 2025 grant period.)*

**Crime Victim Assistance Grant Program  
FY 2024 Funding Recommendation**

The Crime Victim Assistance Grant Program is established to provide grant awards to support direct services to crime victims in the State of Arizona. At the January 2023 meeting, the Commission determined no program size would be set until the solicitation process had been completed.

**Applications Received**

On January 30, 2023, the FY24 Crime Victim Assistance Program grant application period opened. The deadline for submission of applications was Friday, March 10, 2023, at 3:00 p.m. Thirty-eight applications were submitted by the deadline.

<b>Applications Submitted</b>	<b>Funding Requested</b>
38	\$2,436,524.39

**Evaluation and Scoring**

All grant application requests were evaluated in accordance with A.R.S. § 41-2702. All applications received were reviewed and scored by three individuals including ACJC staff and outside evaluators. Scoring was based on the Crime Victim Assistance Grant Program rules, application criteria, and priorities approved by the Commission.

**FY 2024 Funding Recommendation**

For applications recommended for funding, all associated budget requests were analyzed by staff. Funding allocations were made based on the needs of the applicant program, and how funding increased the ability of the Victim Assistance Grant Program to meet the established priorities.

Staff recommends funding of \$813,464.40 in FY24 Crime Victim Assistance grant funds as indicated in Table VS-1 of the agenda. Under the proposal, the funding would support eligible costs for grant projects, allocating \$664,580.34 in personal services, \$148,884.06 in employee-related expenditures.

Table VS-1 displays the staff recommendation for funding allocations to all applicant agencies. The table summarizes the FY23 grant awards, FY24 grant requests, and proposed FY24 awards for all applicants.

## **Program Background**

In accordance with A.A.C. R10-4-204, services eligible to receive funding during the FY 2024 grant period may include:

1. Crisis intervention services to meet the urgent emotional or physical needs of a victim. Crisis intervention services may include a 24-hour hotline for counseling or referrals for a victim;
2. Emergency services such as:
  - a. Temporary shelter for a victim who cannot safely remain in current lodging;
  - b. Emergency financial assistance for immediate needs related to transportation, food, shelter, and other necessities; and
  - c. Temporary repairs to doors, locks and windows damaged as a result of a crime to prevent further victimization;
3. Support services, such as:
  - a. Assistance dealing with the effects of victimization;
  - b. Assistance dealing with other social services and criminal justice agencies;
  - c. Assistance in replacing, or obtaining the return of property kept as evidence;
  - d. Assistance in dealing with the victim's landlord or employer; and
  - e. Referral to other sources of assistance as needed;
4. Court-related services, such as:
  - a. Direct services or financial assistance that helps a victim participate in criminal justice proceedings, such as child care, meals, and parking expenses; and
  - b. Advocate services such as escorting a victim to criminal justice-related interviews, court proceedings, and assistance in accessing temporary protection services; and
5. Notification services, such as those found in A.R.S Title 13, Chapter 40, Crime Victims' Rights.
6. Training for paid or volunteer staff of agencies who provide services directly benefiting victims; and
7. Produce educational or outreach materials describing the services available, how to obtain project assistance, and volunteer opportunities

## **Allocation Guidelines**

For applicants scored as eligible, all expenditure types were analyzed by staff and allocated based on the applicant's scored application and on the needs and best interests of the grants program in meeting the Crime Victim Assistance Program criteria. The following guidelines were used by staff to develop the recommendation:

- Anticipated total amount to be awarded under this solicitation: \$750,000
- Maximum Dollar Amount of Awards: \$75,000
- Fund positions and the associated ERE before considering any other budget category
- Avoid funding multiple FTE positions for any project
- Prioritize funding positions providing direct to victims of crime within projects with requests for multiple positions



## **Additional Guidelines**

In addition to the information provided in each grant application, staff considered other factors to determine allocations to individual projects. These factors include performance-based variables such as project evaluation factors and grant administration.

## **Victim Services Award Detail**

The following is a list of those VOCA Ineligible activities and associated projects recommended for funding:

Project Personnel Costs (direct service providers & on-call time for direct service providers)

- A. A New Leaf
- B. Arizona Superior Court in Pima County
- C. City of Mesa
- D. City of Tempe
- E. EMPACT - Suicide Prevention Center
- F. Haven Family Resource Center
- G. Kingman Aid to Abused People
- H. La Paz County Attorney's Office
- I. Southern Arizona Children's Advocacy Center, Inc.
- J. Yavapai County Attorney's Office
- K. Victim Witness Services for Coconino County

Project personnel costs (other than direct service providers)

- A. Child Crisis Arizona
- B. Homicide Survivors

Civil Legal Support Services for Victims

- A. Arizona Legal Women and Youth Services (ALWAYS)

Training staff or volunteers for programs providing direct services to crime victims

- A. Arizona Coalition for Victim Services - Arizona Victim Assistance Academy

The score team recommended funding these projects to the extent to which projects were aligned with the ACJC victim assistance grant program rules and funding priorities for the FY24 grant period.

ACJC Victim Services Staff recommends victim assistance grant awards totaling \$813,464.40 in FY24 Crime Victim Assistance grant funds as indicated in Table VS-1 of the agenda.

**TABLE VS-1 FY24 CRIME VICTIM ASSISTANCE GRANT FUNDING RECOMMENDATION**

Applicant Agency	Project Title	FY23 Awards	FY24 Requested Awards	FY24 Proposed Total Grant Awards
A New Leaf, Inc	A New Leaf's CAAFA Shelter	\$ -	\$ 75,000.00	\$ 54,580.00
Area Agency on Aging, Region One	Supportive Services for Victims of Late-Life Abuse	\$ -	\$ 75,000.00	\$ -
Arizona Coalition for Victim Services	Arizona Victim Assistance Training Program	\$ 49,260.64	\$ 74,674.70	\$ 61,575.80
Arizona Crime Victim Rights Law Group	AZCVRLG Victim's Right to Restitution	\$ 49,000.00	\$ 104,785.00	\$ -
Arizona Legal Women and Youth Services (ALWAYS)	Lasting Justice for Survivors	\$ -	\$ 38,713.08	\$ 31,319.08
Arizona Superior Court in Pima County	Victim Services		\$ 75,000.00	\$ 65,845.00
BLOOM365	Bloom365 3 R's Trusted Adult Ally Training	\$ 30,472.00	\$ 38,596.80	\$ -
Brain Injury Alliance of Arizona	Care Coordination for Brain Injury Victims of Drunk and/or Distracted Driving	\$ -	\$ 68,085.96	\$ -
Child Crisis Arizona	Serving Child Victims at the Emergency Children's Shelter	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Childhelp, Inc.	Child Abuse Victim Assistance Program	\$ -	\$ 75,000.00	\$ -
Chrysalis Shelter for Victims of Domestic Violence In	Domestic Violence Survivor Advocacy Support	\$ 13,000.00	\$ 61,360.00	\$ -
City of Mesa	Victim Assistance	\$ -	\$ 63,869.46	\$ 61,769.46
City of Tempe	CARE 7 Trauma & Resilience Trainer	\$ 88,246.37	\$ 74,871.76	\$ 74,871.76
Cochise County Attorney's Office	Shelter Emergency Assistance	\$ -	\$ 65,000.00	\$ -
Coconino County Attorney's Office	Victim Notification Advocates	\$ -	\$ 89,282.00	\$ -
Coconino County Attorney's Office	Victim Restitution Advocate	\$ -	\$ 61,800.00	\$ -
Colorado River Regional Crisis Services	Advocacy for Victims of Domestic and Sexual Violence	\$ 27,777.98	\$ 70,595.04	\$ -
Defenders of Children	Project Grace: Civil Attorney Representation for Domestic Violence Victims	\$ -	\$ 74,964.00	\$ -
EMPACT - Suicide Prevention Center	Trauma Healing Services	\$ -	\$ 75,000.00	\$ 65,438.00
Eve's Place, Inc.	Emergency Services Project	\$ -	\$ 75,000.00	\$ -
Friendly House	Victim Advocate Services Program	\$ -	\$ 75,000.00	\$ -
Graham County Attorney's Office	Graham County Victim Witness Program	\$ -	\$ 40,997.14	\$ -
Greenlee County Attorney's Office	Crime Victim Compensation	\$ -	\$ 1,000.00	\$ -
Haven Family Resource Center	Victim Services	\$ 25,532.00	\$ 74,136.40	\$ 58,552.00
Homicide Survivors, Inc.	Homicide Survivors	\$ 48,904.13	\$ 93,317.80	\$ 23,329.45
Kingman Aid To Abused People, Inc.	KAAP Crime Victim Assistance Program	\$ 34,460.00	\$ 57,230.00	\$ 57,230.00
La Paz County Attorney's Office	Crime Victim Assistance Program	\$ -	\$ 72,163.75	\$ 27,883.60
Mt. Graham Safe House	Victim Services	\$ -	\$ 56,250.00	\$ -
Navajo County Attorney's Office	Navajo County Victims Assistance Program	\$ -	\$ 44,145.59	\$ -
North Country Healthcare	Northern Arizona Care and Services After Assault	\$ 32,800.00	\$ 67,221.40	\$ -
Pinal County Attorney's Office	Crisis Response Team Training (CRT)	\$ -	\$ 22,150.00	\$ -
Prescott Valley Police Department	Enhancing accessibility of direct victim services in Prescott Valley	\$ -	\$ 28,000.00	\$ -
Santa Cruz County Attorney's Office	Volunteer Advocate Coordinator	\$ -	\$ 74,850.48	\$ -
Secretary of State's Office	Address Confidentiality Program	\$ -	\$ 75,000.00	\$ -
Southern Arizona Children's Advocacy Center, Inc.	Services for Child Victims	\$ -	\$ 74,999.74	\$ 67,660.37
Tucson Center for Women and Children DBA Emerge Center Against Domestic Abuse	Emergency Shelter for Survivors of Domestic Abuse	\$ -	\$ 74,999.72	\$ -
Victim Witness Services For Coconino County DBA Victim Witness Services for Northern Arizona	Crisis Response Program	\$ 50,546.88	\$ 55,601.57	\$ 50,546.88
Yavapai County Attorney's Office	Crime Victim Assistance		\$ 62,863.00	\$ 62,863.00
<b>TOTAL</b>		<b>\$ 500,000.00</b>	<b>\$ 2,436,524.39</b>	<b>\$ 813,464.40</b>

**TABLE VS-2 FY24 CRIME VICTIM ASSISTANCE GRANT FUNDING DISTRIBUTION**

<b>Funding Distribution by Organization Service Type</b>	<b>Number of Awards</b>	<b>% of Awards</b>	<b>\$ Amount Awarded</b>	<b>% of \$ Awarded</b>
Domestic Violence/Sexual Asslt.	4	27%	220,362.00	27%
Legal Advocacy	1	7%	31,319.08	4%
Multiple Service Types	6	40%	348,577.07	43%
Notification Services	0	0%	0.00	0%
Other Specialized	4	27%	213,206.25	26%
<b>TOTAL</b>	<b>15</b>	<b>100%</b>	<b>\$813,464.40</b>	<b>100%</b>

<b>Funding Distribution by Primary Service Area</b>	<b>Number of Awards</b>	<b>% of Awards</b>	<b>\$ Amount Awarded</b>	<b>% of \$ Awarded</b>
State Wide	3	20%	160,555.25	20%
Apache County	0	0%	0.00	0%
Cochise County	0	0%	0.00	0%
Coconino County	1	7%	50,546.88	6%
Gila County	0	0%	0.00	0%
Graham County	0	0%	0.00	0%
Greenlee County	0	0%	0.00	0%
La Paz County	1	7%	27,883.60	3%
Maricopa County	4	27%	252,079.22	31%
Mohave County	2	13%	115,782.00	14%
Navajo County	0	0%	0.00	0%
Pima County	2	13%	89,174.45	11%
Pinal County	1	7%	54,580.00	7%
Santa Cruz County	0	0%	0.00	0%
Yavapai County	1	7%	62,863.00	8%
Yuma County	0	0%	0.00	0%
<b>TOTAL</b>	<b>15</b>	<b>100%</b>	<b>813,464.40</b>	<b>100%</b>

**ARIZONA CRIMINAL JUSTICE COMMISSION  
CRIME VICTIMS COMMITTEE  
ACTION-MOTION/ INFORMATION ITEM**

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<b>Presenter</b>	<b>Heather Bohnet</b>	
<b>Agenda Title</b>	<b>Crime Victim Services Program Updates</b>	

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<b>Recommended Action</b>	Information Only
<b>Details/Discussion</b>	ACJC Crime Victim Services program staff will update the Committee members on the Crime Victim Services program activities.
<b>Fiscal Impact</b>	None
<b>Alternatives Considered</b>	None

**ARIZONA CRIMINAL JUSTICE COMMISSION  
CRIME VICTIMS COMMITTEE  
ACTION-MOTION/ INFORMATION ITEM**

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<b>Presenter</b>	<b>Heather Bohnet</b>	
<b>Agenda Title</b>	<b>Summary of Current Events</b>	

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<b>Recommended Action</b>	Information Item
<b>Details/Discussion</b>	Pursuant to A.R.S. §38-431.02(K), individual Committee members may present brief summaries of current events, but no discussion may occur, and no action may be taken regarding anything that is presented.
<b>Fiscal Impact</b>	None
<b>Alternatives Considered</b>	None